

**Statewide Adoption and Permanency Network (SWAN)
Legal Services Initiative (LSI)**

INCARCERATION RESOURCE MANUAL



*A case-planning tool to help achieve better outcomes for
children in the child welfare system with incarcerated parents*

Introduction

Nationally, approximately 2.7 million children are impacted by the life altering event of having an incarcerated parent. The effects of parental incarceration on a child are complex and far reaching. From loss of contact and connection to severing of the parent-child bond, the trauma of parental incarceration significantly impacts a child's well-being and potentially his or her overall permanency.

Some of the barriers that county children and youth agencies face when working with these parties became evident through regular program interaction between Pennsylvania's Statewide Adoption and Permanency Network (SWAN) Legal Services Initiative (LSI) and the counties. These barriers were further reinforced through the activities of the Administrative Office of the Pennsylvania Court's/Office of Children and Families in the Courts Dependent Children of Incarcerated Parents Workgroup.

SWAN LSI recognized that increasing the county children and youth agencies' knowledge and understanding of county prisons' policies, procedures and available services could support and strengthen connections between dependent children and incarcerated parents. The program developed the *SWAN LSI Incarceration Resource Manual* as a comprehensive tool for child welfare professionals to use for case planning with incarcerated parents and as a resource to support the county agencies' efforts to engage with these parties.

The 2017 edition provides relevant updates from each county prison. The information can be applied in many different ways to support the child-parent connection, such as:

- Supporting contact between the incarcerated parent and child by detailing guidelines and nuances regarding written and telephone communication.
- Supporting parent-child visitation by providing details on visitation schedules or video visitation.
- Supporting permanency by listing services available for the incarcerated parent and re-entry information.

Thank you to the county prisons throughout Pennsylvania whose staff have been overwhelmingly supportive of this project. Appreciation is also extended to the members of the Dependent Children of Incarcerated Parents Workgroup of the Administrative Office of Pennsylvania Courts (AOPC) for their ongoing support.

All information provided in the SWAN LSI Incarceration Resource Manual is provided for information purposes only. Although every reasonable effort was made to present current and accurate information, SWAN LSI makes no guarantees of any kind and cannot be held liable for any outdated or incorrect information.

If you have any updates about county prison policies and procedures, questions or concerns please contact lsi-irmupdates@diakon-swan.org.

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Adams County Adult Correctional Complex (ACACC)

Brian Clark, Warden
45 Major Bell Lane
Gettysburg, PA 17325
Phone: 717-334-7671
Fax: 717-338-3418

Counselor Contact Information

Miles Lyons
717-334-7671 x181
mlyons@adamscounty.us
Dewaine Finkenbinder
717-334-7671 ext. 182
dfinkenbinder@adamscounty.us

Visitation

• Contact/Non-Contact

Inmates who complete the “Children of Incarcerated Parents Program” are allowed contact visits in a family-friendly environment with their children and the non-incarcerated parent or guardian. Inmates are typically allowed one contact visit per month due to limited space and limited staff. ACACC staff are responsible to provide supervision for these visits.

• Visitation Schedule

Visitation is scheduled according to housing unit. See the complete schedule online at <http://www.adamscounty.us/Dept/ACF/Documents/acacc.pdf>.

• Frequency/Number of Visits

Visits must be a minimum of 30 minutes and can last up to an hour.

• Documentation Required

Visitors must present a photo ID.

• Dress Code

No shorts, short dresses, revealing clothing, open-toed shoes or T-shirts with obscene language or gestures.

• Visitation Exceptions for Professionals

Professionals are to call Deputy Warden Robert Stevens to schedule a time to meet with the inmate in an attorney client room between the hours of 8 a.m. and 4 p.m. This includes county caseworkers.

• Nuances/Tips/Other Important Information

- Visitors can find the inmate’s housing unit and cell number for visitation time by contacting the ACACC.
- Housing assignments and visitation times may change. It is the inmate’s responsibility to notify visitors of changes.
- Visitors must arrive 15 minutes before the visitation time. Visits will not be granted to late visitors.

Communication

Mail

All incoming mail will be processed Monday through Friday and screened for contraband and forwarded to inmates on 1st shift of the next day. Only letters, literature or pictures sent by the U.S. Postal Service with a return address will be accepted. See [Appendix 1A](#) for more information.

All incoming mail must be addressed as follows:

Inmate’s Name and Prison ID #
Adams County Adult Correctional Complex
45 Major Bell Lane
Gettysburg, PA 17325

Telephone

Inmates may use telephones in their housing unit as scheduled. All calls, whether local or long distance, must be completed as "collect" or through debit calling. See [Appendix 1B](#) for more information.

Digital Communication

Video conferencing is available upon request.

Reentry

Contact Kim Smith, director of community reentry, at 717-337-9801 ext. 2026

Treatment Classification/Assessment

Contact Robert Stevens, director of treatment, at 717-334-7671 x102, or rstevens@adamscounty.us. It can take a minimum of 72 hours for an inmate to be classified.

Services Available

- Alcoholics Anonymous.
- Batterers' intervention group.
- Celebrate Recovery
- Children of Incarcerated Parents.
- Control group.
- DUI highway safety.
- Early recovery skills.
- Employment skills.
- GED.
- Liberty Academy.
- Life skills.
- Mental health group.
- Narcotics Anonymous.
- Non-Violent Intervention Skills (NOVIS)
- Relapse prevention.
- Stress and anger management.
- Survivors group.
- Victim awareness education.
- Bible class and study.
- Christian life development.
- Church services.
- Living Way.
- Love the Lord.
- Word with Chalk.
- Work release.

See [Appendix 1C](#) for more information.

For any additional information not included on this form or any of the county appendices, visit the Adams County Adult Correctional Facility website at: <http://www.adamscounty.us/Dept/ACF/Pages/default.aspx>

Appendix 1A — Adams County Adult Correctional Complex Mailing Information

Items such as stamps, envelopes, paper, etc. will not be accepted by U.S. mail, as they are available through the commissary.

Stamped envelopes are available through the commissary. Any additional postage will be charged to an inmate account. All outgoing correspondence must be sealed by the inmate before placing it in the mail collection box.

Inmates without funds may purchase stamps, paper, and envelopes from the commissary with their indigent allotment (Welfare Commissary).

No photographs larger than 4" x 6" will be accepted. Pictures that contain nudity, gang-related activities, drug and alcohol references and Polaroids are unauthorized and will be returned to sender. The entire contents of the letter will be returned.

Any mail received that poses a threat to the security of the institution, or is deemed inappropriate by the warden or designee, will not be distributed. This mail will be confiscated and held for further inspection, investigation and determination for criminal charges (e.g., pornography, information on topics such as drugs, weapons, prison disruptions, etc.).

Appendix 1B — Adams County Adult Correctional Complex Telephone Information

Debit calling is tied to the inmate account. The inmate will be issued a Telephone ID (TID) number during intake processing. This number will allow the inmate to make debit calls to the phone numbers on their “allowed” list. The inmate may have up to five phone numbers on this list. The inmate must also have more than \$20 on the inmate account to make a debit call. If the inmate account falls below \$20, the inmate cannot make more debit calls until they receive more funds. The inmates are not allowed to use any other inmate’s assigned (TID) number; use of another inmate’s (TID) number is strictly prohibited and will result in disciplinary action.

Three-way telephone calls are strictly prohibited and will result in disciplinary actions.

Inmates on disciplinary custody status will only be permitted phone calls during verified emergency situations (i.e., death in the family).

The staff will not accept any outside calls for the inmate or pass along any messages. If, in the judgment of the shift commander, an incoming call is determined to be of an emergent nature, the inmate will be notified without delay and authorized to return the call. In the case of a verified emergency, the inmate may request a noncollect phone call through the shift commander.

All telephone calls with the exception of (attorney and client) calls are subject to monitoring and recording. If special assistance is needed due to a visual or hearing impairment, the inmate must notify the treatment counselor.

Appendix 1C — Adams County Adult Correctional Complex Services

Non-Religious

Alcoholics Anonymous:

Alcoholics Anonymous® (AA) is a fellowship of men and women who share their experiences, strength and hope with each other that they may solve their common problem and help others to recover from alcoholism. The only requirement for membership is a desire to stop drinking. AA is not allied with any sect, denomination, politics, organization or institution; does not wish to engage in any controversy; and neither endorses nor opposes any causes. The primary purpose is to stay sober and help other alcoholics to achieve sobriety. At ACACC, there are separate AA groups for male and female inmates which are facilitated by community volunteers.

Children of Incarcerated Parents:

This program provides incarcerated parents with skills that will improve family functioning, improve communication among family members, increase parent and child bonding and involvement, increase understanding of child development and decrease difficulties in transitioning back into the family. After successfully completing the program, inmates are allowed contact visits in a family-friendly environment with their children and the non-incarcerated parent or guardian. (16-hour program, over four weeks)

Control Group:

This is a psycho-educational group for inmates who have been accused of committing sexual offenses and is facilitated by an ACACC treatment specialist. While not a clinical program, it does give participants the opportunity to discuss their issues openly in a group setting, which will prepare them for a more intense program at a later time.

Early Recovery Skills:

This is a psycho-educational group for inmates with a history of substance abuse who are in the early stages of sobriety. It is facilitated by an ACACC treatment specialist. The goals are to provide a structured group meeting for new clients to learn about recovery skills and 12-step and mutual-help programs and to introduce clients to the basic tools of recovery and aid clients in stopping drug and alcohol use.

Employment Skills:

This group is designed to assist the ex-offender with finding employment. Issues discussed include bonding, obtaining proper identification, checking criminal records, applications, resumes, job search strategies, interviewing skills (including participation in a mock interview) and job retention. The program is facilitated by ACACC staff.

GED:

The General Educational Development (GED) program provides an opportunity for those people who do not possess an accredited high school diploma to gain a secondary diploma. Upon completion, participants should be ready to take their High School Equivalency Test.

Liberty Academy:

The program provides participating students with a course of instruction which recognizes their special needs, prepares them for successful return to a regular school curriculum or completing the requirements for graduation. This program is administered according to Pennsylvania School Code Act 30 of 1997, which mandates educational programming for inmates under 21 years of age. It is facilitated by certified teachers who are contracted through Lincoln Intermediate unit.

Life Skills:

Life skills are a set of human skills acquired by teaching or direct experience that are used to handle problems and questions commonly encountered in daily human life. At ACACC, this group is facilitated by a treatment specialist and deals with issues such as budgeting, relationships and financial responsibility, etc.

Mental Health Group:

Inmates with mental health issues are encouraged to participate in this program. It helps them to openly discuss their various situations in a group setting under the supervision of a mental health professional who is employed by our medical contractor.

Narcotics Anonymous:

Narcotics Anonymous (NA) is a nonprofit fellowship or society of men and women for whom drugs are a major problem that meets regularly to help each other stay clean. At ACACC, community volunteers come to the facility and conduct separate programs for male and female inmates.

NOVIS:

This stands for Non-Violent Intervention Skills. It is for inmates who have been accused or convicted of perpetrating a crime of violence against an intimate partner or who have been served with protection from abuse orders. It helps them to deal with situations more calmly and peacefully than before. This is facilitated by a community volunteer.

Nutrition:

This program is designed to assist inmates in the basics of nutrition education, including food resource management, healthy lifestyle choices, food preparation, meal planning and food safety. Inmates should be able to return to their families better prepared to provide them with healthy and nutritious meals. This program is facilitated from a member of the Penn State Extension Service. There is also a Spanish language group conducted by the Latino Task Force.

PEACE-Parenting:

PEACE stands for Promoting Education Action Change Empowerment. This provides information, suggestions and instruction on how to use different parenting techniques as well as the opportunity to discuss issues with other parents. This is facilitated by a community volunteer.

Relapse Prevention:

The prevention of relapse is one of the critical elements of effective treatment for alcohol and other drug abuse. Recovering from drug or alcohol abuse involves finding new ways of taking care of oneself, and new ways of acting with friends and family and at work. It also involves the prevention of relapse like falling back into old habits of using alcohol or drugs to deal with problems and stress. An ACACC treatment specialist facilitates this psycho-educational group which attempts to help inmates recognize and avoid possible relapse triggers.

Strengthening Family Values:

This group is facilitated by a community volunteer and is designed to help participants understand and cope with the everyday stress that places undue hardship on normal family life. This is done through group discussion and mutual sharing of concerns.

Stress and Anger Management:

This is a psycho-educational facilitated by an ACACC treatment specialist and is specifically directed toward inmates accused or convicted of violent offenses, although all inmates are welcome to attend. This program helps inmates recognize stressful situations and to deal with them calmly and rationally.

Survivors Group:

The purpose of this program is to provide emotional support for female inmates who have been the victims of domestic violence. It helps the inmates understand and confront their issues by discussing them in a group setting. It is facilitated by a community volunteer.

Victim Awareness Education:

Victim Awareness Education classes focus on altering the offenders' thinking and beliefs about the human effects of criminal behavior and to assume responsibility for their behavior. Classes are designed to increase awareness on the emotional, psychological, and financial burdens their victims have suffered. Their focus is to alter the offender's thinking

and beliefs about the consequences of crime and to move from thinking about crime indifferently to engaging feelings about the impact of crime. This is facilitated by ACACC staff.

Religious

Bible Class and Study

These are Sunday School–type classes in which volunteers or the facility chaplain meet with inmates to discuss various Biblical themes. These groups are offered to male and female general population housing units.

Christian Life Development

The class is designed “to cultivate a comprehensive word and deed ministry, which promotes learning among God’s people as an obedience response to His word. This touches the world with the good news of Jesus Christ and the salvation He offers.” This group is available to male and female general population inmates.

Church Services

Volunteer pastors from the community come into the facility to conduct sermons for the inmates. Services are conducted for male and female general population inmates.

Living Way

Living Way Bible Study is a practical course of study with a special emphasis on the application of God's word to the life of the individual. This group is offered to general population male inmates.

Love the Lord

This is a Bible study designed specifically for our female population. This is similar to the Living Way group for the males.

Word with Chalk

The speaker uses chalk drawings to illustrate various Bible stories. This is offered once a month to medium security male inmates.

Allegheny County Jail

Orlando Harper, Warden
950 Second Ave.
Pittsburgh, PA 15219
412-350-2000

Counselor Contact Information

Based on pod where inmate is assigned
For counselor information call 412-350-2000 and select option #3
webmaster.jail@alleghenycounty.us

Visitation

• Contact/Noncontact

All visits are noncontact; however, children in the care of the Office of Children, Youth and Families may have contact visits via court order, as well as parents enrolled in reentry parenting classes. Contact visitors and other visitors may be asked to pass through a drug detection scanner.

• Visitation Schedule

- Before scheduling a visit, visitors must register to become an approved visitor by calling 412-350-2413 or bringing a state-issued ID to the jail lobby. Once approved, visitors can schedule visits online at <https://alleghenypa.gtlvisitme.com> or by calling 855-208-7349. All visits must be scheduled at least two days in advance, but no more than seven days in advance.
- Visitors may check in 30 minutes before the scheduled visit, and must arrive no later than 15 minutes before the visit. Visitors need the inmate's Department of Corrections (DOC) number to complete check-in; lobby personnel are prohibited from disclosing the inmate's DOC number or the names of those on the inmate's visiting list. This information must be obtained directly from the inmate.
- See [Appendix 2A](#) for the visitation schedule by inmate pod. The visiting schedule is subject to change or cancellation; call the prison or check the website for the most current information.

• Frequency/Number of Visits

- The visiting week for all inmates is Sunday to Saturday. The general population is permitted two visits per week, but only one visit per day. Inmates in disciplinary housing are permitted only one visit per week.
- A maximum of three people are permitted per visit, and visits only last one hour.
- Visiting more than one inmate on the same day is not permitted without a valid reason and must be approved by the deputy warden or a designee.

• Documentation Required

- You must have a current driver's license or government-issued photo ID that includes your address and date of birth in order to sign up for a visit. Expired IDs will not be accepted.
- Children under 18 must be accompanied by a parent, grandparent or guardian; however, they do not need to be on the visitor list. The person accompanying the child must present evidence, such as a birth certificate, that they are the legal guardian.

• Dress Code

Everyone entering the Allegheny County Jail for professional or personal visits must adhere to the institution's dress code: <http://www.alleghenycounty.us/jail/visitors/dress-code.aspx>. Visiting area officers can deny entry into the jail to anyone they deem inappropriately dressed.

• Visitation Exceptions for Professionals

Caseworker visits count against the allowed number of visits.

• Nuances/Tips/Other Important Information

- No one will be admitted for a visit without first exchanging a photo ID for a visitor's pass. If a visitor's pass is not returned, or if it is damaged in any way, visiting privileges will be suspended indefinitely.
- Except for photo ID, you must lock all of personal belongings in a locker in the front lobby, including wallets, purses, money, keys, beepers, cell phones, cigarettes, matches, lighters, food, beverages, pens, pencils, coats, jackets or other outer garments. Baby bottles are the only exception. The lockers require a 25 cent deposit which is returned upon departure.
- Ex-inmates are not permitted to visit for a minimum of one year without authorization from the warden.

- The inmate’s approved visitors, attorneys and religious advisors are the only people authorized to drop off clothing for a court appearance. These individuals must be properly identified by a photo ID. Clothing may be dropped off a maximum of three days before the inmate’s common pleas criminal court hearing. Clothing is accepted in the evenings between 7 and 9 p.m. only.
- The jail has a Family Activity Center, a special area solely for children and their caregivers who are waiting to visit. It includes child-friendly features such as a craft area, video nook, book corner and a giant pin screen. Mock visiting booths allow children to practice for their visit. Children must be accompanied by their parent or guardian while in the Center.

Communication

Mail

All incoming mail shall be addressed as follows:

Inmate’s Name
 Inmate’s DOC Number
 Allegheny County Jail
 950 Second Avenue
 Pittsburgh, PA 15219

For the full mail policy, including a list of items inmates can and cannot receive, visit:

<http://www.county.allegheny.pa.us/jail/inmate-mail.aspx>

Telephone

Inmates can make local and long distance phone calls. Charges are paid with a prepaid account. To set up an account, contact GTL at 1-800-483-8314 or online at <https://www.connectnetwork.com/portal>.

See [Appendix 2B](#) for a list of rates by call type.

Digital Communication

No digital communication is available.

Reentry

This program is a joint effort by the Jail Collaborative to provide pre- and post-release services to men and women serving a county sentence in the jail or an alternative housing facility. All clients must be serving a county sentence of at least three months in Allegheny County, must be medium or high risk to recidivate based on a validated risk assessment tool, must have probation or parole in Allegheny County following their sentence and must not be involved with a specialty court.

Inmates may be referred to reentry and education classes by court order, program staff, jail staff or by written request as a self-referral. See [Appendix 2C](#) for a full list and description of each available reentry class.

Treatment Classification/Assessment Policy

No information was provided.

Services Available

- Drug and alcohol programs: <http://www.county.allegheny.pa.us/jail/drug-and-alcohol-programs.aspx>
- Education classes: <http://www.county.allegheny.pa.us/jail/educational-programs.aspx>
- Rehabilitative programs (faith-based programs through Foundations of HOPE): <http://www.county.allegheny.pa.us/jail/rehabilitative-programs.aspx>

For any additional information not included on this form or any of the county appendices, visit the Allegheny County Jail website at: <http://www.alleghenycounty.us/jail/index.aspx>

Appendix 2A — Allegheny County Jail Visitation Schedule

Visiting schedules are subject to change or cancellation. Please call 412-350-2000 for the latest information.

Level 1: A, B / Lev 2: A, B, D, E, F
Level 3: A, B, C, D, E, F / Lev 4: A, B, C, D, F
Level 5: F / Lev 6: D, E, / Lev 7: D, E, / Lev 8: D

Sunday thru Saturday:
 8:00am, 9:00am, 10:00am, 11:00am, 1:30pm, 2:30pm, 3:30pm, 6:00pm, 7:00pm

Pod 1C: Juvenile Pod

Tuesdays, Thursdays:
 2:30-3:30pm, 6:00-7:00pm
Saturday, Sunday:
 8:00-9:00am, 10:00-11:00am, 1:30- 2:30pm, 2:30-3:30pm, 6:00-7:00pm

Pod 2C (Pod of HOPE)
Pod 4E (Pod of HOPE)

Sundays:
 11:00am-12:00pm, 1:30-2:30pm, 2:30-3:30pm, 3:30-4:30pm, 6:00-7:00pm, 7:00-8:00pm
Tuesdays, Thursday:
 12:45-1:45pm, 1:45-2:45pm

Visiting hours for Inmates unable to go up and down stairs:

Sundays:
 8:00-9:00am, 9:00-10:00am
Mondays, Wednesdays:
 9:00-10:00am, 10:00-11:00am, 11:00am-12pm,

Males (Evening)	Females (Evening)
Tuesday, Thursday, Friday	Monday, Wednesday
6:00-7:00pm, 7:00-8:00pm	6:00-7:00pm, 7:00-8:00pm

Pod 4F (Female DHU Cells: 201-208; one visit/wk.)

Sundays, Mondays, Wednesdays: (Pods 201-208)
 8:00-9:00am, 9:00-10:00am, 10:00-11:00am, 11:00am-12pm, 12:45-1:45pm

Pods 5C, 5D (Male Mental Health)

Saturdays:
 2:30-3:30pm, 3:30-4:30pm, 6:00-7:00pm, 7:00-8:00pm

Pod 5B (Infirmary)
(Must be cleared for visits by jail physician in advance)

Sundays:
 8:00-9:00am, 9:00-10:00am, 6:00-7:00pm, and 7:00-8:00pm
Mondays, Wednesdays:
 9:00-10:00am, 10:00-11:00am, 11:00-12Noon, 12:45-1:45pm, 1:45-2:45pm, 6:00-7:00pm, 7:00- 8:00pm

(must be cleared for visits by jail psychiatrist in advance)
Tuesdays, Thursdays, and Fridays:
 6:00-7:00pm, 7:00-8:00pm

Pods 5B, 5C, 5D, Protective Custody:

Mondays, Wednesdays, Fridays, Saturdays:
 8:15-9:15pm

Pod 5E

5 MD Protective custody: Tuesday, Thursday, Sunday
Tuesdays, Thursdays:
 12:45-1:45pm, 1:45-2:45pm, 6:00-7:00pm, 7:00-8:00pm
Sundays, Fridays:
 8:00-9:00am, 9:00-10:00am, 10:00-11:00am, 11:00-12Noon, 12:45-1:45pm, 1:45-2:45pm, 6:00-7:00pm, 7:00-8:00pm

Pod 5MD (Female Mental Health)
(Must be cleared for visits by jail psychiatrist in advance)

Sundays:
10:00-11:00am, 11:00-12:00pm
Mondays, Wednesdays:
6:00-7:00pm, 7:00-8:00pm

Pod 6F Protective Custody: Cells 101-112 and 201-228

Sunday, Mondays, Tuesdays, Wednesdays, Thursday, Fridays, Saturdays:
8:00am, 9:00am, 10:00am, 11:00pm, 1:30pm, 2:30pm, 3:30pm, 6:00pm, 7:00pm
Cells 113-126: 8:15-9:15pm Mon, Tue, Wed, Thurs, Fri, Sat, Sun

Pod 7-D

Mon, Tues, Wed, Thurs, Fri, Sat, Sun
8:00am, 9:00am, 10:00am, 11:00pm, 1:30pm, 2:30pm, 3:30pm, 6:00pm, 7:00pm
except cells 119-124, those cells are 8:15-9:15pm every day of the week

8E – Male DHU (One visit/wk.)

Mondays, Wednesdays, Saturdays:
8:00-9:00am, 9:00-10:00am, 10:00-11:00am, 11:00-12Noon, 12:45-1:45pm

Appendix 2B — Calling Rates

CALL TYPE	COLLECT		PRE-PAID COLLECT		DEBIT AND/OR INMATE-BASED PRE-PAID	
	Surcharge	Per Min. Rate	Surcharge	Per Min. Rate	Surcharge	Per Min. Rate
Local (day)	\$2.00	\$0.07	\$2.00	\$0.07	\$1.80	\$0.04
Local (evening/night)	\$2.00	\$0.028	\$2.00	\$0.028	\$1.80	\$0.04
INTRAlata	\$2.00	\$0.20	\$2.00	\$0.20	\$1.80	\$0.16
INTRAsate	\$1.50	\$0.59	\$1.50	\$0.59	\$1.35	\$0.53
INTERstate	\$0.00	\$0.25	\$0.00	\$0.21	\$0.00	\$0.21
International	\$3.20	\$0.80	\$3.20	\$0.80	\$3.20	\$0.80

INTRAlata Call: If the called party's number is within Pennsylvania state lines, but is outside of the local calling area.

INTRAsate Call: If the called party's number is within Pennsylvania state lines, but is outside of the local and INTRAlata calling areas.

INTERstate Call: If the called party's number is outside of the Pennsylvania state lines.

Appendix 2C — Allegheny County Jail Reentry Classes

For more information on reentry programs, visit <http://www.alleghenycounty.us/jail/re-entry-program.aspx>

Enrollment Policy

Inmates may be referred to reentry and education classes by court order, program staff, Jail staff, or by written request as a self-referral. The policy of the Allegheny County Jail for enrollment of all inmates in reentry and education classes is to give first priority to individuals who have been targeted for services based on risk and need. The order for placement in all classes is as follows:

1. Court ordered.
2. Reentry 1.
3. Reentry 2.
4. Reentry pod residents.
5. Treatment pod referrals.
6. Staff or provider referral.
7. Self-referral.
8. All above referrals for inmates who are low risk to recidivate.

Thinking for Change

Thinking for Change is a 12-week evidence-based program designed to help clients learn a new way of thinking by changing “criminal thinking” to a more positive way of solving problems and handling stress. It includes structured cognitive behavioral treatment modalities, and addresses thoughts and beliefs that lead to anti-social and criminal behaviors. While still incarcerated and in a controlled and monitored environment, the participants have the opportunity to model and practice problem solving skills, and report back to group their pro-social behavior choices. The curriculum contains 22 lessons, and can be expanded to meet the needs of the participant. A separate group is facilitated for veterans; the facilitators of this group are veterans.

Breaking Free: The Power of Choice

Breaking Free: The Power of Choice is an 8-week cognitive behavioral treatment (CBT) program. Curriculum is based in part on Thinking for Change, the CBT program provided in the jail, and is offered in the community to clients referred by the county jail, probation, and through self-referral. Locations: community office, probation day reporting centers, renewal (men only), and in the jail on the reentry pod (1B, men only).

Precision Manufacturing 2000

New Century Careers provides hands-on job training in the manufacturing and machining industry and job placement services following completion. Male clients may enroll while still incarcerated in the Allegheny County Jail and will continue after release at the Southside location. Participation in the Jail is limited to male inmates who are active participants in the Reentry Program [BC1].

Family Support Services

Clients receive family support services, including coordination with and support for their families. Participants in parenting classes are eligible to receive additional structured contact with their families through structured family contact visits and family phone calls.

Parenting and relationship education builds the basic skills that clients need to develop and maintain healthy, nurturing relationships with their children, and helps them to understand how incarceration can impact a child’s life.

Inside-Out Dad

The nationally-known curriculum helps fathers learn parenting skills, including discipline, family problem-solving, responsibility, maintaining healthy relationships, building self-worth and creating a fathering plan. Clients enrolled in the class are also eligible for Family Support Services with a family support specialist.

Parenting on the Inside

The classes for women follow the “Parenting on the Inside” curriculum, which has been used in regional jails and state prisons nationwide to prepare women to manage the stress and emotions associated with being a mother in prison, handle difficult and sensitive situations with their children and connect with their children through phone conversations,

letter writing and visitation. Clients enrolled in the class are provided with Family Support Services and the service of a family support specialist.

Walking the Line — Relationships

The relationships curriculum will address the challenges of incarceration on maintaining healthy relationships. The class will specifically address conflict resolution, communication, stress management, the impact and value of caregiver-child relationships and life skills to prepare for successful reentry into the community.

Batterers' Intervention Program (BIP)

The Allegheny County Jail contracts with BIP providers to offer classes to help clients understand how abusive behaviors develop and progress. The program also offers solutions and helps to develop more healthy options for dealing with their emotions. Clients may continue the classes in the community after release.

Armstrong County Jail

Phillip Shaffer, Warden
171 Staley's Courts Road
Kittanning, PA 16201
724-545-9222

jail@co.armstrong.pa.us

Counselor Contact Information

Brenda Coxe, Director
724-543-9709
Jeff Waltman
724-543-9710

Visitation

• Contact/Non-Contact

Visitation with children can be once a month through glass if approved by the warden or if the inmate is participating in parenting classes.

• Visitation Schedule

Sunday (General Population): 1–3:30 p.m. and 6–8:30 p.m.

Monday (General Population): 6–8:30 p.m.

Tuesday: NO VISITATION

Wednesday (LOCK-UPS ONLY): 1–3:30 p.m.

Wednesday (General Population): 6–8:30 p.m.

Thursday: NO VISITATION

Friday (General Population): 6–8:30 p.m.

Saturday (General Population): 1–3:30 p.m. and 6–8:30 p.m.

Additional information can be found online at <http://www.co.armstrong.pa.us/files/jail/jailvisits.pdf>.

• Frequency/Number of Visits

- All visits will be on a first-come, first-served basis and conducted in the visiting rooms adjacent to the lobby.
- All visitors must be on the “approved visitors list” or they will be turned away.
- Inmates will only receive one visit per day. It is the inmate’s responsibility to schedule visits with their visitor. Refused visits will be considered the inmate’s visit for that day.

• Documentation Required

All visitors must show a current form of photo ID.

• Dress Code

All visitors must be dressed appropriately.

• Visitation Exceptions for Professionals

All “professional visits” by attorneys, probation, etc. will be conducted in the attorney/client rooms or as directed by the shift supervisor. All visiting rules apply to professional visits.

• Nuances/Tips/Other Important Information

- All visitors must be 18 years of age. No one under 18 years of age is permitted on jail property without prior approval of the warden.
- No more than two adults may visit any one inmate at a time.
- Only the items necessary to conduct the visit are permitted to be carried in by the visitor. The only items accepted from visitors are those that need endorsed or signed by the inmate. All endorsed items must be returned to the visitor and will not be kept by the inmate.
- More information can be found at <http://www.co.armstrong.pa.us/files/jail/jailvisits.pdf>.

Communication

Mail

The Armstrong County Jail provides each inmate with free postage on three letters per 30 day period, if the inmate is indigent (\$2.00 or less on their account for 30 days). This includes a free letter when they are permanently transferred to another correctional facility. All inmates must purchase envelopes from the commissary for mailing. Privileged and legal correspondence going to the Armstrong County Court House is free for the inmate. Any mail that contains crayon, paint or marker drawings or writing with these materials will not be given to the inmate and will be placed in their property. In addition, the envelope must complete the return address including the sender's full name.

All incoming mail must be addressed as follows:

Inmate's Name
Housing Unit Abbreviation and Cell #
171 Staley's Courts Road
Kittanning, Pa. 16201

Telephone

The phones are activated at 8 a.m. and turn off automatically at 10 p.m. The party the inmate is calling is responsible for any charges. Prior arrangements must be made for collect calls by the called party. Incoming calls are not permitted and will not be forwarded to the Inmate. Messages will not be accepted or delivered to inmates. Emergency and hardship calls are available by request to the counselor or the shift supervisor at their discretion.

Digital Communication

No digital communication is available.

Reentry

Work Release

Inmates sentenced to the Armstrong County Jail may apply for work release privileges that allow them to continue outside employment while in jail. The inmate is released only as necessary for his or her employment.

Treatment Classification/Assessment

Initial Classification

All inmates committed to Armstrong County Jail will initially be sent to the Classification Unit, CLU, where they will remain in their cell for the first 72 hours. After 72 hours inmates are permitted day room privileges and visits if their visitors list is submitted. Inmates will also be seen by a jail counselor who will determine their classification. See [Appendix 3A](#) for more information.

Services Available

- Education (GED)/Counseling.
- Emergency Counseling Services.
- AA/NA Groups.
- Mental Health Treatment.
- Income/Work.

More information can be found in [Appendix 3B](#).

For any additional information not included on this form or any of the county appendices, you may visit the Armstrong County Jail website at: <http://www.co.armstrong.pa.us/jail-home>

Appendix 3A — Armstrong County Jail Classification

Treatment Classification /Assessment

An inmate may be reclassified for several reasons. The list below gives some examples but is not to be considered exhaustive:

- A. **Periodic review:** Conducted annually by the counselor.
- B. **New Charges:** When a classified inmate receives new charges for any reason.
- C. **Misconduct:** When an inmate receives a misconduct that doesn't result in criminal charges.
- D. **Medical or Mental Status:** When an inmate's medical or mental health declines or improves.
- E. **Involvement in Programs:** When inmates are involved in or complete self-improvement in-house programs that directly address the assessed needs of the inmate.
- F. **Sentenced Reviews:** When all charges against an inmate are resolved.
- G. **Suicide attempts.**
- H. **Removal from Suicide Watch.**
- I. **Administrative Needs:** When an inmate's classification is adjusted to meet the needs of the facility administration. This could move an Inmate up or down the classification scale.

Appendix 3B — Armstrong County Jail Services

Counseling and educational (GED/high school) services are available upon written request. Eligibility for services is determined by the department heads.

Emergency Counseling Services: If an inmate feels counseling needs are of an “emergency nature” he or she should report this to the first prison officer with whom contact is established.

AA/NA Groups: Alcoholics Anonymous (AA) and Narcotics Anonymous (NA) support groups are held regularly.

Drug and Alcohol Treatments: Counseling or treatment for drug or alcohol abuse is available for sentenced inmates.

Mental Health Treatment: Inmates request services in writing directed to the jail counselor. All psychiatric care is provided by the Family Counseling Center.

Income/Work: Armstrong County Jail has four types of inmate worker positions.

1. Housing Unit Workers

Housing unit workers clean common areas of the housing unit to which they are assigned. Housing unit workers are limited to two hours of work per day or a total of 14 hours of work per week.

2. Inside Clearance Workers

Inside clearance workers clean all areas of the inside of the jail except the main lobby, vehicle sally port and double red zones. Inside clearance workers are limited to four hours of work per day not to exceed 28 hours weekly.

3. Laundry

Laundry workers collect, separate, wash, dry, fold, stock and assist in the reissue of uniforms, whites, shoes, linens and blankets for the inmate population as well as maintain the laundry room. Laundry workers are limited to eight hours of work per day not to exceed six days of work per week.

4. Outside Clearance Workers

Outside clearance workers maintain the front lobby, vehicle sally port and all buildings and grounds on the outside of the facility. Outside clearance workers are limited to six hours of work per day not to exceed 42 hours of work per week.

Beaver County Jail

Bill Schouppe, Warden
Beaver County Jail
6000 Woodlawn Blvd.
Aliquippa, PA 15001
724-378-8177
Fax: 724-378-5812

Counselor Contact Information

Steve Coley
724-378-8177, ext. 7518

Visitation

• Contact/Non-Contact

Children are now permitted to visit in the attorney/client visiting room with parent. A caseworker must be present for the visitation, and as a result the parents are no longer required to take the parenting classes first, but are still encouraged to attend. Supervising caseworkers must complete an orientation with counselor Steve Coley. Caseworkers are required to either submit clearances or during their orientation provide the jail with the information needed for the jail to complete a background check. Children who are visiting parents are not required to have background checks.

• Visitation Schedule

PODs RHU (Restrictive Housing), SNU (Special Needs), and A (Intake):

Wednesday: 8:00–10:30 a.m.

Thursday: 12:30–2 p.m.

PODs B, C, and D (General Population):

Friday: 8:30–10:30 a.m.

Saturday: 8:30–10:30 a.m. and 12:30–2 p.m.

Women's PODs:

Wednesday: 12:30–2 p.m.

Thursday: 8:30–10:30 a.m.

Work Release POD's:

Friday: 12:30–2 p.m.

• Frequency/Number of Visits

PODS, B, C, D and Women's PODS – One visit per day, two visits per week

PODS RHU, SNU, A and Work Release PODS – One visit per week

• Documentation Required

All visitors are required to provide acceptable photo ID.

• Dress Code

N/A

• Visitation Exceptions for Professionals

Caseworkers are now permitted to supervise visitation but must complete orientation and pass background checks.

• Nuances/Tips/Other Important Information

- Inmates must provide each visitor's full name to the jail before anyone can visit them. This information will be put in the visitor's log as an authorized visit. Anyone arriving late or who does not have a visiting order will not be allowed to visit the inmate.
- Only children of the inmate can visit. A birth certificate must be provided showing the incarcerated parent's name on the birth certificate.

Communication

Mail

Any mail sent to an inmate must be sent through the U.S. Postal Service. No other delivery service may be used. The mail envelope must contain the inmate's name, inmate ID and jail address. Do not send anything in a box or package, padded envelope, bag or an envelope with any metal in it. All mail is opened, read and examined by the jail administration, and the mail will be sent back to the person who mailed it if deemed inappropriate.

Incoming mail for inmates must be addressed as follows:

Inmate's Full Name
Inmate's ID Number
Beaver County Jail
6000 Woodlawn Blvd.
Aliquippa, PA 15001

There is no restriction about the number of letters an inmate may receive or send.

Telephone

After initial processing is completed, inmates are permitted to make collect or debit calls (if they have money on their account). All phone calls from jail are collect calls or through a pre-paid phone account. Calls made in jail are a lot costlier than phone calls made at home. Phone calls are restricted on when and how often you can use the phone, but inmates should be aware that a long line can form at the phones, because everyone wants to use the phone, too. If an inmate breaks the rules and is disciplined, their use of the phone might get cut back or forbidden.

Digital Communication

No digital communication is available.

Reentry

N/A

Treatment Classification/Assessment

N/A

Services Available

The counselor's responsibilities do not include mental health treatment or advising on legal matters. The counselors can assist with:

- Work release programs.
- Referrals for drug and alcohol programs.
- Referrals for GED programs.
- Finding information about employment, continuing education and community resources.
- A parole plan to address upcoming release needs such as housing, transportation, drug or alcohol treatment and other support services.
- Drug and alcohol treatment.
- Individual and group counseling.
- Parenting classes.
- Education – Act 30 and GED classes.

Beaver County Jail does not currently maintain a website.

Bedford County Correctional Facility

Troy Nelson, Warden
425 Imlertown Road
Bedford PA 15522
814-623-2955

tnelson@bedfordcountypa.org

Counselor Contact Information

Lucille Kentner
814-623-2955, Ext. 9

kentner@bedfordcountypa.org

Visitation

• Contact/Non-Contact

Contact visits are permitted for parents whose children are in the custody of the children and youth agency and are facilitated by CYS. The jail works with the sheriff's office to transport parents to the courthouse, where a room is set aside for such visits. This can occur once or twice per week depending on the inmate.

• Visitation Schedule

Men: Tuesday, Friday and Sunday

Women: Monday, Thursday and Saturday

RHU: Wednesday

Juvenile: Wednesday

9–11 a.m., 1–4 p.m., 7–9 p.m.

Additional facility visitation information can be located at: <http://www.bedfordcountypa.org>

• Frequency/Number of Visits

- Each inmate can have two visits per week with authorized visitors during scheduled visiting hours, with the visiting week starting on Monday. Visits are limited to one hour, which may be shortened to 30 minutes if other visitors are waiting.
- If anyone becomes disorderly during a visit, the visit will be terminated. Visitors who become disorderly may have their visitation rights suspended.
- Only three visitors may visit an inmate at a time, provided they register together. If at any time the facility enters lockdown, visits will be cancelled.

• Documentation Required

All minors must show proper identification (school ID or birth certificate) and be accompanied during the visit by a parent, legal guardian or other responsible adult (as determined by BCCF staff). All adult visitors MUST have a valid state-issued ID for admittance. Each visitor's (including minors) full name and complete address must be registered and logged onto the visitor's sign-in sheet.

• Dress Code

Revealing, suggestive or otherwise inappropriate attire is strictly prohibited. The following are not permitted:

- See-through (transparent) and spaghetti straps
- Shorts above mid-thigh level (inseam length)
- Skirts above mid-thigh level (hem length)
- Skirts with splits that extend above mid-thigh
- Tube or tank top athletic shirts and halter tops (regardless of gender)
- Shirts or jerseys that expose the midriff or significant portions of the torso
- Low-cut-blouses or shirts
- Spandex clothing (skintight), such as aerobic and jogging attire
- Ragged, skin-tight or torn jeans (exposing portions of the body above mid-thigh or underwear)

• Visitation Exceptions for Professionals

Special visits for inmates may be approved by the warden or designee under certain circumstances.

- **Nuances/Tips/Other Important Information**

- Additional visitor information may be found in [Appendix 5A](#).

Communication

Mail

All incoming mail is screened for contraband. Only correspondence or photos admissible into the U.S. Postal Service and approved by the proper authority are accepted if it poses no threat to the facility. No materials that are deemed to be pornographic or identified as gang-related will be accepted and will be immediately returned to the sender. Any illegal substance will be sent to the local authorities for prosecution. Information printed from computer websites and chat rooms will not be accepted unless it is case law or legal precedence material that is not in excessive quantities. Books, magazines, newspapers etc. must be sent through a commercial publisher (Amazon, Barnes & Noble, Bedford Gazette) Only money orders will be accepted through mail, no personal checks or cash will be received.

All incoming and outgoing mail must have a complete return address and full name. Correspondence with inmates in other facilities is prohibited without written approval from the wardens of both facilities. No stickers or tape on mail is allowed.

Mail should be addressed as follows:

Bedford County Correctional Facility
Inmate's Name
425 Imlertown Road
Bedford, PA 15522

Digital Communication

No digital communication is available.

Reentry

Work release is available if the inmate had a job prior to incarceration, has been sentenced and will be incarcerated for a short term (90 days to one year). The inmate must apply through probation and be of no risk to the community and not considered a flight risk.

Treatment Classification/Assessment

This assessment is completed by Ron Kaszubski. There is a form with a series of questions along with a medical form that are answered by the inmate. This also includes questions regarding what services are needed for an inmate or what treatment has been court ordered.

Services Available

- Inmate work opportunities.
- Religious services.
- Counseling.
- Alcoholics Anonymous.
- Narcotics Anonymous.
- Education programs.
- Work programs.
- Reforms Anonymous (currently offered for men only).

For any additional information not included on this form and/or any of the county appendices, you may visit the Bedford County Correctional Facility website at: www.bedfordcountypa.org/Correctional_Facility.html

Appendix 5A — Bedford County Correctional Facility (BCCF) Visitation

Updated 07/08/15

Newly committed inmates receive an authorized visitor list that requires that all inmates to list potential visitors and have those visitors approved prior to receiving visits. The authorized visitor list must be completed in its entirety, listing the name, address, date of birth, gender and relationship of all potential visitors. The potential visitor's name, address, DOB and gender must match exactly the information on the visitor's driver's license or state issued photo identification card. If any discrepancies between the visitor's ID card and the inmates approved visitor list are found, the visitor will be turned away.

The authorized visitor list may have no more than ten people. Only those added to the list and approved by the BCCF administration will be permitted to visit the inmate. The inmate will be informed if any requested visitors are denied.

Reasons for denial of a potential visitor include:

1. The requested visitor was incarcerated at the BCCF within the past year.
2. An active protection from abuse or court ordered no contact order between requested visitor and the inmate.
3. Information on the authorized visitor list was not completely filled out.

The authorized visitor list may be changed only once every 30 days through a written request to the deputy warden, at which time the inmate will be given a supplementary authorized visitor list to add or remove visitors.

VISITATION

Each inmate can have two visits per week with authorized visitors during scheduled visiting hours, with the visiting week starting on Monday. All minors must show proper identification (school ID or birth certificate) and be accompanied during the visit by a parent or legal guardian. Special visits for inmates may be approved by the warden or designee under certain circumstances. Length of visit is one hour; however, visits may be limited to 30 minutes if other visitors are waiting.

If any person becomes disorderly during a visit, the visit will be terminated. Visitors who become disorderly may have their visitation rights suspended for a specific period of time or suspended indefinitely. Only three visitors may visit an inmate at a time, provided they register together. All adult visitors **MUST** have a **valid state-issued ID** for admittance. Each visitor's (including minors) full name and complete address must be registered and logged onto the visitor's sign in sheet. If at any time the facility enters lockdown, the visits will be cancelled.

Visits will be terminated under the following conditions:

- Visitors introducing contraband into the facility can and will be prosecuted to the full extent of the law.
- Any loud, abusive language or behavior will cause the visit to end.
- Visitors who refuse to follow staff directives.
- Visitors must control children in the lobby or visiting area. Visitors who are unable to maintain proper control of their children may have their visit terminated and be asked to depart facility grounds.
- Children cannot be left unattended in the lobby area.
- Visitor is under the influence of drugs or alcohol.
- Visitor refuses to show proper identification.
- Visitors to the BCCF must lock their vehicle and roll up the windows when the vehicle is unattended. Visitors ARE NOT permitted to bring cell phones, lighters, tobacco products, bags (purses, diaper bags, etc.), weapons or drugs into the facility.
- Visitors may not gather outside of vehicles, loiter in the parking lot or anywhere on facility grounds.
- Visitors who are disrespectful to facility staff, fail to follow direction, use abusive language or become disruptive shall have their visitation privileges suspended for a period of time or indefinitely.

Berks County Jail System

Janine L. Quigley, Warden
1287 County Welfare Rd.
Leesport, PA 19533
610-208-4800

jail@countyofberks.com

Counselor Contact Information

Jessica Collins, Clinical Supervisor
610-208-4800, ext. 4203

jcollins@countyofberks.com

Visitation

• Contact/Non-Contact

Visitation at the Berks County Jail system is through glass. If an inmate is involved in the reentry program they are permitted to have contact visits at the community reentry center.

• Visitation Schedule

- Visitation is held on Saturdays and Sundays and is scheduled by housing units and rooms. See the schedule online at <http://www.co.berks.pa.us/Dept/Jail/CRC/Pages/FriendsandFamilyVisitation.aspx>.
- Visitors must arrive 15 minutes prior to the scheduled visit time. If a visitor does not show up on time, they will not be permitted to visit.

• Frequency/Number of Visits

Inmates are permitted two visits per week. Each visit is scheduled for 30 minutes. For questions about visitation contact the Treatment Department at 610-208-4800, ext. 4200

• Documentation Required

- Those under the age of 18 are only permitted to visit a parent, stepparent, legal guardian, spouse or sibling when they are added to an inmate's visitation list at the time of commitment. Adults supervising minors must provide identification information about the minors for each visit; name, address and date of birth are all required.
- Visitors over 18 must provide an accurate social security number and driver's license (or photo ID) number when they register in the lobby in the visitation area for their first visit. After the first time, visitors are required to register and present a photo ID with a valid and current address. Acceptable forms of identification are driver's license, state identification card, active military IDs and passports that include addresses.

• Dress Code

Information about the prison's dress code can be found at

<http://www.co.berks.pa.us/Dept/Jail/CRC/Pages/FriendsandFamilyVisitation.aspx>.

• Visitation Exceptions for Professionals

- Information for professional visitors, including the professional visitor application for entrance, can be found at <http://www.co.berks.pa.us/Dept/Jail/CRC/Pages/ProfessionalVisitors.aspx>.
- The dress code for professional visitors is at <http://www.co.berks.pa.us/Dept/Jail/Documents/Microsoft%20Word%20-%20final%20dress%20code.pdf>

• Nuances/Tips/Other Important information

- Anyone released from jail within the past two years will not be permitted to visit the inmate. Those on parole must provide written approval to visit from their parole officer. Inmate must have completed the quarantine period to be eligible for a visit. Violations of any visiting regulation or failure to cooperate with staff in any way during a visit may result in a restriction or loss of inmate's visiting privileges.
- Changes to the inmate's original visitor list submission may be made by submitting an Inmate Communication Form. Up to a 14-day waiting period on any changes requested may be experienced.

Communication

Mail

All incoming mail must be addressed as follows:

Inmate's Name
Berks County Jail System #
Berks County Jail System
1287 County Welfare Rd.
Leesport, PA 19533

Any mail received with an illegible, partial or missing return address, or that contains tape or labels, will be returned to the post office. Mail may be refused if deemed inappropriate for distribution into the institution. For more information, please refer to page 8 of the Inmate Handbook.

In addition, do not send envelopes, stamps, copy paper, writing paper, clothing, undergarments, sneakers, cash or personal checks; all of these items are considered contraband if received through the mail system.

The Inmate Handbook can be accessed at http://www.co.berks.pa.us/Dept/Jail/Documents/Microsoft_Word_-_Inmate_Handbook_ENGLISH_9-10.pdf.

Telephone

The inmate jail telephone system provider, DSI ITI LLC, accepts payments for inmates' telephone calls from either the inmate or the person being telephoned. Payments can be made by taking funds from the inmate's account or through a debit account that is maintained by persons being called. Friends or family wishing to open a collect account should contact DSI ITI LLC at 1-814-949-3303. Profits from this system are deposited into the inmate welfare fund. Local calls generally cost \$1.35 for 20 minutes.

Note: Any telephone call can be monitored or recorded for security purposes. If you have any questions about the telephone system, please call 610-208-4800, x 4775. Those who wish to deposit money on an inmate's account may do so by using the services offered through OffenderConnect. OffenderConnect is a deposit service to add money to an inmate's trust fund jail account or prepaid telephone account. Money can be added online at www.offenderconnect.com; through the jail's lobby kiosk (Deposit kiosk accepts cash (\$5, \$10, \$20, \$50, \$100 bills); credit/debit cards (MasterCard and Visa); telephone payment: 1- 814-949-3303; trust deposits: 1-888-988-4768 (Site ID: 61).

Digital Communications

Video conferencing is available for court. The caseworker should contact the Treatment Department supervisor to coordinate the video conferencing.

Reentry

The Berks County Community Reentry Center (CRC) at 1040 Berks Road, Leesport, PA 19533 has a capacity of 136 residents. (<http://www.co.berks.pa.us/Dept/Jail/CRC/Pages/default.aspx>)

All new CRC residents undergo an initial mandatory 10-day screening/scheduling/programming period prior to being eligible for work release (unless currently employed).

Treatment Classification/Assessment

The Berks County Jail has an objective classification system to determine custody level and eligibility for program participation. The five custody levels of classification (listed from most to least restrictive) are: administrative segregation, maximum, medium, minimum and trusty.

Based on a review of all available information, the Institutional Classification Committee determines initial classification status. In some cases (generally involving medical, mental health, and adjustment problems), inmates can be detained on a classification unit or placed into administrative segregation. Periodically, classification status will be reviewed and may be changed.

Each housing unit has a counselor or caseworker assigned to it, and inmates have the ability to sign up and meet with the unit counselor Monday through Friday. If you have questions about an inmate, contact the Treatment Department at 610-208-4800, x 4200, Monday–Friday 8 a.m.–4 p.m. and you will be directed to the appropriate counselor or caseworker.

Services Available

Jail-Based Programs:

- Stress and anger management.
- Values clarification.
- Choices and Consequences.
- Parenting.
- Sex offender treatment.
- GED classes.
- Healthy Lifestyles.
- Interpersonal Communication.
- Back on Track.
- Batterers' Intervention.

Community Reentry Center (CRC):

- Cognitive behavioral programming.
- Walking the Line.
- Volunteer mentoring.
- Treatment services.
- Forensic services.
- GED classes.
- Computer lab.
- Work release.
- Interviewing skills.
- Clothing bank.
- One-on-one job related assistance and counseling.
- Staff from collaborative agencies providing multiple workshops.
- New Road Ministry.
- Father's Voice.
- Employment programming.
- Domestic relations cases.
- Substance abuse and mental health recovery.
- Housing assistance.
- Family and community restoration.
- Prevention Partnership of Berks County.
- Immediate Post-Release Needs.
- HelpLink/COMPASS.

For any additional information not included on this form or any of the county appendices, you may visit the Berks County Jail website at: <http://www.co.berks.pa.us/Dept/Jail/CRC/Pages/ContactUs.aspx>

Blair County Prison

Michael Johnston, Warden
419 Market Square Alley Prison
Hollidaysburg PA 16648
814-693-3155 ext. 4202
Fax: 814-695-0101

mjohnston@blairco.org

Counselor Contact Information

Alex Elyar

814-693-3155 ext. 4213

aelyar@blairco.org

Jessica Woomer

814-693-3155 ext. 4241

jwoomer@blairco.org

John Wertz

814-693-3155 ext. 4217

jwertz@blairco.org

Visitation

• Contact/Non-Contact

All visits will be non-contact visits behind glass unless contact visits are court ordered.

• Visitation Schedule

Visit must be previously arranged.

• Frequency/Number of Visits

Inmates are permitted three one hour visits per week.

• Documentation Required

Caseworker will need their professional ID. The child needs ID (school ID, birth certificate, etc.).

• Dress Code

- Visitors must dress appropriately (No halter tops, half shirts, tube tops, see-through blouses, miniskirts, etc.)
- Any visitors not dressed appropriately will be turned away and not be able to visit.

• Visitation Exceptions for Professionals

Caseworker does not need to be on the inmate's visitation list. The caseworker must call the shift manager at the jail to place the child's name and information on the visitation list.

• Nuances/Tips/Other Important Information

- Additional visitation information is at <http://www.blairco.org/Pages/VISITATION.aspx> and in [Appendix 7A](#).

Communication

Mail

All mail is monitored. If legal mail, the mail is opened in front of the inmate before it is given to the inmate.

All incoming mail must be addressed as follows:

Inmate's Name, Inmate ID Number

Blair County Prison

419 Market Square Alley

Hollidaysburg, PA 16648

Telephone

Three-way phone calls are not permitted. All phone calls may be monitored. Inmate telephones are provided through ITI (814-949-3303). Families of inmates can call ITI directly to place money on the inmate's account.

Digital Communication

None.

Reentry

Work release is available for Blair County inmates. For more information about Blair County Prison's work release program contact: Abbie Tate, work release coordinator, at 814-693-3155 ext. 204 or Atate@blairco.org.

Treatment Classification/Assessment

Contact Abbie L. Tate, treatment supervisor.

Services Available

- Parenting.
- GED classes.
- Alternative education classes (for inmates under 21 years of age who dropped out of high school).
- Drug and alcohol treatment.
- Drug and alcohol education.
- Mental health counseling.

For any additional information not included on this form or any of the county appendices, visit the Blair County Prison website at: <http://www.blairco.org/Pages/BlairCountyPrison.aspx>

Appendix 7A — Blair County Visitation Policy

Visitors must be on the inmate's visitors list, which has to be completed by the inmate and approved, a process that normally takes three to five days after the commitment date.

Inmates are permitted three one-hour visits per week. Visitors must show a valid state photo ID, driver's license or federal photo ID. Visitors must be 18 years of age. A parent or legal guardian must accompany anyone under 18 and provide documentation such as a birth certificate.

Passing of contraband is strictly prohibited. Persons caught passing any article to a prisoner or concealing contraband will immediately be removed and prohibited from future visits. Criminal charges will also be brought against the visitor and the prisoner.

All visitors are subject to a strip search upon request.

All personal belongings must be left in vehicles while visiting or put in the lockers before entering the visiting room.

No visitor is permitted to enter the visiting room unless properly dressed. Shirts and shoes are required. Revealing shorts, mini-skirts, halter tops or any other revealing clothing are not permitted.

Switching booths or going to any other area will result in the visit being terminated.

All visits will end promptly at the designated time. If the allotted hour is not used up, the visitor is still required to leave. The visitor may not return later that day or during the week to complete the visit.

A copy of the visiting regulations is available at the front desk. Visitors must register 10 minutes prior to the scheduled visit time. No exceptions.

Bradford County Correctional Facility

Donald Stewart, Warden

15927 Route 6

Troy, PA 16947

570-297-5047

Fax: 570-297-4350

stewartd@bradfordco.org

Counselor Contact Information

Kevin Prickitt

570-297-5047

prickittk@bradfordco.org

Visitation

• Contact/Non-Contact

Inmates are not allowed any contact visits.

• Visitation Schedule

See <http://bradfordcountypa.org/index.php/administration/correctional-facility/visitation-schedule>

Frequency/Number of Visits

Inmates have one hour per week for visitation. This can be scheduled as a single one hour visit or two 30-minute visits. This can be adjusted if warden approved additional time.

• Documentation Required

All visitors must present photo ID to the clerk before each visit. Children without photo ID must have a valid birth certificate and/or legal document of custody.

• Dress Code

All visitors are to wear modest attire. No halters, tank tops, short shorts or skirts or see-through or revealing clothing allowed.

• Visitation Exceptions for Professionals

Bradford County Correctional Facility is willing to work with caseworkers to schedule visits as needed.

• Nuances/Tips/Other Important Information

- Inmates must call visitors on Sunday after signing up for one hour and give visit times.
- All visitors must sign in and out and present photo identification prior to each visit to the clerk.
- Absolutely no food, drink, hats, coats, keys, purses, diaper bags, weapons, cell phones, bags or other items in the secured visitation area. Visitors should bring a quarter to lock any personal items in a locker prior to their visit or leave their belongings in their car.

Communication

Mail

All inmate mail must use the U.S. Postal Service. All other types of delivery are prohibited. The jail will not accept any box, package, envelope with padding or insulation, bag or an envelope with any metal in it. All mail sent to inmates will be opened and read by the jail staff and will be returned to the person who mailed it if the jail decides it is inappropriate.

All mail must be addressed as follows:

Inmate's Name

Bradford County Correctional Facility

15927 Route 6

Troy, PA 16947

All mail must have a full return address including the sender's full name.

Telephone

Inmates must call collect. Telephone service accounts must be set up by calling 877-650-4249. Money can be deposited at the jail each week during normal business hours or during visitation.

Digital Communication

All inmates have the option for video conferencing. This is used for family court, warrants and some visitation as long as the person the inmate is video conferencing with is in a court atmosphere.

Reentry

The Community Workforce Program is available to community groups, charitable organizations and local governments within Bradford County. The program will provide labor to community groups and local governments with approved work release inmates from the Bradford County Correctional Facility. The types of projects that workforce inmates will be involved with may include: public work projects, painting, graffiti removal, special events, maintenance, general public property clean-up, etc. Inmates who enter this program must be approved for release by the Bradford County courts. Inmates will be approved as physically fit by Bradford County Correctional Facility medical personnel.

The records of each inmate will be reviewed to assure that they have no history of violent crime. The inmates will also be screened taking into consideration the type of work that needs to be accomplished and the skills they possess. To utilize the program, the applicant must submit an application the Bradford County Prison Board for approval. Once approval is granted, a contract for work will be entered into between Bradford County Commissioners and the submitting entity. The contract will be an agreement of the terms of which the work will be completed.

Treatment Classification/Assessment

Inmates are classified as minimum, medium, maximum or protective custody. The level of classification is set by the intake department based on why the inmate is incarcerated. Treatment teams consist of counselor, medical, mental health and deputy warden.

Services Available

Upon entering Bradford County Jail, inmates will complete an assessment that assists with determining their need for services. Inmates need to schedule their visits around their classes as they will not be called out of class for a visit. The maximum capacity for classes is 25 inmates. School is held every day for inmates 20 years and younger who are eligible for a high school diploma.

- Act 30.
- Bible discussion and study.
- Conflict resolution and anger management.
- Family Group Decision Making (for CYS-involved inmates only).
- Alcoholics Anonymous and Narcotics Anonymous.
- Drug and alcohol group.
- GED.
- Parenting classes (for females only).
- Sex offender group.

For any additional information not included on this form or any of the county appendices, you may visit the Bradford County website at: <http://bradfordcountypa.org/index.php/administration/correctional-facility>

Bucks County Department of Corrections

Paul K. Lagana, Warden
1730 South Easton Road
Doylestown, PA 18901
215-345-3700
Fax: 215-345-3846

bucksdoc@buckscounty.org

Counselor Contact Information

Counselors are assigned by inmates' last names

Visitation

- **Contact/Non-Contact**

Visits are contact for the Correctional Facility, unless designated as restricted visits which are non-contact. Visits are contact for the Community Corrections Centers.

- **Visitation Schedule**

- Visitation is held in one half hour time periods Wednesday through Sunday.
- See the visitation schedule at <http://www.buckscounty.org/government/Corrections/Visitation> for the Correctional Facility.
- See the visitation schedule at <http://www.buckscounty.org/government/Corrections/CommunityCorrectionsVisitation> for the Community Corrections Centers.

- **Frequency/Number of Visits**

Restricted visits are held during a weekday evening, and each inmate in this visiting category is allowed one half-hour, non-contact visit each week.

- **Documentation Required**

Visitors over 16 are required to have photo identification such as driver's license, non-driver's license, passport, employment or school ID.

- **Dress Code**

Halter tops, midriff or tube tops are not permitted, whether in the form of a blouse, shirt, dress, etc. The bottom of all shirts or blouses must extend below the belt line. Short shorts, micro or mini-skirts, fishnet and see-through blouses or other revealing garments that do not completely cover the private areas of the body will be cause for denial of visit. Shirts and blouses with questionable or offensive writing are not permissible and will be cause for denial of visit. No hats, bandanas or umbrellas are permitted in the visiting area, unless permission has been granted to the visitor by the Department of Corrections. The prison assumes no responsibility for items left in the lobby. Religious headwear is subject to search.

- **Visitation Exceptions for Professionals**

N/A.

- **Nuances/Tips/Other Important Information**

- Restricted visits must be scheduled through inmate services.
- Visitors must be on the inmate's approved visitation list to enter.
- Visitors under 16 must be accompanied by a legal guardian. Visitors between the ages of 16 and 18 will need a legal guardian's approval to visit.
- A total of three visitors are allowed at any one time.
- Visitors may look for Bucks County inmates at <http://inmatelookup.co.bucks.pa.us:8082/IML>
- Additional visitation information can be found in [Appendix 9A](#).
- For more information regarding visitation, mailing, housing, etc. visitors can now utilize the Interactive Voice Response (IVR) Lookup at 267- 915-4072.

Communication

Mail

An inmate may send or receive an unrestricted number of letters. Incoming mail is not censored unless there is reasonable cause to believe it may contain information that may jeopardize the security or operations of the centers (i.e. magazines relating to weapons, drugs, pornography, etc.)

An inmate's resident number can be searched using the [Correction Inmate Lookup](#); however, the information on this tool may not accurately reflect any releases or housing assignments and should only be used to verify the resident number or to register on the [State Automated Victim Notification System \(SAVIN\)](#).

All incoming mail must be addressed as follows:

Inmate's Name
Resident Number
Bucks County Department of Corrections
1730 S. Easton Road
Doylestown, PA 18901

Telephone

Bucks County uses Global Telephone LINK Corporation, a Correctional telephone provider servicing the offender population. If you need to create an account, have a billing question, are experiencing difficulties or need information about the GTL System you can call them at 888-949-3303 or contact them through their website at www.connectnetwork.com (YourOffenderConnect.com user ID, password and phone account remain the same).

Digital Communication

No digital communication is available.

See [Appendix 9B](#) for more information about communication.

Reentry

The Release and Reentry Planning Program is a three-day, six-hour program and is held for both men and women. The program focuses on release preparation, using a cognitive-behavioral treatment curriculum and is facilitated by drug and alcohol, case management and adult parole and probation staff.

The Forensic Reentry Enhancement Program (FREE) focuses on offenders with significant substance abuse histories. Inmates are also eligible to receive post-release medication and a variety of case management services such as administrative case management, blended case management, community treatment team, forensic services program, mobile engagement services, program for assertive community treatment, forensic assertive community treatment and intensive case management services.

Bucks County operates both a men's and women's community corrections center. These two centers are community-based, minimum security, work release facilities. The philosophy for minimum custody and work release emphasizes personal accountability and treatment, while offering residents an opportunity to help themselves and their families.

Treatment Classification/Assessment Policy

All inmates are screened using the Level of Service Inventory – Revised (LSI-R) that provides a comprehensive risk and needs assessment by looking at major and minor risk factors, including mental health and drug and alcohol issues. The Texas Christian University Drug Screen-II (TCU-II) is additionally used for drug and alcohol assessments. The prison's medical department also screens new inmates for mental illness and drug and alcohol problems. An intake counselor notifies Correctional Mental Health Services (CMHS) about new inmates with a mental illness. CMHS will see the inmate within 24 to 48 hours after referral.

Inmates with a co-occurring substance dependency are not afforded integrated treatment. Every individual entering the correctional facility is also asked about suicidal thoughts and behaviors. If suicide is a concern, monitoring of the inmate begins immediately by both correctional officers and other inmates.

Services Available

- Adult Basic Education (ABE).
- Decision Making Program.
- Anger Management.
- Victim's Empathy Training.
- Job Readiness Program.
- Literacy Tutoring.
- Sex Offender Treatment.

See [Appendix 9C](#) for a brief description of each of these services.

For any additional information not included on this form or any of the county appendices, visit the Bucks County Department of Corrections website at: <http://www.buckscounty.org/government/Corrections>

Appendix 9A — Bucks County Visitation

Visitation Rules—This is a zero tolerance policy. There are no exceptions.

1. All visitors must enter and exit the building by the front door leading to the lobby. Visitors will report to the officer for a check of photo identification and visiting form entry. All visitors must have valid, current photo identification.
2. All visitors between 16 and 18 years of age must have permission from their parents or guardian to visit. If a parent or guardian is not present, a notarized affidavit must be presented at the time of their visit. All visitors under the age of 16 must be accompanied by their parent or guardian and supervised by the same (this may not be the resident).
3. Visitors and their children are not permitted in any office, room or module. Residents and their visitors are obligated to keep their children with them at all times. Children moving about the building and grounds unsupervised will result in disciplinary action for the resident involved and termination of the visit.
4. No halter tops, midriff or tube tops are permitted, whether in a blouse, shirt, or dress, etc. All blouses, shirts and tops must extend over the belt line. Short shorts, micro-mini skirts, fishnet stockings and see through blouses or other revealing garments that do not completely cover or that over-emphasize the private areas of the body will be cause for denial of visits. Tank tops for women are permissible as long as proper undergarments are worn. All visitors must wear shoes—no open toe shoes are allowed. Rubber sandals known as flip-flops may not be worn by any visitor for safety and sanitary reasons.
5. Residents and visitors may kiss and embrace when meeting and departing. No necking, petting or fondling will be tolerated. Any action that disrupts or offends other adults or children will result in immediate termination of the visit and loss of privileges for a minimum of a 90 day period. Privileges can only be reinstated by written permission of the superintendent.
6. Residents are not permitted in vehicles with visitors at any time.
7. Residents are not permitted to visit behind the institution at any time. The approved visiting areas in the institution are the dining room at the M.C.C.C. and the small M.P.R. at the W.C.C.C.
8. Personal or institutional linens, blankets and pillows are not permitted to leave the module for any reason.
9. Tents, umbrellas, partitions (picnic benches), tables and other obstruction are strictly prohibited.
10. No contraband is permitted to enter the facility. No controlled substances are permitted to be brought on the grounds. If drug paraphernalia is found (pipes, containers, spoons, clips, etc.) the visit will be terminated, and privileges will be suspended for a minimum of a 90 day period. Privileges can only be reinstated by written permission of the superintendent.
11. Visitors found in possession of contraband (drug and alcohol, etc.) will be turned over to the police and will be prosecuted to the fullest extent of the law.
12. No smoking is permitted in the institution or on the grounds.
13. No pets are permitted on the grounds.
14. Place all trash in the appropriate receptacles.
15. No grills are to be brought onto or utilized on the grounds.
16. No blankets or table coverings.
17. No personal recreation equipment (cards, children's toys, bikes, balls, bats, Frisbees). Recreation areas are off limits to all visitors and residents during visits.
18. Breaking any of the visiting rules will result in termination of the visit.
19. Food/drink may not be brought into the building or on the grounds.
20. Any visitor who appears to be under the influence of drug/alcohol will not be allowed to visit.
21. No hair cutting, styling, braiding during visits is allowed, for safety and sanitary reasons.
22. All visitors must leave all personal property (i.e. cell phones, hand bags, etc.) in their locked vehicle during visits.
23. All types of cameras, video cameras are prohibited on the grounds. All film and tapes will be confiscated and not returned.

Appendix 9B — Bucks County Communication Information

Mail

All incoming personal letters are inspected for restricted materials, contraband and money prior to delivery. Only money orders are accepted by mail. Personal checks are NOT accepted, nor is cash. Contraband will be confiscated and held as evidence. Sexually explicit (pornographic) material or photos are not permitted in the facility. Any mail containing unauthorized items will be returned in its entirety to the sender (excluding money orders). Where there is no return address it will be sent to the dead letter file. All mail should be addressed to the Inmate and should include their inmate number. The number can be searched using the Corrections Inmate Lookup. If the Inmate Lookup Tool is temporarily out of service, please refer to the PA SAVIN site for additional information. Using the inmate number will help expedite the mail process.

Phone calls

The Department of Corrections uses Global Telephone LINK Corporation, a correctional telephone provider servicing the offender population. If you need to create an account, have a billing question, are experiencing difficulties or need information about the GTL System call 888-949-3303 or contact them through their website at www.connectnetwork.com.

Inmates are permitted to make outgoing phone calls only; no incoming phone calls will be accepted. Phone calls can be made daily between the hours of 8:00 a.m. and 8:00 p.m. In the event of an emergency about an inmate's child or immediate family, contact Inmate Services so that they can notify the inmate. Be ready to provide Inmate Services with the inmate's name and inmate ID number, the name of the person experiencing the emergency and their relationship to the inmate, and any other details about the emergency that need relayed.

Digital Communication

Bucks County Jail does not currently offer any digital communication such as video chat, email or Skype. Communication with inmates can only occur through visitation, phone calls or handwritten letters.

Appendix 9C — Bucks County Description of Services

Adult Basic Education (ABE): Basic education services for the inmate population.

Decision Making Program: This program encourages inmates to evaluate critical situations about their lives and to develop techniques for personal problem solving.

Anger Management: A trained facilitator meets with inmates once a week to discuss topics such as recognizing the origins of anger, degrees of behavioral manifestations or damaging “results” of angry behavior, and triggers and techniques for recognizing and managing anger.

Victim’s Empathy Training: This program is mandated by the Pennsylvania Board of Probation and Parole. This program attempts to emphasize and show inmates how their criminal actions can have a negative impact on victims, both emotionally and psychologically.

Job Readiness Program: A six-week program to promote necessary skills and employability.

Literacy Tutoring: Maintains a strong focus on adult literacy.

Sex Offender Treatment: A 16-week program offered to offenders twice a year. The aim of the program is to raise the awareness of offenders engaged in maladaptive sexual conduct.

Butler County Prison

Joe DeMore, Warden
202 South Washington Street
Butler, PA 16003
724-431-2174

jdmore@co.butler.pa.us

Counselor Contact Information

Justin Baptiste, Director of Treatment
724-431-2190

jbaptiste@co.butler.pa.us

Visitation

• Contact/Non-Contact

Previously, visitation was non-contact. Now, visits are held in a visitation room set up for children in CYS custody.

• Visitation Schedule

Visits are facilitated by Totin Family Services (contracted provider with Butler County CYS) and Totin Family Services works out the schedule with the prison.

• Frequency/Number of Visits

- Visits usually occur twice per month, but are not provided to parents who are incarcerated for a short period of time (less than 30 days). Other issues are discussed on a case-by-case basis (for example: child's medical issues, what to do if a parent doesn't already have an established relationship with the child, etc.).
- Each inmate must fill out a visitation list containing five possible adult (over 18) visitor names, addresses and telephone numbers. Only visitors on the list are permitted. Minors accompanied by a parent or legal guardian do not need to be on the Inmate Visitation List but are included in the allowable three-person limit.
- Only three visitors are allowed per inmate per visit; an inmate may only receive one visit a day but can include a combination of at least one adult and children.
- The inmate visitation list can only be changed by the inmate every 30 days. Names on each list are confidential and will not be given out to anyone. Any visitor under 18 must be accompanied by a parent or legal guardian (unless prior approval is given from warden or deputy warden).

• Documentation Required

Photo ID is required to enter the prison.

• Dress Code

- Clothing should be conservative, be modest and meet acceptable standards. Visitors should not wear clothing that is difficult to search, such as items with excessive pockets, padding or layering of one garment over another.
- Unacceptable garments may include a low-cut item exposing undergarments, tight-fitting clothes or clothes that refer to obscenity, alcohol, drugs or sex in any form. Unacceptable items also include very short skirts or shorts, excessive jewelry or any item considered to be a threat to the security of inmates, visitors or staff. You may not be allowed to visit if dressed inappropriately.

• Visitation Exceptions for Professionals

Professionals adhere to the same visitation policies as the general public.

• Nuances/Tips/Other Important Information

- Anyone entering the Butler County Prison is subject to passing a metal detector as well as being searched, up to and including a strip search with cause.
- Visitors must secure all personal items in the lock boxes when entering the prison. No property, photos, clothing or money will be accepted by staff at visitation without prior approval of the shift commander, warden or deputy warden. Visitors should bring a quarter for a locker rental, which will be returned at the end of the visit.

Communication

Mail

The number of letters an inmate may send or receive is not restricted. All incoming personal letters are inspected for restricted materials, contraband and money prior to delivery. Only money orders are accepted by mail. Personal checks are NOT accepted, nor is cash.

Contraband will be confiscated and held as evidence. Sexually explicit (pornographic) material or photos are not permitted. Any mail containing unauthorized items will be returned in its entirety to the sender.

All mail should be addressed as follows:

Butler County Prison
c/o Inmate's Full name
202 S. Washington Street
Butler, PA 16001

Telephone

After commitment, each inmate may complete three collect phone calls using the inmate phone system. These calls are billed to the number called by the inmate. After these first three calls, an account must be set up with the phone system provider. To set up an account, contact Inmate Telephone Incorporated at (814)949-3303.

Digital Communication

Video visitation is available. Caseworkers should contact Justin Baptiste for more information.

Reentry

Inmate must be sentenced to be eligible for the reentry program. Contact Reentry Specialist Jeff Bailey at 724-431-5390.

Treatment Classification/Assessment

Contact Treatment Supervisor Beth Dista at 724-431-2190. This assessment is completed by the counselor assigned to the inmate.

Services Available

- Narcotics Anonymous.
- Alcoholics Anonymous.
- Drug and alcohol program.
- Center for Community Resources for reentry.
- GED.
- Criminal Thinking.
- Counselors offer Back on Track.
- Sex offender treatment as needed.

For any additional information not included on this form or any of the county appendices, visit the Butler County Prison website at: <http://www.co.butler.pa.us/county-prison>

Cambria County Prison

John Prebish, Jr., Warden
425 Manor Drive
Ebensburg, PA 15931
814-472-7330

jprebish@co.cambria.pa.us

Counselor Contact Information

Christian Smith, Director of Counselors
814-472-1363

csmith@co.cambria.pa.us

Visitation

• Contact/Non-Contact

Caseworkers must contact the inmate's counselor to schedule a visit at least 24 hours in advance. If arrangements are made by the caseworker, the visit will be a contact visit. If a child is brought to the jail by a family member, the visit will be a non-contact visit behind glass.

• Visitation Schedule

Visitation schedule can be accessed by clicking the following link for [Appendix 11A](#).

• Frequency/Number of Visits

- All personal visits are by appointment only and must be scheduled 24 hours in advance. Inmates are responsible for scheduling their visits.
- No more than three visits are permitted in one week. The week is defined as Monday through Sunday.

• Documentation Required

Visitors must show a valid state photo ID, driver's license or federal photo ID to be admitted into the prison for a visit.

• Dress Code

Visitors must be dressed appropriately. No halter tops, half-shirts, short shorts, see-through blouses, miniskirts, etc.

• Visitation Exceptions for Professionals

Legal or professional visitors may visit between 9 a.m. and 9 p.m. These visits do not have to be prescheduled.

• Nuances/Tips/Other Important Information

- Only legal documents are permitted to be taken to visits. No food, candy or writing instruments are permitted.
- Additional visitation information can be found in [Appendix 11B](#).

Communication

Mail

All mail must be sent through the U.S. Postal Service. No other method of mail or package delivery is allowed. Do not mail anything in a package, padded envelope, plastic bag or an envelope with any metal in it. Any mail sent to inmates is opened and examined by the officers at the jail, and the mail will be returned if it can't be delivered.

All incoming mail shall be addressed as follows:

Inmate's Full Name
Inmate ID
Cambria County Prison
425 Manor Drive
Ebensburg, PA 15931

Telephone

Visit www.connectnetwork.com to set up and deposit money into an inmate account.

Digital Communication

Digital communications are available only for video arraignments.

Reentry

No program available.

Treatment Classification/Assessment

Counselors perform a tiered questionnaire about the inmates.

Services Available

- Drug and alcohol counseling.
- Parenting program.
- Religious services.
- GED classes.
- Basic education classes.
- Commission of Hope.
- Yoga.
- Mentoring program (released inmates come back to mentor current inmates on reentering the community after release).

For any additional information not included on this form or any of the county appendices, visit the Cambria County prison website at: www.cambriacountypa.gov/prison.aspx

Appendix 11A — Cambria County Prison Visitation Schedule

REVISED: March 4, 2015

EFFECTIVE: March 8, 2015

Monday	12:30-1:30 p.m. 2:30-3:30 p.m. 4-5 p.m. 5:30-6:30 p.m. 7-8 p.m.	HC Females HG Protective Custody (Male) HA
Tuesday	12:30-1:30 p.m. 1:30-2:30 p.m. 2:30-3:30 p.m. 4-5:00 p.m. 5:30-6:30 p.m. 7-8 p.m.	Females Youthful Offenders HC HDW Population / Quarantine HF HB
Wednesday	12:30-1:30 p.m. 2:30-3:30 p.m. 4-5 p.m. 5:30-6:30 p.m. 7-8 p.m.	Female Disciplinary, Protective, Admin. Custody HG HA HF Male Disciplinary, Admin. Custody
Thursday	12:30-1:30 p.m. 2:30-3:30 p.m. 4-5 p.m. 5:30-6:30 p.m. 7-8 p.m.	HDW Population/Quarantine HB HA Females HG
Friday	12:30-1:30 p.m. 2:30-3:30 p.m. 5:30-6:30 p.m. 7-8 p.m.	Protective Custody (Male) Female Disciplinary, Protective, Admin. Custody HB HC
Saturday	10:00-11:00 a.m. 12:30-1:30 p.m. 2:30-3:30 p.m. 5:30-6:30 p.m. 7:00-8:00 p.m.	Youthful Offenders HB Male Disciplinary, Admin. Custody HF Females
Sunday	12:30-1:30 p.m. 2:30-3:30 p.m. 4:15-5:15 p.m. 5:30-6:30 p.m. 7-8 p.m.	HF HA HC HDW Population / Quarantine HG

Appendix 11B — Cambria County Prison Visitation Guidelines

General Visits:

The visitation policy is designed to give all inmates the opportunity to visit with family, friends, legal representation and community resources. Everyone is given the opportunity to be eligible for visitation.

Guidelines that govern visitations include:

- Legal or professional visitors may visit between 9 a.m. and 9 p.m. These visits do not have to be pre-scheduled.
- For personal visits, check the schedule for your visiting day and time. All personal visits will be appointment only and must be scheduled 24 hours in advance. You are responsible for scheduling your visit. No more than three visits are permitted in one week. The week is defined as Monday through Sunday.
- You must list the visitor's name on the Visitors Request Form. If your visitor fails to show for your scheduled visit, you will be charged for the visit.
- No inmate is permitted to sign the visit list more than three times a week. Signing the visit list in excess of three times a week may result in disciplinary action.
- If you sign the visiting list and no visits appear for three consecutive visits, you will not be permitted visits the next week.
 - Visitors must show a valid state photo ID, driver's license, or federal photo ID to be admitted into the prison for a visit.
- All visitors are subject to be searched and be at the prison no later than 10 minutes prior to the visits start time.
 - Anyone later than 10 minutes past the start time, will be denied a visit.
- All visitors under 18 years of age must be accompanied by a parent or legal guardian.
- Visitors must be dressed appropriately. (No halter-tops, half shirts, short shorts, see through blouses, mini-skirts, etc.)
- Any visitor suspected to be under the influence of drugs or alcohol will be denied a visit.
- Visitors leaving the visitors room for any reason may not return.
 - Visitors are subject to the rules of this prison. Any violation of these rules may result in termination of a visit or suspension of future visitation privileges.
- You may not share your visit with another inmate
- Visitors will be limited to one adult and a maximum of two children per visit.
- Only legal documents permitted to be taken to visits. No food, candy or writing instruments.
- Visiting privileges may be restricted or discontinued in the event of an emergency situation or as a result of disciplinary action by the In House Hearings Committee.
- Only cash and postal money orders will be accepted. Cash will only be accepted through the kiosk. Postal money orders will be accepted at the desk in the lobby between the hours of 8 a.m. and 8 p.m. Signed receipts will be issued on all postal money orders.
- Visits by former inmates:
 - The following practice will be followed when an inmate wants a former inmate to visit him/her:
 - The inmate must submit a request form to their appropriate counselor requesting the former inmate be permitted to visit. The request must include the person's name and relationship to the inmate. The relationship must be of a legal nature (parent/child, spouse/spouse, etc.,) OR there must be a verifiable relationship in place (such as the inmate is a parent of child in custody of released inmate or the inmate lives at the same address as the released inmate, etc.).
 - Former inmates who do not meet the 'relationship' criteria must wait one year before being permitted to visit.
- The following restrictions will prohibit any former inmate from entering the institution for an inmate visit:
 - The former inmate must not be on bail for current charges.
 - The former inmate must not be a part of the inmate's current criminal case.
 - The former inmate must not be on probation or parole.
 - The former inmate must not have been a disciplinary problem while he/she was incarcerated at CCP.

- Once the relationship is verified and the restriction criteria are met, the inmate will receive approval or denial for the visit, and the lobby clerk/visiting officer will receive a photocopy of the request. No former inmates will be permitted to enter without an approved request.
- Approval or denial of any visitor is at the discretion of prison administration.

Cameron County Jail

Cameron County does not have its own jail. Please contact the Cameron County Sheriff's Department for further information at 814-486-3338, as the county uses five surrounding counties to house inmates: [Potter](#), [Elk](#), [McKean](#), [Jefferson](#) and occasionally, [Clinton](#). Please refer to those prison entries for further details.

Carbon County Correctional Facility

Timothy Fritz, Deputy Warden
331 Broad Street
Nesquehoning, PA 18240-1801
570-325-2211
Fax: 570-325-5212
ccfwarden@ptd.net

Counselor Contact Information

No Counselors at Carbon County Correctional Facility

Visitation

- **Contact/Non-Contact**

No contact visits allowed.

- **Visitation Schedule**

Medium/Medium 2:	Tuesday: 9-11:00 a.m. Thursday: 6-8:00 p.m.
Max:	Wednesday: 9-11:00 a.m. Friday: 6-8:00 p.m.
Booking/Special Unit:	Monday: 9-11:00 a.m. Wednesday: 6-8:00 p.m.
Female:	Tuesday: 6-8:00 p.m. Thursday: 9-11:00 a.m.

- **Frequency/Number of Visits**

Inmates are permitted two 20-minute visits per week.

- **Documentation Required**

A county worker needs to provide driver's license or county ID. The worker should provide child's birth certificate or a copy of the court order.

- **Dress Code**

Tank tops, short shorts, spaghetti straps or anything revealing are not allowed. It is suggested that visitors wear a T-shirt and jeans. All shoes are permitted.

- **Visitation Exceptions for Professionals**

Visitation policies are the same for caseworkers. Attorneys are permitted to bring in paperwork and can visit any time other than during lockdown, which occurs at 6:45–7:15 a.m. and 2:45–3:15 p.m. each day for shift changes.

- **Nuances/Tips/Other Important Information**

- Visitors are first-come, first-served.
- Two adults and two children are permitted at each visit. If there are more than two children, a caseworker should contact the facility for prior approval.

Communication

Mail

All incoming mail shall be addressed as follows:

Inmate's Full Name
Carbon County Correctional Facility
331 Broad Street
Nesquehoning, PA 18240-1801

Telephone

Visit <http://www.connectnetwork.com/> to set up and deposit money into an inmate account.

Digital Communication

Video Conferencing is available for arraignment, probation and pre-trial conferences only.

Reentry

Currently a voluntary service is run by Steve Boyd at 570-386-3637 or 570-640-9056.

Treatment Classification/Assessment

Inmate is evaluated during intake (via questionnaire) and cleared by medical prior to classification.

Services Available

- Church groups offer counseling for inmates.
- Mental health and mental retardation services provided through Tri-County Office.
- Drug and alcohol services intermittently; it is best to get a court order for this service.
- Psychiatrist available as needed.

For any additional information not included on this form or any of the county appendices, visit the Carbon County Correctional Facility website at: <http://www.carboncounty.com/index.php/2-uncategorised/48-correctional-facility>

Centre County Correctional Facility

Christopher A. Schell, Warden
700 Rishel Hill Road
Bellefonte, PA 16823
814-355-6794

Counselor Contact Information

Danielle M. Wilkinson
dmwilkinson@centrecountypa.gov
Kevin T. Jeirles
ktjeirles@centrecountypa.gov
814-355-6794

Visitation

• Contact/Non-Contact

- Centre County Correctional Facility has a contact visitation room.
- The children and youth agency coordinates contact visits with the facility. All visits with children in placement must be held in the visitation room, and all visitations must be supervised by the children and youth agency.
- More information regarding the general visitation policy is available in [Appendix 14A](#).
- More information regarding the contact visitation options is available in [Appendix 14B](#).

• Visitation Schedule

Visitation is from 12:45–9:00 p.m., Sunday through Saturday.

• Frequency/Number of Visits

Inmates are permitted a one-hour visit each week that must be scheduled at least 24 hours in advance. Inmates are also permitted one extra visit per month during any week in the month. Restricted Housing Unit will not be afforded a special visit.

• Documentation Required

- Visitors must show a valid state photo ID, driver's license or federal photo ID.
- Visitors under age of 18 must be accompanied by an adult.

• Dress Code

- Visitors must be dressed appropriately.
- No halter tops, half-shirts or tube tops, see-through blouses, miniskirts, etc.

• Visitation Exceptions for Professionals

Attorneys, members of law enforcement and volunteer or service providers will be assigned to meeting rooms along the mail corridor of the facility. Attorneys will only be allowed to visit with an inmate for whom he/she is the attorney of record. All other attorney visits must be requested by the inmate or attorney to the director of treatment.

• Nuances/Tips/Other Important Information

- Any visitors suspected of being under the influence of drugs or alcohol will be denied visitation. Visitors are subject to all rules and regulations governing visits. Any violation of these rules or regulations may result in termination of a visit or suspension of future visitation privileges.
- Visitors will be limited to one adult and a maximum of two children per visit. If two adults are present they may split the visit to one half hour per each adult.
- Visitors will have until ten minutes from the start of the scheduled visit to arrive at the facility. If the visitor does not arrive within the ten-minute grace period, the visit will be canceled and the visitor will be turned away when they arrive. If a visitor fails to show for the scheduled visit or is late, the inmate will be charged for the visit.
- Visitors may look for Centre County inmates at <http://centrecountypa.gov/index.aspx?NID=232>

Communication

Mail
Inmates are permitted to receive and send mail. All incoming mail except “legal mail” will be opened and inspected for contraband. Mail that has contraband, personal checks, cash, Polaroid pictures or does not have a complete address or return address will be returned to the post office.
Postage due or COD mail will not be accepted. All books, magazines and newspapers must be sent from the publisher. No packages will be accepted without prior written permission from the warden or deputy warden. Letters cannot be dropped off for an inmate; they must go through the mail.
All incoming mail shall be addressed as follows:
Inmate’s Name, Inmate’s ID Number
Centre County Correctional Facility
700 Rishel Hill Road
Bellefonte, PA 16823-1488

Telephone
Inmates cannot receive telephone calls and messages for them cannot be left with the staff. Inmates have limited access to telephones and all outgoing calls will be collect (including local calls). Accounts must be set up to receive calls from inmates. The accounts can be set up by contacting ITI at 814-949-3303. Inmate phones are active each day between the following hours: 8-11:30 a.m., 1-4:30 p.m., 6-9 p.m.

Digital Communication
No digital communication is available.

Reentry
Lorinda Brown, work release coordinator: 814-548-1165 (phone), 814-548-1151 (fax), llbrown@centrecountypa.gov

Treatment Classification/Assessment
Inmate classification and treatment depends on the inmate’s crime. If sentenced for drug and alcohol related offenses, they will be treated for drug and alcohol abuse. Nobody with disciplinary actions will receive treatment. Classification of inmates occurs within 48 hours of their arrival. An Individual Service Plan is established and discussed with each inmate. Programming and visitation privileges are offered to all inmates. The classification of inmates does not affect treatment or visitation. The only thing that affects the treatment or visitation is disciplinary actions within the facility.
Certain programs require that the inmate meet an established set of criteria before they can participate. Programs such as PRIDE, Choices, volunteer work and work release require the inmate to be sentenced on all charges, have no retainers on file and must be 30 days misconduct free.

- Services Available**
- GED and job skills.
 - Incarcerated youth program.
 - In-house workers and work release.
 - Conflict resolution classes.
 - Substance abuse programs.
 - Outpatient counseling.
 - Alcoholics Anonymous and Narcotics Anonymous meetings.
 - Spirituality.
 - PRIDE.
 - Choices.
 - Mental health.
 - Sex abuse.
 - Domestic violence.
 - Sexual offender classes.
 - Prison counselors also assist inmates in developing aftercare planning and appropriate home plans.

For any additional information not included on this form or any of the county appendices, visit the Centre County Correctional Facility website at: <http://www.centrecountypa.gov/index.aspx?nid=226>

Appendix 14A — Centre County General Visitation Policy

- Inmates are permitted a one-hour visit each week that must be scheduled at least 24 hours in advance.
- Visitation will be held from 12:45-8:45 p.m., Monday through Saturday.
- Visitors must be listed on the Inmate's Visitor Request Form.
- Visitors must show a valid state photo ID, driver's license or federal photo ID.
- Only legal documents are permitted to be taken on a visit. No food products, candy, writing instruments, etc., are permitted. Cash, money orders or certified checks will be accepted at the lobby desk before the visit. Pre-approved property drop-offs will be accepted before a scheduled visit. If property is being dropped off for an inmate, all excess property must be picked up at this time.
- Visitors will be limited to one adult and a maximum of two children per visit. If two adults are present, they may split the visit one half hour each. Visitors under age of 18 must be accompanied by an adult.
- Visitors must be dressed appropriately. No halter tops, half shirts and/or tube tops, see-through blouses, miniskirts, etc.
- Any visitors suspected of being under the influence of drugs or alcohol will be denied visitation.
- Visitors are subject to all rules and regulations governing visits. Any violation of these rules or regulations may result in termination of a visit or suspension of future visitation privileges.
- General visits will be non-contact visits. Contact visits will only be considered for work release inmates. For contact visits, visitors will be subject to pat searches.

Appendix 14B — Additional Rules for Contact Visitation

- Centre County inmates must complete an application for consideration into the “Incarcerated Parent Initiative Program” to be eligible for contact visits.
- Eligible inmates must not be convicted or charged with any assaultive or sexual crimes, especially against any minor.
- Eligible inmates must not have any Protection from Abuse (PFA) orders against them on behalf of their children.
- All contact visits will be monitored by the caseworker, facilitator, counselor and/or Correctional Officer.
- The parent/guardian and the child(ren) should be at the correctional facility twenty (20) minutes prior to the designated visiting time.
- Contact visits will be sixty (60) minutes in length every three (3) weeks. The closer to the inmates release date, the contact visits will be increased to one visit every week.
- With a Court Order; CYS will be approved to arrange contact visits with an incarcerated parent that is not participating in the “Incarcerated Parent Initiative Program.”
- Without a Court Order; CYS must request to arrange contact visits with an incarcerated parent that is not participating in the “incarcerated Parent Initiative Program.”

Chester County Prison

D. Edward McFadden, Warden
501 South Wawaset Road
West Chester, PA, 19382-6776
610-793-1510

Counselor Contact Information

Jack Healy, Director of Inmate Services
610-793-1510

Visitation

• Contact/Non-Contact

Contact visitation will continue to be available, if applicable, at the correctional center and/or upon participation in designated family reentry programming at the prison.

• Visitation Schedule

As of March 28, 2016, Chester County Prison's visiting will be conducted by phone visitation only. All previously issued rules and regulations with regards to inmate visitation remains in effect. All scheduled visiting times will also remain in place: <http://www.chesco.org/DocumentCenter/View/4839>.

Frequency/Number of Visits

- The inmate may only have one visit per day and up to three people at that visit for a half hour.
- Inmates are limited to 10 people on their visitation list.
- All visitors must enter the prison at the same time to be able to attend the visit.
- Any child of walking age is considered a visitor.
- Frequency of visits for work release and pre-release men and women varies. Additional information about visitation can be found at the Chester County Prison website at <http://www.chesco.org/1544/Inmate-Visitation>.

○ Documentation Required

- All visitors must have proper identification when they arrive at the facility or will not be able to visit. Visitors 18 years and older will need either one form of full photo ID or a photo ID with supporting documentation. One form of identification should provide your date of birth. Visitors between the ages of 12 and 18 will be required to have a photo ID showing their name.
- More information is available at <http://www.chesco.org/1544/Inmate-Visitation> and in [Appendix 15B](#).

○ Dress Code

Visitors attired with inappropriately revealing or suggestive clothing (tube, tank or halter tops, see-through clothing, mini-skirts or dresses, clothes that expose the midriff, side or back, clothing with revealing necklines, or excessive splits) will not be permitted to visit. No sleeveless clothing is permitted.

○ Visitation Exceptions for Professionals

- Professional visitor visiting/counseling hours 8:30 a.m. to 10 p.m. daily (all professional visitors must leave prior to 10:20 p.m.)
- Attorneys: Pennsylvania legal bar card and photo ID are required.
- Other professionals and volunteers: Photo ID is required. Certain restrictions may apply. (Please check to see if you are considered in this category.)
- Dress code is in accordance with the County of Chester's governmental operating policy.
- For more information about policies pertaining to professional visitors, including the complete dress code, see <http://www.chesco.org/2090/Professional-Visitation>.

• Nuances/Tips/Other Important Information

- Visits can be cancelled due to weather emergencies, prison illness or lockdowns. If a visitor is unable to contact the inmate's counselor, they may contact the prison's main phone number for assistance.
- Adult visitors are responsible for the behavior of children in their charge.
- Individuals aged 16 and over may visit without adult supervision and will be accountable for their own actions.
- As of May 1, 2017, the prison is no longer accepting shipments from Amazon.com.

Communication

Mail
Inmates are able to purchase a pre-stamped envelope for .58 cents. Inmates can spend up to \$75 a week on purchases. Anyone wishing to give money to an inmate must mail a money order to the inmate. All other forms of money are not accepted.

All incoming mail shall be addressed as follows:

Inmate ID
501 South Wawaset Road
West Chester, PA 19382-6776

Telephone

Inmates have access to a phone on the cell block; however, the caller on the outside must agree to collect calls. Inmates may also purchase a calling card through the prison's phone system to make calls.

Digital Communication Available

Chester County can do video calls for criminal proceedings.

Reentry

Chester County has a Reentry Program Resource Guide that all inmates receive when they are discharged. This booklet contains community resource information and is available at <http://chesco.org/DocumentCenter/View/12639>.

Additionally, a list of reentry programs available can be found at [Appendix 15C](#).

Chester County has a work release program. Inmates must be sentenced to no more than seven to eight months of time. Approval must be given by the courts, warden, parole board and counselor for an inmate to be considered. The inmate must have a verifiable job with supporting tax documents.

Chester County does not have community service opportunities for inmates.

Treatment Classification/Assessment

All inmates go through a mental health screening during intake and may be placed onto the mental health cell block and given treatment services. Chester County has access to a psychiatrist and psychologist who are on site most days, as is a nurse staff. Inmates are not eligible for visits until classified, and this process can take 48–72 hours.

Services Available

Chester County offers many services and programs to inmates that can be found in [Appendix 15D](#).

Inmates who are requesting services must contact their counselor with the request. Most programs have waiting lists of varying lengths that are known to the inmate's counselor.

For any additional information not included on this form or any of the county appendices, you may visit the Chester County Prison website at: <http://www.chesco.org/prison/site/default.asp>

Appendix 15A — Chester County Prison Visitation

Time	Monday	Tuesday	Wednesday	Thursday	Friday
08:30am to 10:30 am	Men's Protective Custody Phone Visits	Men's R.H.U. Phone Visits	Women's Maximum Security Phone Visits	Men's Maximum Security Phone Visits	Men's Medium Security Phone Visits
11:00 am to 12:00 pm	Women's Maximum/RHU Phone Visits	Male Juvenile Phone Visits	Women's P C/Juvenile Phone Visits		Men's Protective Custody Phone Visits
12:30pm to 2:30pm	Women's Medium Security Phone Visits	Men's Maximum Security Phone Visits	Women's Minimum Security Phone Visits	Men's Minimum Security Phone Visits	
6:00pm To 10:00 pm	Women's Minimum Contact & Women's PC/Juvenile Phone Visits	Men's Minimum Security Contact & Phone Visits	Men's Medium Security Contact & Phone Visits	Women's Medium Contact & Phone Visits	Male Juvenile Phone Visits

Men's Minimum Security		Women's Minimum Security	
Tuesday	6:00 pm to 10:00 pm	Monday	6:00 pm to 10:00 pm
Thursday	12:30 pm to 2:30 pm	Wednesday	12:30 pm to 2:30 pm
Men's Medium Security		Women's Medium Security	
Friday	8:30 am to 10:30 am	Thursday	6:00pm to 10:00pm
Wednesday	6:00 pm to 10:00 pm	Monday	12:30 pm to 2:30 pm
Men's Maximum Security/Phone Visits		Women's Maximum Security/Phone Visits	
Tuesday	12:30 pm to 2:30 pm	Monday	11:00 pm to 12:00 pm
Thursday	8:30 am to 10:30 am	Wednesday	8:30 am to 10:30 am
Men's RHU – 4R / Phone Visits		Women's RHU/4R Phone Visits	
Tuesday	8:30am to 10:30am	Monday	11:00 am to 12:00 pm
Men's Protective Custody		Women's PC/Juvenile/Phone Visits	
Monday	8:30am to 10:30am	Monday	6.00 pm to 7:00 pm
Friday	11:00am to 12:00pm	Wednesday	11:00 am to 12:00 pm
Male Juvenile			
Thursdays	11:23am to 12:00pm	Wednesday	12:30 pm to 2:30 pm
Friday	6:00 pm to 7:00 pm		

Contact visits are in boldface type

Effective 9/10/12

Appendix 15B — Chester County Prison Accepted Forms of Identification

Full Photo identification: Acceptable forms of full photo identification include a driver's license or ID issued by a state or outlying possession of the United States that contains a photograph AND information such as name, date of birth and address. An ID card issued by a federal, state or local government agency or entities provided it contains a photograph and information such as name, date of birth, sex, height, eye color or address. Students under the age of 18 will may use a student ID that includes a photo and name.

Photo Identification that does not include date of birth and address MUST be supported with some additional documentation (utility bill, credit card statement, etc.) that includes the visitor's name and current address.

Non-photo identification: Any two of the following are acceptable identifications, provided that they are accompanied by documentation that shows the visitor's name, date of birth and address: voter's registration card, U.S. military card, U.S. social security card issued by the Social Security Administration, original or certified copy of a birth certificate, or ID card for use of resident citizen in the U.S.

Any non-photo identification MUST be supported with some additional documentation (utility bill, credit card statement, etc.) that includes the visitor's name and current address if the visitor is 18 years old or older.

Appendix 15C — Chester County Reentry Programs

Type of County Reentry Plan	Program Definition	Program
a. Behavioral	Cognitive behavior programming such as for anger management, domestic violence, criminogenic thinking, etc.	Sex Offender Counseling, Anger Management Counseling, Domestic Violence Counseling, Thresholds – Decision Making
b. Drug and/or Alcohol	Prescribed treatment for drug and/or alcohol addiction based on clinical assessment	PRP, Intensive Outpatient, Outpatient Counseling, NA, AA
c. Earned Time	Formula-driven reduction of incarcerated days based on a specified number of incarcerated days served without violation of institutional rules and regulations	Good Behavior, Institutional Jobs, Program Participation
d. Education	Basic adult education such as for reading or writing; preparation for general educational development testing (GED)	GED, ABE, Juvenile Education (21 and under), HIV Aids education, Parenting Education
e. Good Time	Formula-driven reduction of incarcerated days based on a specified number of incarcerated days served if offender attends programming targeted to reduce recidivism and/or facilitate successful reentry	Good Behavior, Institutional Jobs, Program Participation
f. Job or Skills Training	Vocational training for employment	Food Service Training Program/Institutional Jobs
g. Life Skills	Training on skills to manage everyday life such as parenting, consumer education, etc.	Mental Health Blocks Life Skills Program
h. Mental Health	Treatment to address emotional disturbance, psychological, or psychiatric issues	Individual and Group Counseling Dual Diagnosis Program
i. Sex offender Treatment	Therapeutic intervention for convicted sex offenders	Sex Offender Counseling
j. Victim Awareness Education	Programming to create awareness of impact of crime on victim and accepting responsibility	Domestic Abuse Program (women)
other (specify)		Religious Programming and Instruction

Appendix 15D — Chester County Prison Inmate Programs

Program	Provider
GED/ABE	Delaware County Community College
Drug and Alcohol Counseling (individual)	Community Education Center (CEC)
Drug and Alcohol Counseling (group)	CEC
Educational/Intensive Outpatient Drug and Alcohol-Individual and Group Counseling – (For inmates not eligible for P.R.P.)	CEC
P.R.P. (Prison Recovery Program)	CEC
Stress and Anger Management	CEC
Sex Offender Counseling	CEC
Male Parenting Skills	Prison Ministries
Female Parenting Skills	Family Planning Counsel
Religious Instruction	Prison Ministries
Inmate Work Assignments/Vocational	Chester Co. Prison
Juv. Education (21 and under)	Chester County Intermediate Unit
Male Parenting Skills	Children Youth Services
V.A. Drug and Alcohol, individual counseling or assessments.	Veterans Administration
Domestic Violence	Domestic Violence Center
V.A. Psychological Counseling (Group)	Veterans Administration
Thresholds – Decision Making Skills	Community Volunteers
N.A. (Narcotics Anonymous)	N.A. Community Volunteers
A.A. (Alcoholic Anonymous)	A.A. Community Volunteers
HIV / Aids Education	Family Services of Chester County/ Chester County Health Dept., Aids Care Group
Prison Society – Advocate for Inmate	Penna. Prison Society/Community Volunteers
Food Service Training Program	Aramark and Prison Food Services Personnel
Seriously Mentally ill inmates Programs: Anger/Depression Classes Dual Diagnosis Class Anxiety Classes Life Skills	PrimeCare Medical

Clarion County Correctional Facility

Jeff Hornberger, Warden
Don Owens, Deputy Warden
309 Amsler Ave., Ste. 2
Shippenville, PA 16254
Phone: 814-226-9615
Fax: 814-226-1152

Jhornberger@co.clarion.pa.us

dowens@co.clarion.pa.us

Counselor Contact Information

Michelle Magness
Phone: 814-226-9615 x 103
MMagness@co.clarion.pa.us

Visitation

• Contact/Non-Contact

Visits are through glass unless inmates participate in parenting program. Inmate must be eligible (have no crimes against children) and complete two modules of training. Each module is four weeks. Once the inmate has complied with the program they are permitted to have a one-hour visit each week at an off-site location. The inmate is permitted to wear street clothes for this visit.

• Visitation Schedule

Friday – Sunday starting at 5 p.m.

• Frequency/Number of Visits

One visit per inmate per week

• Dress Code

None.

• Visitation Exceptions for Professionals

Attorneys and caseworkers are permitted to visit at any time of day.

• Nuances/Tips/Other important information

- Clarion County Correctional Facility is used to confine inmates for short periods while awaiting trial or processing. As inmates are staying for only a short period, it has fewer amenities than a jail or prison. Professionals will be searched prior to visits.

Communication

Mail

Letters sent to inmates should be addressed as follows:

Inmate's Full Name
Inmate ID
Clarion County Correctional Facility
309 Amsler Ave., Ste. 2
Shippenville, PA 16254

Telephone

No information was provided.

Digital Communication

Video conferencing available for court purposes.

Reentry

There is currently no program in effect.

Treatment Classification/Assessment

A series of questions are used to place inmates accordingly.

Services Available

- Eight-week parenting class – one-hour contact visit with child.
- GED and Act 30.
- Mental health to prepare for post-discharge services.
- Drug and alcohol assessments.
- Church.
- Self-empowerment classes (females only).
- Alcoholics Anonymous.
- Anger management.
- Drug and alcohol classes.

Clarion County Correctional Facility does not currently maintain a website.

Clearfield County Jail

Greg Collins, Warden

gcollins@clearfieldco.org

115 Twenty-First St.

Clearfield, PA 16830

814-765-7891 (phone), 814-765-5637 (fax)

Counselor Contact Information

Denise Rumsky, Nulton Diagnostic and Treatment Center

Visitation

• Contact/Non-Contact

Non-contact visits with family, friends and their attorneys are permitted under conditions consistent with the security of the jail. All conversations over the visiting phones will be recorded.

• Visitation Schedule

Tuesdays and Saturdays from 6 to 9 p.m. and Sundays from 8:45 to 11 a.m.

• Frequency/Number of Visits

- Inmates will be permitted a half-hour visit on each scheduled visiting day, for a maximum of three visits per week.
- No more than two visitors may visit an inmate at once.
- The families of inmates may call the administration to schedule “special visiting” periods outside the regular visiting periods; this is mainly for families of inmates who are traveling more than 50 miles to visit. Requests must be made more than 24 hours in advance of the visit, or by noon Friday if scheduling visits for that weekend. The warden reserves the right to refuse any special visiting request.

• Documentation Required

A photo ID (e.g., driver's license) is required in order to visit.

• Dress Code

Appropriate attire is required.

• Visitation Exceptions for Professionals

If a county worker is bringing a child in for a visit, an exception to the visitation schedule may be considered to allow the visit during work hours. Call Warden Collins for approval.

• Nuances/Tips/Other Important Information

- Ordinarily, no pre-approval is required for attorneys on record or immediate family members, including spouses, children, parents, foster parents, foster children, grandchildren and siblings.

Communication

Mail

All incoming mail must be addressed as follows:

Inmate's Full Name

Inmate ID

Clearfield County Jail

115 Twenty- First Street

Clearfield, PA 16830

Telephone

Prisoners are permitted telephone calls to family members. Phone charges are billed as a collect call on the recipient's phone bills. Calls may be made between 7 a.m. and 11 p.m.

Digital Communication

Polycom and Skype are available.

Reentry

- RESTART Program.
- Peer specialist provided by Peerstar.

Treatment Classification/Assessment

Inmates are classified upon entry to the jail. If mental health treatment is needed, a mental health worker at the jail can see inmates weekly.

Services Available

- Mental health services, Monday to Friday from 8 a.m. to 4 p.m., provided by the Nulton Diagnostic and Treatment Center.
- SAM case management.
- Right Turn Program.
- GED and high school classes.
- Drug and alcohol counseling provided by CenClear.
- Alcoholics Anonymous.
- Relapse prevention provided by Clearfield-Jefferson D&A Commission.
- Numerous church services, including Yokefellow Ministry.
- Earned time credit, with special consideration and probation officer approval.

For any additional information not included on this form or any of the county appendices, visit the Clearfield County website at: <http://www.clearfieldco.org/jail/>

Clinton County Correctional Facility (CCCF)

Angela Hoover, Warden
58 Pine Mountain Road
McElhattan, PA 17748
570-769-7680, Ext. 3602

AHoover@ClintonCountyPA.com

Counselor Contact Information

Abbey Halderman
570-769-7680, Ext. 3608

AHaldeman@ClintonCountyPA.com

Visitation

• Contact/Non-Contact

No contact visitation with inmates. CCCF offers contact visits to incarcerated parents. These inmates must complete a series of parenting classes offered by CCCF. Once parenting classes have been successfully completed, incarcerated parents may have contact visits in the facility's designated visiting room.

• Visitation Schedule

For a complete visitation schedule please use the following link:

<http://www.clintoncountypa.com/departments/CCCF/pdfs/Visitation.pdf>

• Frequency/Number of Visits

- Each inmate is allowed three visits per week during their housing units' scheduled visiting period.
- Visits limited to maximum of one hour but 30 minutes minimum when visiting is heavy and seats are needed.
- Visitors traveling long distances may have this time period extended with shift commander's approval.

• Documentation Required

Valid photo ID is required to visit an inmate.

• Dress Code

- Visitors must be appropriately attired.
- Obscene or offensive dress will prohibit a visit with the inmate.
- No halter tops, tube tops, spaghetti straps, see-through tops, short shorts/miniskirts/dresses.

• Visitation Exceptions for Professionals

Professional visitors are not required to meet with prisoners through protective glass.

• Nuances/Tips/Other Important Information

- Family visitation is between an inmate and his or her family, friends, etc.
- Visitors must be at least 18 unless accompanied by a parent or legal guardian. Exceptions will be made with a notarized permission slip from a parent or guardian. Individuals with children are responsible to assure they are supervised and are under control.
- Family visits are conducted as per the approved visiting schedule between 8:00 a.m. and 9:30 p.m. daily. The approved visiting schedule is prepared by the deputy warden.
- CCCF **will not** look into furloughs for visitation with incarcerated parents. Furloughs for the purpose of visitation must be initiated by the incarcerated parent. If the court grants the furlough for the inmate, then CCCF will adhere to the court's order.
- More information regarding family visitation is available in [Appendix 18A](#).
- A full list of CCCF's visiting rules and regulations is online at:
<http://www.clintoncountypa.com/departments/CCCF/pdfs/Visitation.pdf>
- Visitors may look for Clinton County inmates by going to <http://www.clintoncountypa.com/departments/CCCF/> and clicking on the Daily Housing Report link.

Communication

Mail

Inmates are permitted unlimited correspondence with family, friends, acquaintances, attorneys, courts, public officials, bondsmen and news media.

Inmates may seal envelopes of all outgoing letters.

All incoming mail must be addressed as follows:

Inmate's Name
Inmate Number
P.O. Box 419
McElhattan, PA 17748

More information is in [Appendix 18B](#).

Telephone

Collect call-only phones are available to inmates daily, either in the living units or adjacent areas. Operation of these phones is scheduled. Inmates in the general population who are on restriction receive regular phone calls. Inmates in the special management/restricted housing units, if cooperative, will have a monthly phone period. Inmates in disciplinary segregation will be given calls for legal purposes and family emergencies as determined by staff.

Digital Communication

No information was provided.

Reentry

CCCF has reentry team meetings every month.

If parents are incarcerated on **drug or alcohol charges**, CCCF sets up drug/alcohol counseling for when inmates are released.

Parents with **mental health issues** must maintain mental health assessments. CCCF starts the paperwork for these inmates to obtain the access card for when they are released. The facility provides the psychiatrist with a health maintaining medication form. When inmates are released, they leave with a week's worth of medication.

Inmates on **work release, but without a job** can go through Pennsylvania CareerLink® programs for resume writing, interviewing skills and more. These inmates may apply for jobs, and CCCF takes the inmates to job interviews.

Inmates involved with **children and youth social services agencies** must maintain that involvement. Inmates must cooperate with any programs recommended by children and youth. In order to maintain parole and probation, the inmates must maintain the contact with children and youth.

Treatment Classification/Assessment

Qualifications for receiving treatment:

- **Length of sentence** — All inmates are assessed within seven days, and inmates can attend programs as soon as they are placed on program lists.
- **Behaviors** — Inmates in disciplinary segregation may not attend programs. Inmates on administrative segregation may attend one religious program per week. Any other programs must be approved by the warden.
- **Nature of crime committed** — No restrictions as long as inmates are classified to the general population.

Classifications:

- Inmates are classified as low, medium and high.
- Classifications are based on offenses, amount of bail and behavior history.
- Only inmates housed in disciplinary segregation are restricted to one one-hour visit per week.
- Disciplinary segregation and "keep separate" orders affect access to treatment.

Services Available

- Crossroads drug and alcohol Group, two hours per week (one hour for men and one hour for women).
- Alcoholics Anonymous, two sessions per week for both men and women.
- Parenting classes — Available for both men and women through Central Intermediate Unit #10 in Lock Haven.

- Anger management (not offered in house): The facility would allow a sentenced inmate to go into the community for classes if they had the means to pay and an appropriate ride to get there. Services are provided through Crossroads Counseling.
- Life skills (for parents).
- GED programs (for parents).

For any additional information not included on this form or any of the county appendices, visit the Clinton County Correctional Facility website at: <http://www.clintoncountypa.com/departments/CCCF/>

Appendix 18A — Clinton County Correctional Facility Family Visitation Procedure

At the time of commitment, each inmate is advised by the receiving officer, and again by the deputy warden/designee at orientation, that he or she may have three visiting periods per week during the scheduled visiting hours. Movement to and from the visiting room constitutes a visiting period. Only four visitors can visit an inmate at a time provided they register together. Each visitor's full name and complete address must be registered and logged on the Inmate Visiting Record.

Inmates normally receive a one hour visit (maximum time), but when visiting is heavy, visits may be ended after 30 minutes. Special visits for inmates are only approved under very unusual circumstances. Shift commander or higher authorities may approve special visits for families who have traveled great distances and for employers who desire to consult with inmates about termination of or continuing employment.

Inmates are not authorized to receive articles from visitors, nor will inmates be permitted to give out any articles without prior approval via CCCF #14A. Articles approved for delivery to an inmate or to a visitor from an inmate are recorded on a Property Request Form (CCCF #14A) that is stapled to the inmate's original property record after processing is completed. The officer processing the CCCF #14A must sign the form and include his or her I. D. number along with the signature.

Visitors are permitted to deposit money into an inmate's account. United States Postal Money Orders may be mailed to the facility; no other money orders will be accepted. The kiosk in the lobby accepts cash and credit card deposits into an inmate's account. Money can also be deposited online via ConnectNetwork: <https://www.connectnetwork.com>

Physical contact between inmates and visitors is prohibited. To preclude physical contact between inmates and nonprofessional visitors, the visiting room is used.

The use of obscene language or other conduct of a disorderly nature is prohibited. Whenever the conduct of any person during a visit becomes disorderly, the visit will be terminated by the shift commander, who returns the inmate to his or her living area and has the visitor leave the facility. An Extraordinary Occurrence Report (CCCF#36) is prepared to document this decision.

Appendix 18B — Clinton County Correctional Facility Mail Policy

The prison policy is not to limit the amount of authorized correspondence.

Inmates are not allowed to correspond with other inmates at the Clinton County Correctional Facility or with inmates at any other correctional facility without the written approval of the warden.

Incoming mail will be screened for contraband. Only literature or pictures admissible into the U.S. Postal Service and approved by the proper authority will be accepted. If an inmate would like to order publications (e.g., books, magazines, etc.), prior approval must be obtained by completing an Inmate Request and having a check drawn from the inmate's account. No inmate will be permitted to order publications or merchandise which will be billed at a later date. Persons corresponding with the inmate may order and pay for publications; the publications must come from the publisher or they will be returned.

Items such as stamps, envelopes, paper, etc. will not be delivered, as they are available through the commissary.

Packages will not be delivered to an inmate unless a completed inmate request listing the items needed has been submitted to and approved by the administration.

All legal mail from a court or attorney will be opened in the presence of the inmate by a correctional staff member.

Any mail which may pose a threat to the security of the institution will not be distributed.

In order for outgoing mail to be processed, all letters must have the name of the sender as designated in the facility's records. No mail will be sent out using a nickname or alias. The return address must be of the facility. Any mail using a different name or address will not be processed.

Stamped envelopes are available through the commissary only. Any additional postage will be charged to the inmate's commissary account. All correspondence must be sealed before submitting it to the correctional officer or placing it in the mail collection boxes. Inmates without funds may purchase stamps, paper and envelopes from the commissary with their inmate commissary welfare allotment of \$7.00 for every two weeks they are without funds.

Columbia County Prison

David A. Varano, Warden

wcampbell@columbiapa.org

Doug Meyer, Deputy Warden

721 Iron St.

Bloomsburg, PA 17815

570-784-4815

Fax: 570-784-8837

Counselor Contact Information

Wendy Kimillocci, Case Manager

570-784-4815 (press 9)

wkimillocci@columbiapa.org

Visitation

- **Contact/Non-Contact**

Only non-contact visits through protective glass are permitted.

- **Visitation Schedule**

- **Saturdays:**

- Female: 8:30 a.m.-10 a.m. and 12 p.m.-1:30 p.m.

- Female C-UNIT-TPVC: 10 a.m.-12 p.m.

- Female DL/AL*if any: 12 p.m.-1:30 pm

- Male: 2:30 p.m.-6:00 p.m.

- Special Visits (Male): 1:30 p.m.-2:30 p.m. (male-PC)

- Male: 6 p.m.-7:30 p.m. **Reserved exclusively for Extended Visits

- **Sundays:**

- Male: 8:30 a.m.-3:00 p.m., 4:00 p.m.-5:30 p.m.

- Male (RHU DC): 3 p.m.-3:30 p.m.

- Male (RHU AC): 3:30 p.m.-4:00 p.m.

- Female: 5:30 p.m.-7:30 p.m.

- **Frequency/Number of Visits**

No information was provided.

- **Documentation Required**

Photo ID is required; however, the person who brings a child to visit must be on the inmate's list of visitors. That person must write a letter to the inmate requesting to be placed on this list. Inmates are the only people who can add or delete names on their visitor lists.

- **Dress Code**

Detailed information about acceptable dress requirements can be found in [Appendix 19A](#).

- **Visitation Exceptions for Professionals**

Professionals may visit any time. *Exceptions would be prison lock down incidents. Reasonable notification should be given if possible. A "gate" clearance is required, which includes a background check if possible.

Communication

Mail

All incoming mail must be addressed as follows:

Inmate's Name

Inmate ID#

Columbia County Prison

721 Iron Street

Bloomsburg, PA 17815

Packages and envelopes with padding, insulation or metal are not permitted. Mail is inspected by jail officers and will be returned if the facility decides the contents are inappropriate.

Telephone

570-784-4815

Digital Communication

Video conferencing is available for court purposes and must be coordinated through the booking department.

Reentry

A reentry program is available; contact the work release coordinator at workrelease@columbiapa.org or 570-389-6333.

Treatment Classification/Assessment

N/A.

Services Available

Services are available through an outside agency:

- Parenting classes.
- Reentry.
- Drug and alcohol counseling.
- M/H.
- Anger management.
- Alcoholics Anonymous.
- Bible study.
- Life skills.
- GED.

Contact Wendy Kimillocci, case manager, to coordinate these services.

For any additional information not included on this form or any of the county appendices, visit the Columbia County Prison website at: <http://columbiapa.org/prison/index.php>

Appendix 19A — Columbia County Visitation Dress Code

In order to maintain a relaxed, healthy, family-oriented visitation atmosphere, the following dress policy will be established:

1. All clothing will be clean and in good repair.
2. No offensively lettered clothing will be permitted.
3. All clothing shall be within the bounds of common decency.
4. No spandex or spandex-like garments will be worn.
5. No orange, khaki/light tan or dark green clothing that resembles inmate uniforms will be permitted.
6. No person will be allowed entry into the institution wearing black polo or T-shirts with black cargo pants that resemble staff uniforms.
7. No sheer, see-through or open-netted clothing will be worn.
8. No hats or head coverings will be permitted. In the event that an individual has a religious or documented medical reason, they will submit to a search of the headwear by removing said headwear. Anyone who refuses to submit to a search will not be permitted entry into the visitation area.
9. No hooded garments will be worn in the visitation area. Heavy coats and sweaters will be secured in the visitors' lockers prior to being seated in the waiting room or visiting area.
10. The dress code for female visitors will be:
 - a. Shorts, skirts and dresses will be no more than two inches above the knee when standing.
 - b. Slits in skirts will extend no more than mid-thigh when seated.
 - c. Strapless, tube, halter and mesh tops and tops that expose the bare midriff are prohibited.
 - d. Bodysuits and swimsuits will not be allowed.
 - e. Tops that reveal more than two inches of cleavage will be forbidden. The back of any top will be no more than four inches below the collarbone.
 - f. Undergarments will be worn at all times.
 - g. Seasonally appropriate footwear will be worn at all times.
11. The dress code for male visitors will be:
 - a. Shorts may be no shorter than two inches above the knee when standing.
 - b. Shirts will be worn at all times. Muscle, sleeveless, tank top and mesh shirts will be prohibited. Shirts that display the midriff are prohibited.
 - c. Undershorts will be worn at all times.
 - d. Seasonally appropriate footwear will be worn at all times.
12. The watch commander will make the final determination as to compliance to this dress code.

Crawford County Correctional Facility

Kenneth D. Saulsbery, Warden
Jack Greenfield, Deputy Warden
2100 Independence Drive
Saegertown, PA 16433
814-763-1805 (phone), 914-763-1101 (fax)

Counselor Contact Information

Amy Weaver
Rhonda Kineston
814-763-1190

Visitation

○ Contact/Noncontact

Contact visitation is available for incarcerated parents. To arrange specialized visitation, please contact Diane Minore or Leslie Geibner in Population Control at 814-763-1833.

○ Visitation Schedule

Visiting hours are Monday through Friday from 9 a.m. to 9 p.m. and vary according to inmate classification and housing. For a complete schedule, visit:

<https://www.crawfordcountypa.net/CCCF/Documents/VISITING%20SCHEDULE.PDF>

● Frequency/Number of Visits

Visits are 30 minutes long. Visitors must sign in 15 minutes before the start of their visit. The number of visits allowed per week varies depending on inmate classification, as detailed on the schedule at the above link.

● Dress Code

No information was provided.

● Documentation Required

Visitors age 18 and older must have a valid driver's license (from any state) or a valid non-driver's photo ID (from any state), which will not be provided by the Crawford County Correctional Facility. Visitors under the age of 18 must be accompanied by a parent or legal guardian who must also be on the approved visiting list.

○ Visitation Exceptions for Professionals

The policy for "official visitors" is online at:

<https://www.crawfordcountypa.net/CCCF/Documents/OFFICIAL%20VISITATION%20POLICY.PDF>

○ Nuances/Tips/Other Important Information

- Visits are given on a first-come, first-served basis.
- If a visitor is unruly during the visit, the visit will be terminated, and the visitor could face criminal charges.
- Inmates housed in Intake Housing Unit will have no personal visits until they are classified.
- During classification, the inmate is responsible for placing up to 15 visitors and their relationship on the visitation list. Changes to the visiting list will only be completed by CCCF counselors.
Cell phones are strictly prohibited inside the facility.
- Money-Inmate Commissary Accounts-Money for inmates may be placed on their account using the kiosk machine in our lobby or by using Access Secure Deposits by calling 866-345-1884 or via the internet at <http://www.inmatedeposits.com>

Communication

Mail

Mail should be addressed as follows:

Inmate's Name
Crawford County Correctional Facility
2100 Independence Drive
Saegertown, PA 16433

Telephone

Inmate phone accounts may be set up by contacting Securus Technologies at 1-800-844-6591 or on the web at www.securustech.net. Inmate phone accounts are not handled by the facility.

Telephone calls are a privilege, not a right. Telephone privileges may be revoked for misuse, inappropriate behavior or security reasons while using the inmate phone systems. Telephones were installed for the inmate's benefit and convenience.

The telephone systems will be operational seven days a week, from 8 a.m. to 10 p.m.

Digital Communications

Video conferencing is utilized only for arraignments, not for visitation, and is arranged through the courts.

The full policy on mail and telephones is online at:

<https://www.crawfordcountypa.net/CCCF/Pages/MoneyPhoneMail.aspx>

Reentry

There are no reentry policies or programs at CCCF.

Treatment Classification/Assessment

There are no treatment classification or assessment policies at CCCF.

Services Available

- Drug and alcohol group therapy.
- Pastoral visits.
- Law library.
- GED.
- Parent support group.
- Alcoholics Anonymous meetings.
- Narcotics Anonymous meetings.
- Bible study.
- Religious services.
- Penncrest District.
- Inside and outside inmate worker programs. A full list of worker programs is online at: <https://www.crawfordcountypa.net/CCCF/Pages/InmateWorkerPrograms.aspx>
- A program activity schedule for all inmates is online at: <https://www.crawfordcountypa.net/CCCF/Pages/ProgramActivitySchedule.aspx>

For any additional information not included on this form or any of the county appendices, visit the Crawford County Correctional Facility website at: <https://www.crawfordcountypa.net/CCCF/Pages/home.aspx>

Cumberland County Prison

Earl F. Reitz, Jr., Warden
Jeffrey Ilgenfritz, Deputy Warden – Security
Michael Carey, Deputy Warden – Treatment
Janet Kreider-Scott, Deputy Warden – Operations
1101 Claremont Road
Carlisle, PA 17015
Phone: 717-245-8787; Fax: 717-240-6593

Counselor Contact Information

Kelli Beatty, Correctional Counselor
Dial 717-245-8787 and listen for prompts or call 717-245-8789 for Kelli's direct line

Visitation

• Contact/Non-Contact

- Contact visits are allowed between incarcerated parent and child if court ordered. All inmate visitation is secure (inmate and visitor are separated by a barrier), with the exception of those inmates who are classified as Trustees or Work Release who have contact visiting privileges.
- George Junior Prison Visitation Program is provided for incarcerated parent(s) with children that have open cases with Cumberland County Children and Youth Services. The warden must clear the parent to participate in the program and once cleared the parent may participate in contact visitation once each week for one hour. The parent(s) must participate in weekly parenting classes at the prison in order to remain eligible for visitation.
- Everyone entering the prison is subject to search, per Purdon's Title 61, Section 384. Any visitor who refuses a search when requested will be denied visitation.

• Visitation Schedule

Inmates committed to the Cumberland County Prison must complete a visitors' list identifying those people who may visit during their incarceration. Once approved, visitation is scheduled by the housing unit for each inmate. Inmates are responsible for informing their visitors of visiting times. There are no Sunday visits. For a complete visitation schedule please use the following link: <https://www.ccpa.net/3634/General-Visitation>.

• Frequency/Number of Visits

See above.

• Documentation Required

All visitors must be over 18 unless accompanied by a parent or guardian and must have photo ID.

• Dress Code

None.

• Visitation Exceptions for Professionals

Official visitors, including attorneys, clergy, probation and parole officers and service providers, may see inmates between the hours of 8:30–10:30 a.m., 12:30–4 p.m. and 6–10 p.m. daily.

• Nuances/Tips/Other Important Information

- Money that an inmate possesses upon commitment and funds received during their incarceration will be taken and placed in a prison account. This includes funds received during incarceration. Cash or money orders are acceptable. Personal checks will not be accepted.
- Money may be left for inmates at the public reception area Monday–Friday, 8 a.m.–3:45 p.m. and during scheduled visiting hours. A receipt will be given for all transactions. Money transfers between inmate accounts are prohibited.
- No property may be brought to inmates at the facility except that which may be medically necessary. All personal items and clothing must be purchased through the inmate commissary.
- The inmate list is available at: <http://ccweb.ccpa.net/inmatelisting/>

Communication

Mail

All incoming mail must be addressed as follows:

Inmate's Name
Inmate ID
Cumberland County Prison
1101 Claremont Road
Carlisle, PA 17015

More information is in [Appendix 21A](#).

Telephone

Inmates are permitted to make outgoing telephone calls. Citizens from the community wishing to accept inmate telephone calls from the Cumberland County Prison need to establish an account with GTL online at: <https://www.connectnetwork.com> or by telephone at 1-888-949-3303 Monday through Friday 8:00 a.m. through 6:00 p.m. EST.

Digital Communication

Video conferencing is available for court purposes.

Reentry

Contact Todd Diehl, Work Release Manager.

Treatment Classification/Assessment

George Junior Visitation for Incarcerated Parents with Children with an open CYS case-Lisa Fourlas, Supervisor 717-676-9467
Lou Ann Agosta, Prison Visitation Worker 717-414-6216
Drug and Alcohol Counselor-Andrea Janssen 717-245-8785
Mental Health Counselor-Christine Ramond 717-245-8767
Work Release-Tom Tezak 717-245-8757

Services Available

In most instances, a referral is needed for the parent to attend treatment; however, contact Kelli Beatty, correctional counselor, to see if a court order will be needed.

- Parenting classes (men to men/women to women).
- Life skills.
- Drug and alcohol counseling.
- Mental health.
- George Junior Visitation After-Care Services-Offering services and support to parents when released. Contact Lia Fourlas and/or Lou Ann Agosta.

For any additional information not included on this form or any of the county appendices, visit the Cumberland County Prison website at: <https://www.ccpa.net/95/Prison>

Appendix 21A — Cumberland County Prison Mail Policy

Incoming mail must have a return address. Incoming mail without a return address will be opened, checked for contraband and placed in the inmate's property box until the inmate is released from the facility. All incoming non-legal mail will be opened and inspected for contraband without the inmate being present and will be stamped with the date received. Any money orders received will be placed on the inmate's account and the inmate will be given a receipt. Cash money should not be sent through the mail.

Legal mail will be delivered to the housing unit, opened by a staff member in the presence of the inmate, checked for contraband and signed for by the inmate. Legal mail can be from government officials, attorneys, court officials or certified mail.

Outgoing mail is logged and date-stamped. Outgoing mail must have a return address including the inmate's name and facility address. All inmate mail may be inspected for contraband during a search. All inmate mail may be inspected and screened if probable cause of criminal activity exists. Correspondence will be censored if it appears evident that the material is a type that has or may cause violence or other disruption of the facility's security.

Dauphin County Prison

Dominick DeRose, Warden
501 Mall Road
Harrisburg, PA 17111
717-780-6800

Treatment Department Contact Information

717-780-6800 ext. 3887

Visitation

Contact/Non-Contact

Visitation for the general population is non-contact. A contact visit (or merit visitation) is an earned privilege for inmates who completed a therapeutic community or an approved parenting program.

Visitation Schedule

Visits with the general public are limited to one (1) fifty (50) minute visit a week. The visitation schedule, which is subject to change, is posted in each housing block. Visiting times are assigned based on housing assignments. It is the inmate's responsibility to notify visitors of the scheduled time and day of visits, any changes which may occur, and the rules and regulations governing visitation. Please see posted rules in the Prison lobby. Inmates housed in a Classification or a Restrictive Housing Unit are not eligible for a visit.

Visitation Rules/Dress Code

Any individual failing to comply with the rules and regulations of Dauphin County Prison; displaying or encouraging disruptive behavior, using profanity, not properly supervising children or appearing to be under the influence of drugs and/or alcohol will be required to leave Dauphin County Prison property and will not be permitted to visit at Dauphin County Prison.

All visitors must be eighteen [18] years of age to visit, unless they are with a responsible adult 18 years of age or older. Visitors over sixteen [16] years of age must have two [2] forms of identification, one [1] must be a photo I.D. No identification will be required for visitors under sixteen [16] years of age.

All visitors must be processed and signed in fifteen [15] minutes prior to the start of visits. It is recommended that visitors arrive thirty [30] minutes prior to the scheduled visitation time. Only those individuals who have been authorized for a visit will be permitted in the lobby area and must leave upon completion of their visits. Limited space does not permit loitering in the lobby area.

All visitors must be dressed in a manner that is accepted by the Administration. Dresses, skirts, and similar attire must touch the knee. No see through, tight or revealing clothing will be permitted. No low cut, revealing or unbuttoned tops. Shirts and blouses must have sleeves that are at least (2) inches. No bathing suits. Shorts may only be worn by visitors under the age of twelve (12). Appropriate undergarments must be worn. No hooded clothing. Jackets and coats are not permitted in the visitation rooms. No leggings or pants with holes.

Only two [2] visitors will be permitted to visit at one time. Should an infant or child come to visit, he/she must occupy the same seat as the adult visitor. If more than two [2] people come to visit, the inmate will decide how to divide the allotted time.

The Shift Commander may temporarily suspend an inmate's visitation privileges due to a disciplinary infraction that occurred during visitation. Visitation privileges may be suspended indefinitely during any emergency and will not be made up.

Information such as visitation phone instructions and Inmate look up are online at:

<http://www.dauphincounty.org/government/Criminal-Justice/Prison>

Visitation for Professionals

A Caseworker must contact the Treatment Department to schedule an appointment before visiting. It is requested that you schedule this appointment at least one to two days prior. Suggested times are 8:00 am, 9:00 am, 1:00 pm and 2:30 pm. This will avoid check and meal times which may increase your wait to see an inmate.

Any paperwork to be signed by a parent should be done through a visit with the Caseworker so the paperwork can be thoroughly explained to the inmate. Prison employees will not pass or witness documents. Do not give inmates paperwork with staples, paper clips or binder clips.

A driver's license and county ID are required. You will be asked to leave your identification at the front desk, so that Prison employees can track who is in the building in case of an emergency. Cell phones, recording devices are not permitted. Electronics such as laptops and iPads require approval.

Communication

Mail

All inmates shall be entitled to use the U.S. mail service to send and receive mail; however, Dauphin County Prison reserves the right to inspect or screen all incoming mail for contraband.

Inmates are not allowed to receive stamped envelopes. All incoming and outgoing mail must be properly addressed. Mail received without a return address will not be delivered to the inmate. The inmate must inform anyone corresponding with them that they must place a return name and address in the upper left-hand corner of the envelope.

Incoming mail must be properly addressed with the inmate's proper name; the prison does not recognize nicknames.

An example of a properly addressed envelope is:

Inmate's Name; (inmate number if known)
Dauphin County Prison
501 Mall Road
Harrisburg, PA 17111

Telephone

A telephone account must be set up for the inmate to make any personal calls. Instructions for setting up an account are on the prison's webpage at: <http://www.dauphincounty.org/government/Criminal-Justice/Prison>.

Digital Communication

Video conference is available only when both the mother and father are incarcerated. This is due to the large number of criminal hearings and court scheduled. Dauphin County Prison does not have video visitation.

Reentry

The Treatment Department works with each individual, whenever possible, to arrange for appropriate services when they are released. An inmate may be eligible for the Work Release program before release.

The Treatment Department works with the Case Management Unit, Keystone, and Dauphin County Drug and Alcohol to establish reentry plans for mentally ill inmates. Services are arranged when possible, including coordination with county drug and alcohol and probation/parole when applicable. A thirty (30) day script and four (4) days of psychotropic meds - seven (7) days if being released to a program where medications will be controlled - are issued at the time of release. A seven (7) day supply of all other medications is supplied upon release.

Treatment Classification/Assessment

Inmates are placed in a classification unit after processing by the booking officer. There they receive a physical examination, are interviewed by a chaplain and intake worker and may be seen by various outside agencies such as representatives of pre-trial services, public defender and the parole office. Assessments are completed by two Treatment supervisors to determine appropriate classification, relevant housing issues and programming requirements.

Treatment Department Services Available

The Counseling Department provides treatment planning, group counseling, one-on-one individual counseling and casework advocacy services. Specialized therapeutic communities are also available to the inmate.

The Educational Department provides General Educational Development (GED), Adult Basic Education (ABE) and English as a Second Language (ESL) classes. GED testing is offered to those who are ready to take the test.

The Operations Department assigns inmates to trusty status. They process those inmates requested by Work Release staff to move to the Work Release Center. The Operations Department classifies inmates, including the initial intake procedure, identifies problems in conjunction with Medical and Security staff and assures proper housing of all inmates. The Operations Staff handles all parole recommendations and provides secretarial and clerical support services.

The Community Connections Department provides religious programming through two full-time Chaplains. Group services are provided through volunteers to ensure all religions are covered.

For any additional information not included on this form or any of the county appendices, visit the Dauphin County Correctional Facility website at:

<http://www.dauphincounty.org/government/criminal-justice/prison/Pages/default.aspx>

Delaware County Prison (George W. Hill Correctional Facility)

John A. Reilly Jr., Esq., Superintendent

500 Cheyney Road

Thornton, PA 19373

610-361-3200

Fax: 610-361-9689

www.co.delaware.pa.us/depts/prison/phonedir.html

Counselor Contact Information

N/A

Visitation

- **Contact/Non-Contact**

Contact visits are allowed.

- **Visitation Schedule**

The visitation schedule is online at: <http://www.co.delaware.pa.us/depts/prison/PrisonVisitationSchedule.pdf>

- **Frequency/Number of Visits**

N/A

- **Documentation Required**

- Visitors are required to have current photo identification: a Pennsylvania State ID, valid driver's license or military ID.
- Children under 18 must be accompanied by their parent or guardian or by a representative or caseworker from a children and youth agency.

- **Dress Code**

The complete dress code policy is online at: <http://www.co.delaware.pa.us/depts/prison/dresscode.pdf>

- **Visitation Exceptions for Professionals**

N/A

- **Nuances/Tips/Other Important Information**

- All persons and vehicles are subject to search at any time while on prison property. A pat search will be performed on any individual seeking entrance into the secure portion of the facility; those seeking entrance to the secure facility will also be subjected to scanning by a metal detector and IONSCAN narcotics detection system.
- The prison is a tobacco-free facility: Smoking cigarettes and the use of tobacco products is prohibited at all times while on the prison property, and no tobacco products, matches or lighters are allowed inside the facility.
- No pictures, cards or letters may be brought into the facility. Pagers, cell phones, PDAs and other communication devices are prohibited. No gum, candy or any other food items are allowed.
- No currency, including checks or money orders, may be given to inmates directly; money orders can be mailed to the facility, or money can be deposited in an inmate's account using the kiosks located in the lobby, online, or over the phone. Deposit instructions are at:
<http://www.co.delaware.pa.us/depts/prison/DelawareCoPodFlyer.pdf>

Communication

Mail

The Prison reserves the right to inspect or screen mail for contraband. All incoming mail shall be addressed as follows:

Inmate's Name

P.O. Box 23

Thornton, PA 19373

Telephone

All inmate calls are paid for and monitored through the jail itself. The inmate must fill out a calling request for the person they wish to call. Money placed on their commissary is used to pay for the calls. All calls are subject to monitoring and recording.

Digital Communication

N/A.

Reentry

“Weekend sentencing” is a program that allows a sentenced inmate to maintain employment and alleviate the financial burden imposed by serving a full sentence within the institution. Weekend sentencing is a privilege afforded to those inmates sentenced by the Delaware County courts and can be taken away if it is abused or any of the rules and regulations are violated. Violating the rules and regulations of a weekend sentence will result in disciplinary action, which could include losing the weekend status and losing good time earned towards the minimum sentence. The complete list of weekend sentencing rules and regulations is online at:

www.co.delaware.pa.us/depts/prison/weekendprison.pdf

Two full-time reentry counselors are available for discharge planning.

The facility provides Prison Reentry Education Program (PREP), a psycho-education program which addresses substance abuse and criminal addictive behaviors and is offered to voluntary and mandated offenders.

Treatment Classification/Assessment

All inmates go through an initial intake process that includes a risk assessment evaluation of the following: the inmate’s past incarceration record, criminal charges, any extraordinary circumstances and a medical evaluation of the inmate’s current medical and physical status.

The prison has 12 units, which are identified as: general population, restricted housing, mental health, minimum/medium security (these inmates are eligible for the work release program) and protective custody for the sexual offenders. Once the intake process is complete, the inmate is classified and housed in one of the units. This process normally takes two to three days.

Services Available

- Alcoholics Anonymous and Narcotics Anonymous.
- Adult Basic Education/GED program.
- Work release program.
- Woodshop training program.
- Sex offenders and drug/alcohol group therapy sessions.
- Religious groups and Catholic Social Services.

For any additional information not included on this form or any of the county appendices, you may visit the Delaware County and George W. Hill Correctional Facility website at: www.co.delaware.pa.us/depts/prison/prison.html

Elk County Prison

Gregory J. Gebauer, Warden
Edward Warmbrodt, Deputy Warden
225 Center Street
P.O. Box 448
Ridgway, PA 15853
814-776-5342 (phone), 814-772-7753 (fax)
814-776-5342 (phone-Deputy Warden), 814-772-5685 (fax-Deputy Warden)
ggebauer@countyofelkpa.com
ewarmbrodt@countyofelkpa.com
prison@countyofelkpa.com

Counselor Contact Information

Scott Atwell, Corrections Counselor
Phone: 814-776-5320
satwell@countyofelkpa.com

Visitation

• Contact/Non-Contact

Contact visits between a child and an incarcerated parent are not typical and would need to be court ordered; however, before making such a request, contact Scott Atwell, corrections counselor, about the possibility.

• Visitation Schedule

- Visitation with a dependent child will follow the court's order.
 - The non-contact visitation schedule depends upon the inmate's assigned housing unit. Visitation schedules for each housing unit and information on requesting special half-hour non-contact visits is available at: <http://www.co.elk.pa.us/forms/Pub%20Inf.%20Brochure.pdf>
- To visit an inmate, they must include you to their visitation list. If you would like to be added to an inmate's list, write to them and provide your full name, address, telephone number, and date of birth.
 - Additional information about who can be on the inmate's visitation list is available online at: <http://www.co.elk.pa.us/forms/Pub%20Inf.%20Brochure.pdf>

• Frequency/Number of Visits

N/A.

• Documentation Required

- Persons wishing to visit must present proper identification when entering the facility. The following are acceptable forms of identification:
 - Valid photo driver's license.
 - Photo Identification Card issued by the Pennsylvania Department of Transportation.
 - Valid passport with picture identification.
 - Valid photo military card.
 - Valid photo ID accompanied by documentation with proof of age.
- Children under the age of 18 must be of the immediate family in order to have a special visit with an inmate. Children aged 16 or 17 must have proper photo identification and be accompanied by an adult with proper photo identification. Children under 16 do not need photo identification, but they must be accompanied by an adult with proper photo identification.

• Dress Code

No halter tops, half shirts, tube tops, "short shorts," micro-mini skirts, fishnet stockings, see-through blouses or provocative garments. Blouses, shirts and tops must extend to or beyond the belt line. Jail staff reserves the right to deny anyone visiting privileges because of inappropriate dress.

• Visitation Exceptions for Professionals

N/A.

• Nuances/Tips/Other Important Information

- Upon arriving at the facility to visit an inmate, report to the lobby officer and sign in. No personal belongings (purses, coats, etc.) may be taken into the visiting area; you may store them in a locker during your visit. No tobacco or tobacco products may be brought into the facility.
 - You are subject to search prior to entering and exiting the facility. You will pass through a metal detector before entering the visiting area. If you do not clear the metal detector, your visit may be denied. A list of causes for denial or termination of visit is online at:
<http://www.co.elk.pa.us/forms/Pub%20Inf.%20Brochure.pdf>
- Before leaving the facility, you must be logged out by the lobby officer. If you used a security locker, you will also remove all of your personal belongings. Neither Elk County nor the Elk County Prison is responsible for any of the lockers or any personal belongings placed in them.

Communication

Mail

No incoming mail will be given to the inmate if it contains material that has a strong odor or any colorings or stains.

All incoming mail must be addressed as follows:

Inmate's Name
Elk County Prison
225 Center Street
P.O. Box 448
Ridgway, PA 15853

Please do not send envelopes, stamps, copy paper, writing paper, clothing, undergarments, sneakers or personal checks. Only valid money orders are accepted through the mail for deposit in the inmate's account. The facility is not responsible for cash sent through the mail.

All contraband will be confiscated and disposed of. Any attempt to mail contraband into the facility will result in permanent suspension of writing and visitation privileges, and the sender will be prosecuted. More information about unacceptable correspondence is available online at: <http://www.co.elk.pa.us/forms/Pub%20Inf.%20Brochure.pdf>

Phone

Caseworkers should contact the jail counselor to schedule a phone call with the inmate. The inmate has access to a phone from which they can call collect until 9 p.m. If you wish to receive collect calls from an inmate, you must first create an AdvanceConnect account at <https://securustech.net>. There is a 20-minute time limit on all calls. Inmates are permitted a reasonable amount of outgoing calls per day, as long as phone use is not being abused; phone privileges can be taken away by a supervisor. All phone calls are monitored and recorded.

Digital Communication

Video conferencing is available for court proceedings.

Reentry

This is arranged through Probation.

Treatment Classification/Assessment

A form with questions is completed by Scott Atwell, corrections counselor, to make proper referrals for services.

Services Available

- Parenting.
- Drug and alcohol counseling.
- Mental health.
- Anger management.

Contact Scott Atwell, corrections counselor, for more information. A court order may be necessary for the inmate to participate, on a case-by-case basis.

For any additional information not included on this form or any of the county appendices, you may visit the Elk County website at: <http://www.co.elk.pa.us/prison/>

Erie County Prison

R. Kevin Sutter, Warden
1618 Ash Street
Erie, PA 16503-2168
814-451-7588

Counselor Contact Information

Ronald Bryant, Deputy Warden of Programming
814-451-7515
rbryant@eriecountypa.gov

Visitation

• Contact/Non-Contact

Visits are noncontact behind glass in the phone visiting area.

• Visitation Schedule

Erie County Prison's visitation schedule is online at: <https://www.eriecountypa.gov/county-services/safety-law/prison/visitation-info.aspx>

• Frequency/Number of Visits

- The frequency and number of visits allowed vary based on the inmate's assigned housing unit. For more information, click the link to the schedule above.
- No more than three visitors are allowed at any one time, except the mother and father, which count as one individual timeslot, and two accompanying minors.
- No more than two minors (between the ages of two and 18) may accompany a parent, grandparent or legal guardian; minors count as one visit, and the parent/grandparent/guardian count as one visit. Children younger than two will not be counted as an individual timeslot.

• Documentation

- All visitors must register in the lobby and present valid photo identification. The only acceptable forms of photo identification are a valid driver's license from any state, Pennsylvania state-issued photo ID, or military ID.
- Falsifying information or identity of a visitor is prohibited.
- All visitors must be 18 or older, unless accompanied by a parent, grandparent or guardian. If an inmate's spouse is under 18, they may be approved with proof of age and marriage.
- Family members may visit only one inmate at a time.

• Dress Code

Halter tops, tube tops, "short" shorts, micro/miniskirts, fishnets and see-through blouses or other provocative garments are prohibited. All blouses, shirts and tops must extend to or beyond the belt line.

• Visitation Exceptions for Professionals

- Visitors from government agencies, spiritual/religious advisors, attorney, etc. are not considered visitation and do not affect regularly scheduled visits.
- For a spiritual /religious advisor visit, inmates must submit a request slip to the inmate service coordinator that lists the spiritual/religious advisor's full name, name of his or her church, church address and telephone number. (The spiritual/religious advisor must not be a relative and is required to submit proof of their church position and legitimacy. A thorough background check will be completed before clearance is granted.)

• Nuances/Tips/Other Important Information

- Inmates must fill out an inmate visitor request form and return it to their Pod counselor. Names can only be added or removed through the inmate request form. A maximum of 10 names will be accepted (not including authorized minors under 18).
- No changes may be made to the visiting list after it leaves the housing unit, at least one hour before the scheduled visiting day. An exception would be made for inmates who were recently reclassified or committed.
- Individuals under any form of correctional supervision including probation or parole will not be authorized to visit. Registered or listed victims of the holding crime or charges will not be allowed to visit.
- Inmates may not visit with children if their parental rights were terminated or the children were the victims of the holding crime or charges. Inmates may not visit with people who are believed by substantial evidence to have a potentially detrimental effect or who constitute a threat to prison security.

- The inmate’s name must be accurate, complete and legibly printed on the first line or space available on the visiting list. Visitor names must be accurate, complete and legibly printed on the next three lines or spaces available on the visiting list.
- Visits must be orderly and quiet. Visitors are subject to search at any time while on prison property. All children must be properly supervised and remain with their adult sponsor at all times. Violations of any visiting regulation or the failure to follow directions of staff may result in the termination of a visit and suspension of future visiting privileges with a particular visitor. Visiting privileges may be restricted or discontinued during extraordinary circumstances.

Communication

Mail

Mail should be addressed as follows:

Inmate’s Name
 Erie County Prison
 1618 Ash Street
 Erie, PA 16503-2168

Telephone

See [Appendix 25A](#).

Digital Communication

None.

Reentry

Work assignments are made on the basis of classification, physical ability, adjustment records, prior employment, skills training, length of incarceration and the needs of the prison. Sentenced inmates must accept job assignments, and participation in treatment programs while employed is encouraged. Inmates with disabilities are not precluded from participation.

Work Release

Staff assigned to the community corrections center will help inmates find work and make efforts to obtain community cooperation and support needed for success; however, inmates must contact potential employers and find their own work. The work release staff must approve all potential employers, jobs and transportation arrangements. To be considered for the work release program, you must meet all the selection criteria, and eligibility depends on your offense type and status. While in the work release program, inmates must pay a housing fee to the prison and any other mandatory deductions for cost, fines, support, etc.

Treatment Classification/Assessment

No information was provided.

Services Available

- High school classes and G.E.D. classes for inmates age 14 to 21 without a diploma.
- Healthy relationships and behaviors intervention, facilitated by Gaudenzia Erie, Inc.
- Narcotics Anonymous and Alcoholics Anonymous.
- Anger management.
- Mental health counseling.
- Prison ministry.
- Bible study (also offered in Spanish).
- Foundations of Fatherhood 12-week workshop.

For any additional information not included on this form or any of the county appendices, visit the Erie County Prison website at: www.eriecountygov.org/prison

Appendix 25A — Erie County Prison Telephone Policy

Telephone calls are collect unless phone time is purchased through commissary. At booking, inmates are assigned a telephone PIN that is entered for all calls. The inmate is responsible for the security of their PIN; no refunds of purchased phone time will be given for stolen PIN numbers. Inmates are allowed to buy \$60 in phone time, twice a week, which is not counted against the \$60 commissary spending limit. (Commissary phone time can only be purchased in \$10 increments.) Five-minute free calls are only authorized in A/R holding areas upon initial booking.

Sufficient numbers of inmate phones are on both tiers in all Pods to help ensure availability when demand may be high. Additionally, because of potential for high demand, inmates may not make two telephone calls consecutively, unless the other telephones in the housing unit are not being used. Telephones are available during dayroom free time only, and they are generally available after a satisfactory report on housing unit inspections.

Telephone times are 8–11 a.m., 12:30–4:30 p.m. and 6–10 p.m. Telephone access is restricted for inmates in segregation. Limitations and restrictions may be placed on telephone communication, including denial of telephone use, when the warden or designee deems them necessary to maintain prison safety or security. All inmate telephone calls are a privilege. Inmate telephone calls may also be curtailed or rescinded for administrative or disciplinary reasons by the hearing examiner or warden or his designee.

Inmates are prohibited from:

1. Initiating calls to another inmate.
2. Initiating calls to an employee or former employee (including contractors and paid and unpaid volunteers) of the department, unless requested in writing by the employee or former employee and approved in writing by the warden or designee.
3. Initiating calls to a judge, criminal justice official, prosecutor or court administrator without his or her prior written approval.
4. Initiating calls to a minor, unless approved in writing by a parent or legal guardian.
5. Initiating calls to a victim of the holding crime, unless requested in writing by the victim and approved by the warden or designee.
6. Initiating calls to a member of the public who requests in writing to have his or her telephone number blocked.
7. Initiating calls to all toll-free and emergency numbers (800, 888 and 911), with the exception of toll-free numbers for the PA Relay Services (711, Speech to Speech, etc.).
8. Using three-way calling, call forwarding and placing calls through a call-forwarding service using a local number.
9. Initiating calls through a multiple long distance carrier.
10. Initiating calls to a local, county, state or federal correctional facility; a community corrections center or to an inmate housed there without the prior written approval of officials at both facilities.
11. Initiating calls to a telephone number that the facility has reason to believe is being used to violate department policy or regulations. Such calls will be blocked.

In addition, the following calls are not allowed: Calls for information only, calls to pay phones, overseas calls, third party calls and conference calls. No calling cards or credit cards may be used. No incoming calls may be received.

Calls placed to cell phones or phones of inferior quality may be automatically terminated due to static, adverse weather conditions, weak signals or activation of the call waiting feature. If this occurs, no reimbursement for the call setup fee is permitted when the number is redialed. Also, if someone at the called number picks up an extension phone or the call waiting feature is activated, the call may be automatically terminated, and the call set up fee when the number is redialed will not be reimbursed.

Inmates must refrain from using loud threatening, profane or abusive language.

Telephone calls are subject to inspection, recording, monitoring and disclosure, except those placed for a registered attorney representing the inmate.

The sharing of telephone calls is not permitted, and only one inmate is allowed per telephone. Inmates must stand while talking on the telephone. When the call ends, inmates must hang up the receiver and are not permitted to hand off to another inmate.

Staff telephones (or any other telephone not specifically designated for an inmate) may not be used by inmates. However, the warden or designee may authorize the use of a staff telephone for:

1. Serious illness, hospitalization or death of an immediate family member.
2. Contact with a court or attorney about a court-imposed, urgent legal matter when the court or attorney will not accept a collect call, and the inmate has no funds available for a prepaid call. This legal matter must have an immediate verifiable deadline that supports it cannot be handled in person or by correspondence.
3. An extraordinary or unusual circumstance.

Any inmate requesting use of a staff phone must establish that an actual emergency exists. The staff member authorizing the call must verify the emergency prior to placing the call and document the circumstances. In addition, all staff authorized telephone use will be directly monitored by the staff member providing the privilege. If the inmate does not agree to have the call monitored and controlled by staff, they will not be granted the privilege of placing a phone call from the staff phone system. Handicap-accessible telephones are available by request. Violation of telephone privileges is considered misconduct.

Fayette County Prison

Brian Miller, Warden
12 Court Street
Uniontown, PA 15401
724-430-1222

Counselor Contact Information

Counseling Department: ext. 3030 or 3003

Visitation

- **Contact/Noncontact**

N/A.

- **Visitation Schedule**

Main Prison visiting is Saturday through Tuesday, from 6:30–9:30 p.m., according to the following schedule:

Inmate's last name begins with A–F: Sundays

Inmate's last name begins with G–L: Mondays

Inmate's last name begins with M–R: Tuesdays

Inmate's last name begins with S–Z: Saturdays

Annex visiting is Monday through Friday from 8:05–10:35 a.m., depending on the housing unit. For the visiting schedule, call 724-430-1222.

For more visitation information, visit <http://www.co.fayette.pa.us/prison/Pages/VisitorSchedule.aspx>

- **Frequency/Number of Visits**

Main Prison visiting allows two visitors for 30 minutes.

- **Dress Code**

The following attire is not permitted: halter tops, half-shirts, tube tops, "short shorts," micro/miniskirts, fishnet stockings, see-through blouses and other provocative garments. All blouses, shirts, and tops must extend to or beyond the belt line. Visitors may not wear gang style clothing or colors. Prison staff reserves the right to deny anyone visiting privileges because of inappropriate dress or conduct.

- **Documentation Required**

Proper forms of identification are: a driver's license with a current address, a photo ID card with a current address, active military identification card or passports with current addresses.

- **Visitation Exceptions for Professionals**

None.

- **Nuances/Tips/Other Important Information**

- Visitors are only allowed to have their driver's license in their possession; keys and other forms of contraband will be locked in the visitors' lockers.
- Upon arrival, notify the lieutenant or shift commander using the call box located at the entrance door. Give your name and the name of the inmate you wish to visit. Have your identification readily available for verification.
- Visitors may look for Fayette County inmates at <http://www.co.fayette.pa.us/prison/Pages/Inmate-Lookup.aspx>

Communication

Mail

When sending an inmate mail, be sure to include the inmate's name on the envelope. All mail received must include a legible return address. Any mail received with an illegible, partial or missing return address will be returned to the post office.

Only money orders will be accepted for credit which will be placed in the inmate's account; no cash or personal checks will be accepted. No money orders will be accepted during a visit or dropped off to the lieutenant or shift commander.

Additional mail guidelines are available online at: <http://www.co.fayette.pa.us/prison/Pages/Mail.aspx>

Telephone

Phone calls made by inmates are through a jail-approved prepaid phone account or phone card. Phone calls made in jail are usually more expensive than regular phone calls. Phone calls are restricted on when and how often you can use the phone. If an inmate is under any disciplinary procedure, their phone privileges may be reduced or cut altogether.

Digital Communications

None.

Reentry

Employment and financial management of personal resources are necessary components of life. As such, Community Corrections oversees the finances of each resident in its centers. Residents are expected to work, pay rent based on a percentage of their net income and satisfy their legal and family obligations. Inmates unable to work based on medical prohibitions contribute by involvement with community service. All residents are further required to perform community service as a condition of placement in a center.

Treatment Classification/Assessment

Treatment is individualized and aimed at meeting the needs of the inmates. Research has shown that this approach to treatment is most successful in reducing recidivism.

The inmate is assigned a custody level. The custody level determines the amount of security needed to manage the inmate. In addition, a needs assessment is completed that tells the prison staff what treatment and education the inmate needs.

The inmate may be assigned a custody level of two, three or four. Custody level two means that the inmate is suitable for minimum security; custody level three is medium security and custody level four is close security. There are special situations where the inmates may need less security or much more security than is available in these three levels. The classification summary ensures that prison staff has a complete picture of the individual inmate. This is important for the inmate to get the most benefit from his or her time spent in prison and helps the classification counselor know what the inmate needs as far as treatment and education. When the classification summary is complete, the facility staff meets and decides which facility best meets the educational, treatment and security needs of the inmate. One factor that is considered is whether the inmate has enemies in a facility who may wish to do them harm, so that inmate can be kept safely away from them. The facts of the report of enemies must be verified. Another factor that decides placement is where space is available at that time.

Services

- Alcoholics Anonymous.
- Narcotics Anonymous.
- Long Distance Dads.
- The Bruderhof Communities.
- Bible study group.
- Good News Ministries, which provides a full-time chaplain.
- Children and youth services.
- Mental health and mental retardation.
- Drug and alcohol.
- Crime victims.
- Domestic violence.
- Educational services include an onsite teacher five days a week who provides instruction and G.E.D. testing. Inmates who are minors are provided with educational services through the local school district.

For any additional information not included on this form or any of the county appendices, visit the Fayette County Prison website at: <http://www.co.fayette.pa.us/prison/Pages/default.aspx>

Forest County Jail

Forest County does not have a county jail. All inmates are housed at:

Warren County Jail

407 Market St.

Warren, PA 15365

814-723-2486

For more information, please contact the Warren County Jail counselor, Laura McDunn or refer to the [Warren County Jail entry](#).

Franklin County Jail

Bill Bechtold, Warden
1804 Opportunity Avenue
Chambersburg, PA 17201
717-264-9513 (phone), 717-264-6766 (fax)
wdbechtold@franklincountypa.gov
jail@franklincountypa.gov

Counselor Contact Information

Michelle Weller, Deputy Warden of Inmate Services
mweller@franklincountypa.gov

Visitation

• Contact/Non-Contact

Requests for contact visits will be submitted to the deputy warden of inmate services or a designee for approval and will be considered on a case-by-case basis. If approved, written approval will be supplied to the shift supervisor and the lobby officer along with date, time and length of visit and contact allowed. Children are permitted contact visits in private room with one guard to supervise. Visitors are allowed to bring in things to entertain the children.

• Visitation Schedule

- Visiting hours are Monday through Friday from 1-9:00 p.m.
- A parent or legal guardian must accompany children under 18. A parent or legal guardian certification (FCJ Form 400.01-1) will be maintained in the inmate's file. Legal or court documentation is not required for proof. All visitors must register at the front desk. All visitors must be on the inmate's visitors list. County personnel must call ahead to schedule a child's visit with his/her parent. Additional visitation requirements are detailed online at:
http://franklincountypa.gov/ckeditorfiles/files/Jail/400_01%20Visitation%20%20Personal%208-25-15.pdf

• Frequency/Number of Visits

Each week, an inmate may receive one visit of at least an hour for those in general population or work release, or no more than 30 minutes for those in a segregation status.

• Documentation Required

All visitors 18 years and older must have a valid government-issued photo ID.

• Dress Code

- The lobby officer will ensure the visitor is appropriately dressed and that shoes are worn. The visit will be denied if the visitor is wearing improper clothes, which includes cut-offs; short shorts; skirts or skorts above mid-thigh; skirts or dresses with splits that extend above mid-thigh; tube tops; tank tops; athletic shirts; spaghetti straps; midriff-baring shirts; low-cut or revealing shirts or blouses; see-through or transparent clothing; spandex (skintight) attire such as bathing suits; hooded garments or any type of head coverings (excluding religious coverings); coats or other outer garments (excluding suit coats, sport coats, blazers, and cardigan sweaters); materials with offensive language or images, or references to drugs or alcohol; anything that appears to be gang-related and ragged or torn clothing that is considered revealing.
- Inappropriately dressed visitors may borrow an FCJ-provided sweatshirt and sweatpants, which must be returned at the end of the visit.

• Visitation Exceptions for Professionals

Professionals may visit at any time during visiting hours.

• Nuances/Tips/Other Important Information

Reasons a visit or visitor will be denied include:

- Inmate refused or is unavailable.
- Wrong day or time.
- Expired or invalid ID or no ID.
- Visitor is unable to clear metal detector or handheld, is inappropriately dressed, does not comply with staff requests (incident report required), appears intoxicated or smells of alcohol, or intentionally provides false information.

- Requested visitor is a former inmate of the FCJ not out of jail for at least six months, or requested visitor's visiting privileges are suspended or revoked.
- A positive indication with trace drug detection device.
- Children not supervised or being disruptive (incident report required).
- Visitors may look for Franklin County inmates at http://www.franklincountypa.gov/index.php?section=jail_inmate-search

Communication

Mail

There is no limit on the amount of correspondence an inmate can send or receive, unless there is a legitimate correctional interest to do so. All mail, excluding clearly identified legal mail, will be inspected for contraband by jail staff prior to distribution to the inmates; the envelope and each piece of approved paper will be stamped.

All incoming mail must be addressed as follows:

Inmate's Name
 Franklin County Jail
 1804 Opportunity Ave.
 Chambersburg, PA 17201

Additional mail policies are online at:

http://franklincountypa.gov/ckeditorfiles/files/Jail/400_04%20Inmate%20Mail%208-25-15.pdf

Digital Communication

N/A.

Telephone

Inmates will have access to telephones during their approved dayroom/recreation times, from 8:30 a.m.–9:00 p.m., and may make collect or debit telephone calls. Telephone privileges may be suspended or terminated at the discretion of the warden or a designee. More information about telephone access is online at:

http://franklincountypa.gov/ckeditorfiles/files/Jail/400_03%20Telephone%20Access%208-25-15.pdf

Reentry

N/A.

Treatment Classification/Assessment

Upon arrival, inmates are classified as Minimum, Medium, Maximum or Work Release. Classification is an ongoing process. For more information:

http://franklincountypa.gov/ckeditorfiles/files/Jail/400_10%20Treatment%20Services%208-25-15.pdf

Services Available

- Individual general and group counseling.
- Referrals for mental health counseling.
- Assistance with program referrals.
- Court intervention for the seriously mentally ill.
- Moral Reconciliation Therapy (MRT).
- Drug and alcohol education.
- Stress and anger management.
- Victim impact awareness.
- Sexual offenders group
- Life skills.
- Job retention.
- Computer skills.
- Inmate work programs and jail industries.
- Educational and religious programs.

For any additional information not included on this form or any of the county appendices, visit the Franklin County website at: www.franklincountypa.gov/index.php?section=judicial_jail

Fulton County Jail

Fulton County does not have a county jail. All inmates are housed at:

Bedford County Correctional Facility

425 Imlertown Road
Bedford, PA
814-623-2955

For more information, please contact the Bedford County Correctional Facility Warden, Troy Nelson, at tnelson@bedfordcountypa.org or refer to the [Bedford County Correctional Facility entry](#).

Greene County Prison

John Kingston, Warden

jkingston@co.greene.pa.us

Michael Kraus, Deputy Warden

mkraus@co.greene.pa.us

855 Rolling Meadows Road

Waynesburg, PA 15370

724-627-7780 (phone), 724-852-2536 (fax)

Counselor Contact Information

Dean Virgili, Counselor

dvirgili@co.greene.pa.us

Visitation

• Contact/Non-Contact

Children under the age of 10 may request a contact visit with their incarcerated parent.

Visitation Schedule

- Inmates are permitted one 30-minute visitation period each assigned day and two visitors per visiting period, including children.
- See the visiting days schedule at: <http://www.co.greene.pa.us/secured/gc2/depts/lo/prison/prison.htm#visits>

• Frequency/Number of Visits

Inmates are permitted to name five adults (age 18 or older) and one religious advisor who may visit while he or she is incarcerated. Inmates must fill out an authorized visiting card that lists each person they wish to be allowed to visit, with each visitor's name, approximate age, full address, working telephone number and relationship to the inmate. Inmates may update their visiting cards on the first Wednesday of each month.

• Documentation Required

All visitors must present a photo ID before being permitted to visit any inmate.

Proof of identification is needed for children (birth certificate or adoption papers)

• Dress Code

N/A.

• Visitation Exceptions for Professionals

N/A.

• Nuances/Tips/Other Important Information

- An inmate's natural or adopted children may visit when accompanied by an authorized adult visitor.
- Previous Greene County Prison inmates may not visit an inmate without written permission from the warden.
- Visitors may look for Greene County inmates at <http://www.co.greene.pa.us/InmateLocator/Default.aspx>

Communication

Mail

There are no restrictions on the number of letters an inmate may receive or send. Outgoing mail must contain a complete return address as follows: Inmate's name, Greene County Prison, 855 Rolling Meadows Road, Waynesburg, PA 15370. Letters not containing a proper return address will not be accepted for mailing. Outgoing mail is to be forwarded for processing unsealed.

Mail is distributed to inmates when it is received. All incoming mail is opened and inspected for contraband, cash and negotiable items. Contraband will be confiscated and held as evidence for any disciplinary action. Packages will not be accepted. Negotiable items are credited to the inmate's commissary account. Money orders must be sent to the inmate via the U.S. Postal Service; personal checks will not be accepted. A receipt will be issued to the inmate. The prison does not read or censor mail except when there is reason to believe it contains information that would jeopardize prison security.

Inmates are prohibited from corresponding with a former Greene County Prison inmate or another inmate of any prison or correctional facility, except when prior approval has been granted by the warden through an Inmate Request form.

Incoming mail for inmates must be addressed as follows:

Inmate's Name
Greene County Prison
855 Rolling Meadows Road
Waynesburg, PA 15370

All incoming legal mail (from courts, attorneys or public officials) is logged and must be signed for by the inmate. The mail will be opened by a staff member in the inmate's presence. The mail will be inspected for contraband (not content) and given to the inmate. If the inmate refuses to sign, the legal mail will be returned to the sender.

Digital Communication

Currently video conferencing is only available at Green County prison for court purposes. Inmates are able to use video conferencing for arraignments and court hearings.

Telephone

When initial processing is completed, inmates may make collect or debit calls (if they have funds on their account) from their assigned housing unit. If they are unable to make a call, inmates will receive paper, a pen and an envelope to notify someone of their whereabouts; postage will be provided by the prison.

All housing units have telephones for inmates' unlimited use for outgoing calls from 6:30 a.m. until 11 p.m. daily. The telephones have an on-site cutoff that may be used during meals, medication distribution and other times as deemed necessary for prison security.

The telephone system allows for calls to be collect or for the cost to be automatically deducted from the inmate's commissary account. Inmates are given a personal identification number (PIN) to access the phone system. This number must not be shared with other inmates. Inmates should request a new PIN if they believe their current PIN has been compromised.

The telephone system has a computerized monitoring system to record and track calls. Using three-way calling or making non-direct calls through any method is prohibited.

Reentry

N/A.

Treatment Classification/Assessment

N/A.

Services Available

The counselor does not provide mental health treatment or advice on legal matters. The counselor can assist with:

- Prison work release programs.
- Referral to C.A.R.E. (drug and alcohol counseling) and GED programs.
- Obtaining information about employment, continuing education and available community resources.
- A parole plan to address upcoming release needs such as housing, transportation, drug and alcohol treatment and other supportive services.
- Emergency clothing for those who will be released without proper attire.
- Having documents notarized.
- Obtaining PennDOT and public assistance forms.
- Providing general information that could be easily obtained on the internet.

Requests for character and/or behavioral evaluation to submit to the court, special phone privileges, or legal advice must be written on an Inmate Request form.

The prison maintains a law library for inmates' use. Inmates must submit a request form to the counselor, demonstrating a legitimate need for assistance and the ability to provide it, to access the library.

For any additional information not included on this form or any of the county appendices, visit the Greene County Prison website at: <http://www.co.greene.pa.us/secured/gc2/depts/lo/prison/prison.htm>

Huntingdon County Prison

Duane Black, Warden
300 Church St.
Huntingdon PA 16652
814-643-2490

warden@huntingdoncounty.net

Counselor Contact Information

N/A

Visitation

- **Contact/Non-Contact**

General visits will be non-contact visits.

- **Visitation Schedule**

Visitation is held from 9:30 a.m.–11:30 a.m., 1–4 p.m., 6–9 p.m.

- Monday and Friday: work release inmates.
- Tuesday and Saturday: main cell block.
- Wednesday: work release (prison work crew) — *no 1-4 p.m. visits.*
- Thursday: main cell block (prison work crew) — *no 1-4 p.m. visits.*
- Sunday: Children — 1-3 p.m. main cell block, 3-4 p.m. work release.

- **Frequency/Number of Visits**

Inmates are permitted two one-hour visits per week.

- **Documentation Required**

Visitors must show a valid state or federal photo ID or a driver's license.

- **Dress Code**

Visitors must be dressed appropriately: no halter tops, half-shirts or tube tops, see-through blouses, miniskirts, etc.

- **Visitation Exceptions for Professionals**

Visits with a minor child must be pre-approved by the warden. If approved, the visit then must adhere to the institution's visitation policy.

- **Nuances/Tips/Other Important Information**

- Visitors must be listed on the inmate's visitor list. Only legal documents are permitted to be taken on a visit. No food products, candy, writing instruments etc. are permitted.
- Pre-approved property drop-offs will also be accepted before a scheduled visit. If property is dropped off for an inmate, all excess property must be picked up at that time.
- Smoking is not permitted in the Huntingdon County Prison, so smoking materials are contraband and are not allowed on prison property.
- Former inmates of the Huntingdon County Prison are not permitted to visit without prior written approval from the warden or deputy warden.
- Visitors will be limited to two adult visitors and two child visitors per visit. If two adults are present, they may split the visit one half-hour each. Visitors under the age of 18 must be accompanied by an adult.
- Any visitors suspected of being under the influence of drugs or alcohol will be denied visitation. Visitors are subject to all rules and regulations governing visits. Any violation of these rules or regulations may result in termination of a visit and suspension of future visitation privileges.

Communication

Mail

Inmates are permitted to receive and send mail. All incoming mail except legal mail will be opened and inspected for contraband by an on-duty officer; legal mail will be opened by an on-duty officer in the presence of the inmate. Mail that has contraband, personal checks, cash or "instant-type pictures" (Polaroids), or that lacks a complete address or return address, will be returned to the post office. Postage due, or COD mail, will not be accepted.

All books, magazines and newspapers must be sent from the publisher. No packages will be accepted without prior written permission from the warden or deputy warden. Letters cannot be dropped off for an inmate—they must go through the mail.

All incoming mail must be addressed as follows:

Inmate's Name
Huntingdon County Prison
300 Church Street
Huntingdon, PA 16652

Inmates may receive money through the mail in the form of money orders, certified checks or government checks addressed to the inmate. Money can also be dropped off at the prison during visiting hours or visitors can use the kiosk in the lobby.

Digital communications

None.

Telephone

Inmates cannot receive phone calls and messages cannot be left with the staff. Inmates have limited access to telephones, and all outgoing calls (including local calls) will be collect or prepaid from the inmate's commissary account. Inmates cannot call Huntingdon County offices with these phones.

To set up an account to receive phone calls from an inmate, visit <https://www.connectnetwork.com/portal>.

Reentry

N/A.

Treatment Classification/Assessment

N/A.

Services Available

- Alcoholics Anonymous.
- GED classes.
- Mainstream counseling (a counselor comes to the facility on specific days).
- Bible study.

For any additional information not included on this form or any of the county appendices, you may visit the Huntingdon County Prison website at: <http://www.huntingdoncounty.net/Dept/Prison/Pages/default.aspx>

Note: This website may prompt you for a username and password.

Just click Cancel and it will direct you to the prison website.

Indiana County Jail

Samuel Buzzinotti, Warden
sbuzzinotti@countyofindiana.org
Lori Hamilton, Deputy Warden
Lesley Simmons, Deputy Warden
665 Hood School Road
Indiana, PA 15701
Phone: 724-471-7500
Fax: 724-471-7303 (Administration)
Fax: 724-471-7306 (Records Department)

Counselor Contact Information

Ashley Miller
Phone: 724-471-7500 x240
Josh Uncapher
Phone: 724-471-7500 x241

Visitation

• Contact/Non-Contact

Contact visits are available with court order. Children and parent visitation rooms are available. Indiana County's Procedures and Guidelines for Visitation are in [Appendix 34A](#).

• Visitation Schedule

Visiting hours are posted on every housing unit. The full schedule is available online at:
<http://www.countyofindiana.org/Depts/Jail/Documents/jailvisitation12331.pdf>

• Frequency/Number of Visits

Each housing unit has a different visitation policy. Please see the schedule linked above for more information.

• Dress Code

The visit will be denied if visitor is not dressed appropriately, which includes wearing any of the following:

- Cut-offs, short shorts, skirts or skorts (above mid-thigh).
- Skirts or dresses with splits that extend above mid-thigh.
- Tank tops or athletic shirts (regardless of gender).
- Spaghetti straps.
- Midriff-baring shirts.
- Low cut or revealing shirts or blouses.
- See-through or transparent clothing.
- Bathing suits or spandex clothing.
- Hooded garments or any type of head coverings.
- Coats or other outer garments, excluding suit coats, blazers and cardigan-type sweaters.
- Offensive language or images.
- Materials depicting messages or images that contain reference to drugs or alcohol.
- Anything that appears to be gang-related.
- Ragged or torn clothing that is considered revealing.

• Documentation Required

All visitors will be required to register in the lobby using complete name; time in; correct legal address; make and model of the vehicle they are driving (including license plate number) or mode of transportation used to get to the facility (e.g., bus, taxi, friend etc.) and the date. The address provided must match the address on the visitor's identification. Adults may register for children. All visitors must be present and register together. Visitors under 18 years of age must be accompanied by an adult.

• Visitation Exceptions for Professionals

Attorneys are permitted private visits with inmates and unrestricted correspondence, unless the jail has reason to implement exceptions.

Communication

Mail

The prison reserves the right to inspect and screen mail for contraband.

All incoming mail must be addressed as follows:

Inmate's Name
665 Hood School Road
Indiana, PA, 15701

Telephone

Telephone inquiries for inmates should go through the assigned counselor.

Inmates are permitted to have unmonitored telephone calls upon request from their attorney.

Digital Communication

To set up video conferencing, contact the prison counselor for information technology.

Reentry

Contact the assigned inmate counselor for reentry information. Request slips are available for inmates to request work release through probation.

Treatment Classification/Assessment

Inmates are classified as:

- General Population/Minimum/Inside Workers/Work Release Inmates (HA, HB, HD, HF, HG, HH).
- Intake/Maximum Classification Inmates (HB and HC).
- Restricted Housing Inmates (HE).
- Protective Custody Inmates.
- Administrative Segregation Medical (ASM) Inmates.
- Administrative Segregation Security (ASS) Inmates.

Services Available

- Parenting Classes: one-month supervised visits available upon completion of class.
- GED classes.
- Drug and alcohol classes.
- Batterers' intervention (state inmates only).

For any additional information not included on this form or any of the county appendices, visit the Indiana County website at: <http://www.countyofindiana.org/Depts/Jail/Pages/Default.aspx>

Appendix 34A — Indiana County Visitation Procedures and Guidelines

1. A court order is required before visitation can occur. The parent's legal counsel should initiate obtaining a court order for their client. The court order must specify frequency of visits, child's name and inmate's name. Visits will not exceed every other week for one hour. The jail has requested that visits not occur around meal times: 7:30 a.m.–8:15 a.m., 11:30 a.m.–12:15 p.m. and 4:30 p.m.–5:15 p.m.
2. Once a court order has been obtained, Child Welfare will contact the jail counselors at 724-471-7500 to set up the visitation: Ashley Miller, extension 240, or Josh Uncapher, extension 241.
3. Only children under the age of 12 will be permitted to have contact visits, unless otherwise specified by the court.
4. Only children and youth services (CYS) staff can supervise the visit within the visitation room (i.e., Child Welfare, Social Security Administration, Child Welfare Services). Only children, the incarcerated parent, and CYS staff will be permitted in the visitation room. Anyone can transport a child to the jail. If there is a large number of children, two separate visits should occur.
5. Upon entering the jail, staff will inform the lobby officer that they have arrived for the scheduled visit. Staff will need to show ID and sign all parties in. No bags, purses, backpacks or diaper bags are permitted in the visitation room. These items will need to be secured in a locker in the lobby. There should not be anything in anyone's pockets; staff and children will go through the metal detector and submit to a pat-down prior to entering the visitation room.
6. If there are no-contact orders (i.e., protection from abuse order, restraining order) between any of the involved parties, please inform the jail staff when calling to set up visitation. If the person involved in the no-contact order comes to the jail during visitation time, please inform jail staff immediately.
7. The jail mandates a specific dress code. Inappropriate clothing is detailed in the Indiana County entry.
8. No diaper bags are permitted in the visitation. Please put one diaper, wipes, bottle and pacifier in a large Ziploc bag. No toys, sippy cups or medication permitted in visitation. Any medication would need to be administered before or after visitation. Children are permitted to bring homework, paper and pens or pencils. (CYS staff is permitted to bring pen and paper.) Children should not wear jewelry of any kind except for medical alert items.
9. Please be advised that once you enter the jail you are being videotaped, including within the visitation room.
10. If possible, use the restroom prior to entering the visitation room. If you need to use the restroom while in the visitation room, you must push the buzzer and request to be let out. CYS staff will need to accompany **all** children to the restroom, including those that don't have to go. No child should be left in the visitation room alone with the incarcerated parent.
11. In case of an emergency, push the buzzer and jail staff will assist you. If any type of code is called by jail staff, you may be escorted out of the building immediately or directed to remain in the room. Please follow jail staff's instructions.
12. At the end of the visit, please remember to sign out, get your belongings from the locker and exit the building with children.

Additional Information

- Inmates will be provided the opportunity for visitation with family and friends. Rules and regulations will be made available to staff, visitors and inmates.
- Visitors will be directed via signage to park in the lot designated "Visitor Parking" located to the west of and adjacent to the building.
- Children should never under any circumstances be left unattended in a visitor's vehicle. If a child is found left unattended in a visitor's vehicle, the visitor will be identified and the visit will be terminated immediately. In addition, the Pennsylvania State Police will be contacted and appropriate action will be taken.
- Animals are not permitted to be left unattended in a visitor's vehicle. If an animal is found unattended in a vehicle, the visitor shall be identified, and the visit terminated. If the visitor refuses to cooperate, Indiana County Jail staff will contact the appropriate authorities to report the situation. The support officer will be responsible for checking the parking lot during his perimeter check to see that this policy is enforced.
- All visitors will enter the facility through the lobby entrance located at the front of the building.
- Visitors are not permitted to enter the lobby until 15 minutes before the start of the day's visitation.

- A visitor must be on an inmate's Approved Visitor List to visit. It is the inmate's responsibility to complete an Approved Visitor List upon commitment.
- If a visitor has been incarcerated at the Indiana County Jail within the past six months, the visitor will request permission to visit by writing to the deputy warden of operations. The request must include the following information:
 - The first, middle and last name of the person wishing to visit.
 - The relationship of the visitor to the inmate.
 - The date of birth and social security number of the person wishing to visit.
- A parent or legal guardian must accompany children under the age of 18.
- Visitors must show a valid state or federal photo ID or driver's license before registering for a visit.
- All visitors will be required to register in the lobby using complete name; time in; correct legal address; make and model of the vehicle they are driving (including license plate number) or mode of transportation used to get to the facility (e.g., bus, taxi, friend etc.) and the date. The address provided must match the address on the visitor's identification card. Adults may register for children. All visitors must be present and register together.
- If a visitor intentionally provides false information or false identification, the visit will be denied and the visitor will be suspended for a period of time to be determined by the warden that could include termination of visiting privileges.
- All visitors and vehicles are subject to search at any time. Refusal to submit to any search will result in the revocation of visiting privileges.
- Visitors must place their valuables in the lockers provided. Lockers are located in the lobby area of the facility. (A quarter is required for this purpose and will be returned upon retrieval of your items from the locker.)
- NO cell phones will be permitted in the building.
- A visitor will be permitted to take one clear plastic bottle containing pre-mixed formula or white milk, one diaper, five baby wipes in a clear plastic bag and one small receiving blanket. A visitor may use only a clear plastic bag to carry the above items, and the visitor must carry all items in at the beginning of the visit.
- Visitors to the facility ARE NOT permitted to possess, carry or have in their vehicles any type of weapon. This will exclude law enforcement personnel.
- Any visitor, including immediate family members of the inmate, who attempt to bring or who brings drugs onto Indiana County Jail property will be permanently banned from visiting for the duration of the inmate's incarceration, and the matter will be referred to the Pennsylvania State Police or District Attorney for prosecution.
- If a visitor appears to be under the influence of drugs or alcohol based on the opinion of staff, they will not be permitted to visit.
- No visitor shall be permitted to leave during a visit for more items and return to the visiting room. If the visitor chooses to leave the visiting room, the visit will be considered concluded.
- The use of obscene language or other conduct of an offensive or disorderly nature will not be tolerated. If a visitor is or becomes disorderly, the visit will be terminated, and the visitor will be asked to leave the premises.
- For a visitor with a metal implant, or who is medically required to wear an item constructed with metallic items (e.g., back brace, knee support, etc.), or who is medically required to use an ambulatory assistance device (e.g., wheelchair, walker, cane, crutches, etc.) to have a visit he or she must provide a doctor's certificate verifying the medical requirement. A visitor with such requirements will be scanned with a handheld metal detector for detection of metallic objects other than those medically required. The lobby officer is responsible for making the determination if a visit will be permitted or denied in this instance.
- A visitor will be allowed to take medically required ambulatory assistance devices (e.g., wheelchair, walkers, canes, crutches, etc.), into the handicap visiting room.
- A visitor will be allowed to take medically prescribed medications that may be needed for a medical emergency (e.g., nitroglycerin, asthma inhaler, etc.) All over-the-counter medications are prohibited from being taken into the visiting room.

*If there are special circumstances for any reason, please consult with one of the jail counselors.

Jefferson County Jail

Thomas Elbel, Warden
578 Service Center Road
Brookville, PA 15825
814-849-1933 (phone), 814-849-2144 (fax)
telbel@jeffersoncountypa.com

Counselor Contact Information

Beth Pirnick, Mental Health Counselor
814-849-1933

Visitation

○ Contact/Non-Contact

N/A.

○ Visitation Schedule

Visiting hours vary depending on where the inmate is housed. Each housing unit has their own specified visiting times and days. Visiting hours are subject to change without notice.

- Alpha Unit: Monday 7–9 p.m., Wednesday 1–3 p.m.
- Alpha Iso Unit: Sunday 7–9 p.m., Friday 1–3 p.m.
- Bravo Unit: Wednesday 9–11 a.m., Saturday 7–9 p.m.
- Charlie Unit: Monday 9–11 a.m., Thursday 1–3 p.m.
- Delta Unit: Monday 1–3 p.m., Friday 9–11 a.m.
- Echo Unit: Tuesday 1–3 p.m., Saturday 9–11 a.m.
- Foxtrot Unit: Tuesday 9–11 a.m., Saturday 1–3 p.m.
- Gulf & H-17 Units: Tuesday 7–9 p.m., Friday 7–9 p.m.
- North Modular Unit: Sunday 9–11 a.m., Wednesday 7–9 p.m.
- South Modular Unit: Sunday 1–3 p.m., Thursday 9–11 a.m.

● Frequency/Number of Visits

N/A.

● Dress Code

None.

● Documentation Required

None.

● Visitation Exceptions for Professionals

None.

● Nuances/Tips/Other Important Information

- A kiosk located in the front lobby will accept both cash and credit cards to place money on an inmate's account. Money orders may be mailed to the jail in the inmate's name; a small charge is assessed with each deposit to cover expenses. Funds are not accepted through the window at the front desk. Cash will not be accepted through the mail.

Communication

Mail

Mail should be addressed as follows:

Inmate's Name
578 Service Center Road
Brookville, PA 15825

Telephone

Any telephone contact requests should be directed to the lieutenant shift commander at 814-849-1933 (extension 2).

Digital Communications

Video conferencing is available. Contact the lieutenant shift commander at 814-849-1933 (extension 2) for assistance.

Reentry

Work release is available with probation.

Treatment Classification/Assessment

Inmates should see the mental health officer for personal, tailored assistance. No requirements to receive the services provided.

Services Available

- GED classes.
- Drug and alcohol classes.

For any additional information not included on this form or any of the county appendices, visit the Jefferson County Correctional Facility website at: <http://www.jeffersoncountypa.com/jail/>

Juniata County Prison

The Juniata County Prison officially closed on July 25, 2012.
As a result of that closure, Juniata County prisoners are housed at:

Mifflin County Correctional Facility

103 West Market Street
Lewistown, PA 17044
717-248-1130

For more information, please refer to the [Mifflin County Correctional Facility entry](#).

Or visit the MCCF website at: <http://www.co.mifflin.pa.us/dept/CF/Pages/default.aspx>

Lackawanna County Prison

Tim Betti, Warden

1371 North Washington Avenue

Scranton, PA 18509

570-963-6639 (phone), 570-963-6681 (fax)

LCPrisonAdmin@lackawannacounty.org

Counselor Contact Information

Please contact the main number listed above and ask for the Counselor you need to contact.

Visitation

• Contact/Noncontact

- Both secure (noncontact/regular) visits and personal (contact) visits are allowed.
- **Secure/Regular Weekly Visitation** is held in the inmate visitation room, with the inmate on one side of a fully enclosed partition with a large window and the visitor on the other side. If the visitor cannot attend the regularly scheduled secure visit, the inmate may request a special visit through the assistant warden of treatment. The written request must explain the circumstances of the request. The assistant warden of treatment will respond in writing within two working days. If a special visit is granted, it will be a secure visit for 30 minutes at a time other than the regularly scheduled visit for the inmate's housing block.
- **Personal/Contact Visitation** is a visit between the inmate and one to four of their family members. Adult visitors must be related to the inmate either through marriage or by birth. Adult visitors must accompany and supervise any children and must be the legal guardian of the children. Immediate family consists only of mother, father, sister, brother, spouse, children, stepchildren, stepparents, stepsiblings, in-laws and grandchildren. A maximum of three children may visit along with a parent or guardian. Fiancées and significant others of an inmate are not allowed to supervise children that are not theirs or under their legal guardianship. Contact visits are allowed by court order. A room is provided for contact visits, with a table and chairs (no toys are provided). Inmates in protective custody, administrative custody and disciplinary custody are not allowed personal visits.

• Visitation Schedule

The schedule for regular weekly (secure) visits is online at:

<http://www.lackawannacounty.org/uploads/Visitation%20Schedule%20%284%29.pdf>

• Frequency/Number of Visits

See above.

• Documentation Required

- All visitors age 18 and older must have a valid photo ID such as a state-issued driver's license or non-driver ID card; a passport with visa is valid for foreign nationals.
- A parent or legal guardian must accompany children under 18. A parent or legal guardian certification form must be filled out by the accompanying adult attesting they are the child's parent or legal guardian before granting a visit with the inmate. Legal or court documentation is not required as proof; the individual's signature is sufficient.

• Dress Code

Visitors may not wear inappropriate clothing, including cutoffs, short shorts, skirts or skorts above mid-thigh, tube tops, tank tops, spaghetti straps, low cut or revealing shirts or blouses, see-through or transparent clothing, spandex, hooded garments (excluding religious coverings), coats and jackets, clothing displaying offensive materials, clothing depicting references to drugs or alcohol, anything appearing gang-related, and ragged or torn clothing that is considered revealing.

• Visitation Exceptions for Professionals

Visitation by professionals is possible at most times (except lock-down) as long as the professional has credentials with him or her.

• Nuances/Tips/Other Important Information

- All visitors and vehicles on the premises are subject to search. Refusal to submit to any search will result in the indefinite revocation of visiting privileges.
- Visitors must store their personal items in a coin-operated locker or leave them in their vehicles.

- Children must be held on the visiting parent’s or guardian’s lap during a visit. Only one child is allowed in at any given time. Any other children must be accompanied by another adult in the visitor waiting area. If a child is left unattended or is allowed to be disruptive, the visit will be terminated or denied. Children may switch places during the inmate’s visiting time, but not more frequently than every 10 minutes. Visitors with babies may bring one baby bottle, one receiving blanket and one pacifier into the visit with them. All other property must be secured in a coin-operated locker or left in the visitor’s vehicle.
- Reasons a visit or visitor will be denied include: inmate refused, inmate unavailable, wrong day or time, invalid visitor ID, visitor unable to clear metal detector, visitor inappropriately dressed, visitor not compliant with staff requests, child(ren) being disruptive or not properly supervised, visitor provides false information, visitor’s privileges are under suspension or revocation.

Communication

Mail

All incoming mail must be addressed as follows:

Inmate’s Name
 Lackawanna County Prison
 1371 North Washington Avenue
 Scranton, PA 18509

Phone

All phone calls from jail are made through a jail approved prepaid phone account. Individuals trying to contact inmates should call the main phone number for the prison.

Digital Communication

Video conferencing is available for court purposes.

Reentry

Reentry services are available.

Treatment Classification/Assessment

Various programs are afforded to the inmate population based upon their classification.

Services Available

Services are conducted by volunteers. No court order is required for an inmate to participate in services.

Contact Mari Finlon at (570) 963-6639 ext. 4577, to coordinate services.

- Anger management.
- Domestic violence.
- Life Skills.
- High school classes to obtain diploma are available for those ages 18-21 through Scranton School District (for those with an IEP).
- Drug and alcohol.
- Alcoholics Anonymous and Narcotics Anonymous.
- Parenting for both men and women through EOTC.

For any additional information not included on this form or any of the county appendices, visit the Lackawanna County Prison website at: <http://www.lackawannacounty.org/index.php/departmentsagencies/public-safety/lackawanna-county-prison>

Lancaster County Prison

Cheryl Steberger, Warden
625 E. King St.
Lancaster, PA 17602
717-299-7800 (phone), 717-299-7813 (fax)
prisonmail@co.lancaster.pa.us (preferred contact)

Counselor Contact Information

TBD based on inmate's last name
717-299-7800

Visitation

• Contact/Noncontact

- All inmates are permitted contact visits as a privilege, to the extent of embracing and kissing a visitor on arrival and departure and holding a child. Exceptions include, but are not limited to, inmates who pose a security or safety risk.
- Visits restricted to noncontact will be one inmate at a time in the noncontact room on a first-come, first-served basis.

• Visitation Schedule

- Visitation is held daily in hourly slots according to housing area assignments. Visitors should arrive at the prison an hour before the scheduled visitation time so they can sign up; the sign-up period ends 30 minutes before the actual visit.
 - Inmates are transferred to new housing areas constantly; it is their responsibility to notify visitors of any changes. A complete visitation schedule is on the prison website at: <https://www.co.lancaster.pa.us/DocumentCenter/View/6901>

• Frequency/Number of Visits

Inmates are allowed one hour of visitation per week. Restrictive housing unit status and disciplinary inmates are not eligible for visitation. No more than two people, including children, may visit at a time.

• Documentation Required

- Inmates must include the visitor's name and information on their visitation list. The list may include up to eight names and can only be updated every thirty days or more.
- Visitors must have a current, valid, government-issued photo ID, except for minors under the age of 18 accompanied by a parent or guardian, who must show proof of their relationship and the child's age.
- A visiting minor must be the biological child of the inmate with a legally recognized birth certificate as proof. Additional information about child visitation is at: <https://www.co.lancaster.pa.us/DocumentCenter/View/263>

• Dress Code

Visitors should not wear unduly provocative or revealing clothing.

• Visitation Exceptions for Professionals

Professional visitation hours are daily from 7:00 a.m. to 9:00 p.m. All visitors must sign the prison register and produce identification and wear a prison ID tag or Lancaster County-issued ID. Professional visitors must not give any material to the inmate.

• Nuances/Tips/Other Important Information

- An inmate who cannot have contact visitation on an ongoing basis with family members because of distance, work requirements, special commitments etc., may submit a request for a special visit to the Major.
- Visitors may look for Lancaster County inmates at <http://www.co.lancaster.pa.us/756/Whos-In-Jail>
 - Additional visitation policies and guidelines are at: <https://www.co.lancaster.pa.us/892/Visitation-Information>

Communication

Mail

Inmate mail must be addressed as follows:

Inmate's Name and ID Number
Lancaster County Prison
Drawer C
625 E. King Street
Lancaster, PA 17602

You may not mail cash, newspaper clippings, or photocopies to inmates; all mail is searched for unauthorized items prior to the inmate receiving it. You may not drop off any correspondence to inmates — it must go through the mail. Inmates may receive photographs through the mail; however, they are only allowed to possess up to five photos, no larger than 5x7", at any time. Any letter containing more than five photos or any Polaroid-type photos will be returned to sender.

Additional mail policies and procedures are at: <https://www.co.lancaster.pa.us/893/Mail-Policies-and-Procedures>

Digital Communication

None.

Phone

Inmates are allowed to make collect or debit calls during regular block out hours. Family members may set up a phone account with the phone provider Securus at 1-800-844-6591. Additional information on commissary and telephone accounts is at: <https://www.co.lancaster.pa.us/896/Inmate-Telephone-Information>

Inmates are not allowed to receive calls except in the case of a verifiable emergency. Inmates are not allowed to make three-way calls or calls to numbers with a phone block. To remove a prison-enforced phone block, inmates must write to the person they would like to call asking the person to write to the jail administrator requesting the block be removed. Special requests to call individuals who do not accept collect calls also must be made in writing to the jail administrator.

Reentry

For information about the services, partnerships and resources provided by the Lancaster County Re-Entry Management Organization, visit <http://www.lancastercountyreentry.org/>

Treatment Classification/Assessment

All committed individuals will be assigned to the intake unit for a maximum of 14 work days. After intake, they are classified before moving them to any housing area. Each inmate is evaluated according to personal, criminal, medical and social history. Once the initial classification procedures are completed, the inmate will be assigned to one of the prison housing areas with designated security levels. More information about the classification process is at:

<https://www.co.lancaster.pa.us/894/Commitment-Intake-and-Classification-Inf>

Services Available

- Anger and stress management.
- Critical thinking.
- Domestic violence.
- Drug and alcohol education.
- Fatherhood Workshop, in conjunction with the Lancaster County Fatherhood Initiative.

For any additional information not included on this form or any of the county appendices, visit the Lancaster County Prison website at: <https://www.co.lancaster.pa.us/153/Prison>

Lawrence County Jail

Brian Covert, Warden
111 S. Milton St.
New Castle, PA 16101
724-652-8042 (Warden), 724-654-5384 (Jail)
bcovert@co.lawrence.pa.us

Counselor Contact Information

Lisa Zarilla, Counselor
724-654-5384, ext. 223
lzarilla@co.lawrence.pa.us
Jen Salem, Counselor
724-654-5384, ext. 222
jsalem@co.lawrence.pa.us

Visitation

- **Contact/Noncontact**

Visits are non-contact.

- **Visitation Schedule**

Visitation is daily in 30-minute slots, beginning after 6:30 p.m. according to housing unit:

Housing Unit BRAVO — Mondays
RHU Females — Mondays
Housing Unit FOX — Tuesdays and Fridays
Housing Unit DELTA — Wednesdays and Sundays
Housing Unit CHARLIE — Thursdays and Saturdays
Housing Unit GULF — Thursdays and Saturdays

In order to set up a visit for a scheduled evening, you must call in the night before, between 7:00 p.m. and 7:00 a.m. Prior to scheduling a visit, all visitors must be on the inmate's visitation list.

- **Frequency/Number of Visits**

- Routine visitation is twice a week for 30 minutes. Special visits for incarcerated parents and their children can be scheduled by specific request to the warden or by contacting a jail counselor; these special visits can be held on Saturdays or Sundays, usually for one hour.
- Two adults are allowed per visit, as well as up to two of the inmate's children. A child under the age of 18 must be accompanied by a legal guardian.

- **Documentation Required**

A valid photo ID is required.

- **Dress Code**

Visitor must be dressed appropriately and refrain from wearing revealing clothing.

- **Visitation Exceptions for Professionals**

Professionals can meet with the inmates at anytime.

Communication

Mail

All incoming mail must be addressed as follows:

Lawrence County Jail
Inmate's Name
111 S. Milton St.
New Castle, PA 16101

Telephone

To place money on an inmate's account with a credit or debit card, call 866-345-1884 or use the kiosk outside the lobby; both options charge a small fee. Money orders will also be accepted through the mail, but not personal checks. If the inmate is calling a specific person, that individual can set up a phone account at 888-949-3303. The inmate's outgoing call would be handled like a collect call, deducting money from the prepaid account.

Digital Communication

Video conferencing is used only for arraignments, not for visitation.

Reentry

N/A.

Treatment Classification/Assessment

N/A.

Services Available

The following treatments, programs, volunteer services and resources are available:

- Parenting for dads.
- Veterans outreach programming.
- Commitment to Change.
- Narcotics Anonymous and Alcoholics Anonymous.
- Recovery support specialist.
- Adult educational services.
- Under 21 HSD.
- HIV testing and counseling.
- STD testing.
- Religious services.
- Back on Track.
- Batterer's intervention.
- Sex offender treatment programming.
- Alcohol and other drug.
- Adoption support programming.
- The Witness Project — community-based program designed to increase breast cancer screening and promote the practice of mammography among underserved, rural and African-American women.
- Rape crisis counseling.
- Grief counseling.
- Teen Challenge — drug and alcohol (monthly).
- Patches Place.
- Jails to Jobs.

For any additional information not included on this form or any of the county appendices, visit the Lawrence County Corrections page at: http://co.lawrence.pa.us/departments/corrections-lawrence_county/

Lebanon County Correctional Facility

Robert J. Karnes, Warden
730 East Walnut Street
Lebanon, PA 17042
717-274-5451 (phone), 717-274-1338 (fax)
rkarnes@lebcnty.org

Counselor Contact Information

Rebecca Davis, Counselor (male inmates), 717-274-5451, ext. 118, rdavis@lebcnty.org

Edward Potter, Counselor (female inmates), 717-274-5451, ext. 132, epotter@lebcnty.org

Visitation

- **Contact/Noncontact**

Visitation is noncontact only.

- **Visitation Schedule**

The visiting schedule is arranged for half-hour visits, but if space and time permits, a visit may be extended. Schedules are posted in the inmate's housing unit.

- **Frequency/Number of Visits**

One visit with no more than three visitors is permitted on the inmate's designated visiting day. The inmate must prepare a visitation list with up to ten names; inmates may add or remove people from the list through a request slip, but it may not exceed ten active names.

- **Documentation Required**

Adults must provide a photo ID with their current address. Children under the age of 18 must provide a birth certificate that identifies the inmate as their parent.

- **Dress Code**

If a visitor is inappropriately dressed in provocative or revealing clothing, the visit will be denied.

- **Visitation Exceptions for Professionals**

None.

- **Nuances/Tips/Other Important Information**

- The minimum age for visitors other than an inmate's own children is 18, unless special permission is granted by the administration.
- Additional information about visitation procedures is in the Inmate Handbook linked at the end of this entry.

Communication

Mail

Mail should be addressed as follows:

Inmate's Full Name
Lebanon County Correctional Facility
730 E. Walnut Street
Lebanon, PA 17042

Upon commitment, inmates are required to sign a statement authorizing prison personnel to open non-official mail. If the statement is not signed, non-official mail will be held until discharge from the facility. Incoming mail will be delivered after it is processed, usually within 24 hours. Official, legal mail will be opened in the inmate's presence and handed to them individually.

The prison does not accept personal checks or cash via mail, only certified bank checks or money orders made payable to the inmate and specifying their personal identification number (PIN).

For more information about sending and receiving mail, see the Inmate Handbook linked at the end of this entry.

Telephone

All personal telephone calls will be made utilizing the Inmate Telephone Services in the living areas of the facility, using their telephone identification (TID) number. An inmate may list up to 10 numbers that they are allowed to call on their telephone register. All calls are collect calls and are limited to 15 minutes. Inmate telephones will be turned on at 8:00 a.m. and remain on until 9:00 p.m., with the exception of meal times, lockup and headcounts.

Prison personnel may not accept incoming calls for an inmate, unless an emergency situation is verified by prison staff. Additional information on telephone call procedures is in the Inmate Handbook linked at the end of this entry.

Digital Communications

None.

Reentry

Contact: Michael K. Stuckey, director of work release. For more information on the Work Release Program, see the Inmate Handbook linked at the end of this entry.

Treatment Classification/Assessment

Upon commitment, each inmate is seen by a prison counselor. During this meeting, a treatment intake process is completed, consisting of an intake classification form and the review of each inmate's respective incarceration circumstance. Each inmate is given a recommended treatment plan for their projected incarceration period if requested, which coincides with their conditions for release. More information about the commitment admission process and classification is in the Inmate Handbook linked at the end of this entry.

Services Available

The Lebanon County Correctional Facility offers the following services, resources and treatment programs/agencies for the care and welfare of the inmate population and help with the rehabilitative process:

- Anger management counseling.
- Stress and anger treatment program.
- Chaplain and religious services.
- Counseling services.
- Drug and alcohol services.
- Alcoholics Anonymous and Narcotics Anonymous.
- Drug and alcohol therapy group.
- Education and special education programs.
- Indigent inmate services.
- Individual treatment services (one-on-one).
- Parenting services.
- Library.
- Institutional parole officer.
- Legal counseling and research.
- Medical services.
- Psychological services.
- Sexual offenders counseling.
- Satellite treatment agencies.

An Inmate Handbook further describing rules and regulations is located at:
http://lebcounty.org/depts/Prison_System/Documents/InmateHandbook.pdf

Lehigh County Jail

Janine Donate, Warden
38 North Fourth Street
Allentown, PA 18102
610-782-3270

Counselor Contact Information

Steven Miller, Treatment Supervisor
610-782-3138
Carole Sommers, Deputy Warden for Treatment
610-782-3270, ext. 3

Visitation

• Contact/Noncontact

Visitation is non-contact via a telephone while viewing through glass for the public. Visitation for Children in the custody of Leigh County Office of Children and Youth are contact in a visitation room and must end by 4:30pm.

• Visitation Schedule

Monday through Friday

12:30–4:30 p.m.

7–10 p.m.

Saturdays, Sundays, and Holidays

8–10 a.m.

12–4:30 p.m.

7–10 p.m.

See the visitation calendars for specific housing units at:

<https://www.lehighcounty.org/Departments/Corrections/Lehigh-County-Jail/Visitation-Calendars>

• Frequency/Number of Visits

- Visitors are restricted to one visit per day, limited to two visitors at once, including a baby or child. (If the parenting class is completed, inmates may have one monthly, facilitated visit with their child.)
- Visits last a minimum of one half-hour for general population inmates and may continue to the end of the session no one is waiting. Visits for segregated population inmates are one half-hour.

• Documentation Required

- All visitors 18 years and older must provide a current, valid government-issued photo ID with date of birth.
- A parent or legal guardian must accompany any person under 18, unless the minor is the child of the inmate receiving the visit. An original birth certificate that includes both parents' names must be presented at each visit; photocopies are not acceptable.
- More information about visitor ID procedures is at:

<https://www.lehighcounty.org/Departments/Corrections/Lehigh-County-Jail/Visitor-ID-Procedures>

• Dress Code

- All visitors are expected to use good judgment in their dress. No provocative clothing will be allowed. If a person's dress is questionable, the shift commander shall determine the attire's acceptability. The lobby officer may ask a visitor to remove any item that appears to be setting off the metal detector.
- Acceptable and unacceptable dress is listed at:

<https://www.lehighcounty.org/Departments/Corrections/Lehigh-County-Jail/Visitor-Dress-Code>

• Visitation Exceptions for Professionals

- Attorneys may visit their clients at any reasonable time; however, preferred hours are 8 a.m. to 4 p.m. weekdays. Visits at other times might experience delays depending on operational conditions. Attorneys must present a bar association card in addition to photo ID.
- To setup a visit between an inmate and their child that is in Leigh County Office of Children and Youth custody, contact the inmate's Case Manager. The Case Manager will need the child's name, date of birth, dates/time of the proposed visit and the name of the individual supervising the visit.

- **Nuances/Tips/Other Important Information**

- Visitors should know the inmate’s full name and identification number. All personal items must be secured in the provide locker before entering the metal detectors prior to the visit. A parent with a baby may take one diaper, wipe, blanket and baby bottle into the screen visit area.
- Any inmate on disciplinary action/and or segregation may still have visits, specific to visitation with a child that is in Lehigh County Office of Children and Youth custody, however that inmate would be handcuffed for the visit.
- Visitors who leave the visiting area for any reason are considered to have ended the visit.
- More visitation policies and procedures are available at:
<https://www.lehighcounty.org/Departments/Corrections/Lehigh-County-Jail>.

Communication

Mail

All incoming mail must be addressed as follows:

Inmate’s Name
Inmate’s ID Number
Lehigh County Jail
38 N. Fourth Street
Allentown, PA 18102

Non-privileged incoming mail will be opened and examined for contraband. Because of the need to maintain institutional security and public safety, the warden or designee may read mail. Questions regarding acceptable mail should be directed to 610-782-3216. More information on mail policies and acceptable mail is also available at:
<https://www.lehighcounty.org/Departments/Corrections/Lehigh-County-Jail/Inmate-Policies>.

Telephone

All inmate telephone calls are collect and are automatically shut off after 15 minutes.

Inmates have access to telephones within times designated by the warden. Inmates on administrative segregation are allowed one call per day; inmates on disciplinary segregation are not allowed routine access to telephones. Incoming calls or messages are not forwarded to inmates unless they involve an emergency.

Questions concerning telephone service, billing or blocking inmate phone calls should be directed to GTL at 1-800-483-8314, or visit their website at: www.connectnetwork.com.

Digital Communication

None.

Reentry

Reentry plans are made on a case-to-case basis. A reentry group is available for those who need assistance. Inmates on medication will have assistance with reentry. Case managers are available to work with inmates on reentry.

Treatment Classification/Assessment

The inmate will meet with a case manager within three to five days of incarceration and will be assigned a security level.

Services Available

For information on programs, volunteer opportunities, religious services and spiritual counseling, contact the treatment supervisor, Steven Miller, at 610-782-3138. The following groups and classes are offered through an outside company:

- GED/ESL/Diploma.
- Sex offenders program.
- Mental health support.
- Alcoholics Anonymous and Narcotics Anonymous groups.
- Yoga.
- Life skills.
- Healthy relations.

- Decision making.
- Drug and alcohol awareness.
- Relapse prevention.
- Parenting classes.
- Spiritual advisors and 12-step sponsors may visit 8–11 a.m. and 12:30–4 p.m. Monday through Friday. Visits are one hour, once a week, upon the inmate’s written request.

For any additional information not included on this form or any of the appendices, visit the Lehigh County Jail website at: <https://www.lehighcounty.org/Departments/Corrections/Lehigh-County-Jail>

Luzerne County Correctional Facility

James L. Larson, Interim Warden
99 Water Street
Wilkes-Barre, PA 18702
570-829-7741 (phone), 570-826-3074 (fax)
larsonj1@luzernecounty.org

Counselor Contact Information

Christina Oprishko, Treatment Coordinator
570-829-7741, ext. 4620
christina.oprishko@luzernecounty.org
Captain Mark Rockovich, Records
570-829-7741, ext. 59
mrockovich@luzernecounty.org

Visitation

- **Contact/Noncontact**

Contact visits are only allowed if approved by the warden. To obtain permission, the Office of Children and Youth must submit a written request on county letterhead and include the names of the inmate and child. Contact visits will take place in the glass-enclosed interview room.

- **Visitation Schedule**

No information provided.

- **Frequency/Number of Visits**

No information provided.

- **Documentation Required**

No information provided.

- **Dress Code**

No information provided.

- **Visitation Exceptions for Professionals**

None.

Communication

Mail

All incoming mail shall be addressed as follows:

Inmate's Name
99 Water Street
Wilkes-Barre, PA 18702

Telephone

No information provided.

Digital Communications

Video conferencing is available. Please contact the treatment coordinator to set up a video conference.

Reentry

The Luzerne County Day Reporting Center (DRC) is a county reentry program designed to divert low risk inmates from lengthy incarceration, helping to alleviate prison overcrowding and address the underlying issues contributing to the problem. The DRC is located in Wilkes-Barre at 125 N Wilkes-Barre Blvd and is convenient to public transportation. Hours are Monday through Friday from 9 a.m. to 7 p.m. and Saturday from 8 a.m. to 12 p.m. The center tailors programming for each individual inmate. See [Appendix 40A](#) for additional information about reentry.

Treatment Classification/Assessment

Different treatment programs are offered to different classifications. Contact the treatment coordinator for specifics.

Inmates are classified as follows:

- General Population.
- Maximum Security.
- Restricted Housing Unit.
- Mental Health.
- Minimal Security.
- Protective Custody (sexual offenders).

Services Available

- Parenting (only offered to women at this time).
- Cognitive behavioral therapy.
- Drug and alcohol.
- Mental health and crisis management.
- Medication management.
- Church services.
- Alcoholics Anonymous and Narcotics Anonymous, as requested and when volunteers are available.

For any additional information not included on this form or any of the county appendices, you may visit the Luzerne County website at: www.luzernecounty.org

Appendix 40A — Luzerne County Reentry Information

Each offender will progress through three levels of treatment and supervision at their own pace based on individual behavioral improvements (monitored and measured through group attendance and participation, drug and alcohol abstinences, verifiable employment and/or income, stable housing, and compliance with court orders).

The treatment model used is Moral Reconciliation Therapy (MRT), which is an evidence-based cognitive behavioral approach. MRT is a clinical approach to recondition moral decision making skills. This system is designed to positively alter how offenders think, how they make judgments and decisions about right and wrong and promote pro-social actions and behaviors focusing on changing negative relationships.

The phases are as follows:

Phase 1—Motivation: Offenders begin treatment by completing intake and orientation to the program, take all required screenings and assessments, create a behavior change plan, identify needed community resources and complete the MRT workbook up to step three. Offenders also take part in life skills group, employee readiness group and employment training and educational or vocational classes.

Phase 2—Treatment: In addition to continuing with MRT and educational, vocational and employment training, offenders attend additional treatment groups based on individually assessed needs to address and reduce their identified criminogenic risks.

Phase 3—Reentry: Clients complete MRT and all other treatment groups. Before graduation, clients will have stable housing and be employed or actively seeking employment, or be a student with at least nine credit hours at an accredited institution.

Aftercare is a key component to the treatment model and addresses critical offender needs as they move into independent living. Aftercare services include pro-social family and community support, relapse prevention activities, pro-social cognitive decision making, education and employment assistance and continued drug and alcohol testing.

All three phases are completed in conjunction with intense supervision by Luzerne County Adult Probation, Luzerne County courts, and the Day Reporting Center case manager. The treatment team meets each week to discuss the individual cases to determine if rewards, sanctions or graduation to the next phase is warranted.

Lycoming County Prison

Kevin A. DeParlos, Warden
277 West Third Street
Williamsport, PA 17701
570-326-4623 (phone), 570-321-9859 (fax)

Counselor Contact Information

Timothy J. Mahoney, Deputy Warden of Treatment
570-329-4026
tmahoney@lyco.org

Visitation

- **Contact/Noncontact**

Contact visits are permitted.

- **Visitation Schedule**

Visiting hours for family and friends vary according to the inmate's assigned cell, bunk, and block location. The full schedule is online at: <http://www.lyco.org/Portals/1/Prison/Documents/Visitation%20Schedule.pdf>

- **Frequency/Number of Visits**

There are no restrictions.

- **Documentation Required**

All visitors must have photo identification.

- **Dress Code**

N/A.

- **Visitation Exceptions for Professionals**

- Professional visiting hours are:

9 a.m.–11:15 a.m.

12:30–2:30 p.m.

3:15–4:15 p.m.

5:30–9 p.m.

- No entry is allowed after 11 a.m. or 4 p.m.

- Whenever the Office of Children, Youth and Families contacts the facility, the facility tries to accommodate visits with caseworkers. Family members can be added to an inmate's visitation list if the inmate agrees.

- **Nuances/Tips/Other Important Information**

- Visitors must be listed on the inmate's visitation list. Visitors under 18 years of age must be accompanied by an adult, who must be on the visitation list. No more than two persons and one lap child (under three years old) may visit during a visitation period.
- Visitors must be at the front entrance 15 minutes before the visiting period begins. If visitors arrive late, they will not be allowed to visit.
- All visitors are subject to search. The following items are prohibited: cell phones, diaper bags, purses or backpacks, bags, food or drink, cameras, strollers, weapons and tobacco products. If found with contraband, visitors will be detained for police and prosecuted.
- Victims of assault or domestic violence are not permitted to visit the alleged or convicted offender. Former LCP inmates are not permitted to visit an inmate for one month following release.
- Visitors may look for Lycoming County inmates at <http://www.lyco.org/Departments/Prison/InmateSearch.aspx>

Communication

Mail

Inmates can send mail to anyone except the victim of a crime or where there is an active protection from abuse order.

All mail received at the facility is searched by security staff.

All incoming mail shall be addressed as follows:

Inmate's Name

Inmate Number (if any)
Lycoming County Prison
277 West Third Street
Williamsport, PA 17701

Telephone

The phones are collect-only, and the charges are billed to the person accepting the call. To set up an account to receive phone calls from an inmate, contact DSI/ITI at 1-800-483-8314 or visit <http://connectnetwork.com>.

Digital Communication

Video conferencing is available for inmates with children involved with children and youth services. County Visitation Services coordinates the visits with the prison facility. Children come to the agency for the video conferencing visit with their incarcerated parent.

Reentry

Lycoming County Prison offers many programs to assist inmates on their return to the community. Alcoholics Anonymous and Narcotics Anonymous are active for the men and women at the prison and Pre-Release Center. Education programs are also provided with a focus on GED preparation, and the GED test is offered monthly for those deemed ready by the prison's contracted GED teachers. WorkKeys skill certification assessments are offered at the Pre-Release Center. The Center offers pre-treatment drug and alcohol groups.

Treatment Classification/Assessment

The majority of commitments to the county prison are classified. Once classified, the inmates are housed in a cell block. Inmates are eligible for programs after classification and when they sign up. All inmates classified as minimum and medium security are eligible for the treatment programs; those in disciplinary lockup are not eligible. There are no other program restrictions based on the type of offense. Sentenced inmates may be transferred to the Pre-Release Center as soon as a day within commitment, depending on available bed space.

Services Available

- Alcoholics Anonymous and Narcotics Anonymous.
- Worship services are held every Sunday afternoon, and different Bible studies or groups are held throughout the week, including Yokefellows and groups led by prison chaplains.
- Education programs focus on GED preparation.

For any additional information not included on this form or any of the county appendices, you may visit the Lycoming County Prison website at: <http://www.lyco.org/Departments/Prison.aspx>

McKean County Prison

Dan Woods, Warden
17013 Rt. 6
Smethport, PA 16749
814-887-2333 (phone), 814-887-3369 (fax)
djwoods@mckeancountypa.org
jail@mckeancountypa.org

Counselor Contact Information

Mike Olearchick
814-887-2333, ext. 4213
maolearchick@mckeancountypa.org

Visitation

• Contact/Noncontact

All visitations take place in a visitation room.

• Visitation Schedule

- Visiting hours for family members and friends are Tuesdays and Saturdays from 1-4 p.m. and 5:30-8 p.m.
- Visiting family or friends must come to the prison and sign the visitation book to be placed on the visitation list for the day.

• Frequency/Number of Visits

Inmates in the general population may have two 30-minute visits per week, totaling one hour per week of visitation time.

• Documentation Required

Proper identification is required for all visitors. A photo ID is required, preferably a driver's license.

• Dress Code

The McKean County Prison staff will turn away anyone who is not dressed appropriately for a visit. Wear clothes that are not revealing. Don't wear see-through material. Have all undergarments covered and avoid a lot of cleavage. Shorts and skirts should be mid-thigh. Sleeves should be at least halfway to the elbow. The following types of clothing are also prohibited: clothing promoting gang affiliation; anything displaying drugs, weapons, or profanity and clothing depicting anything obscene.

• Visitation Exceptions for Professionals

Any official worker, such as a Child Youth Services worker, attorney, etc. must call to schedule a date and time to visit with the inmate. No set days are scheduled for an official worker to visit the McKean County Prison.

• Nuances/Tips/Other Important Information

- McKean County Prison requires all visitors to fill out an application prior to visiting an inmate. Carefully fill out the application; incomplete paperwork is cause for denial. A background check will be completed on visitors.
- The number of visitors an inmate may have at once may be limited due to space, but the maximum amount of visitors an inmate may have at once is four.
- All underage individuals must be accompanied by a parent or legal guardian, a county children and youth worker or an adult who is approved by the parent or legal guardian.
- The only items that will be accepted from family members or friends are white underclothing (new and in the original packaging), a watch less than \$50 in value and a wedding ring. Money will be accepted to be placed in the inmate's commissary account; no personal checks will be accepted.

Communication

Mail

Inmates may buy as many envelopes as they want through the commissary, with no limit to the number of correspondences the inmates can send.

All incoming mail shall be addressed as follows:

Inmate's Name
17013 Rt. 6,
Smethport, PA 16749

Telephone

Inmates in general population at the McKean County Prison can make an unlimited number of calls.

Digital Communication

No digital communication is available.

Reentry

- Inmates at the McKean County Prison can participate in community service projects.
- Nonviolent inmates can participate in the work release program.

Treatment Classification/Assessment

A mental health counselor provides treatment.

Services Available

- The Guidance Center.
- Alcohol and drug abuse services.
- The Family Center.
- Physicians and dentists.
- Immigrations and naturalization services.
- Alcoholics Anonymous and Narcotics Anonymous.
- Area clergy, prison ministry and religious services.
- Life skills.
- Anger management.
- Sex offender treatment groups.
- Parenting Center.
- Good Time.
- G.E.D. and Adult Basic Education (ABE) programs.
- Sex offender treatment groups.

For any additional information not included on this form or any of the county appendices, the McKean County Prison website at: <http://www.mckeancountypa.org/departments/prison/index.php>

Mercer County Jail

Erna Craig, Warden
55 Thompson Road
Mercer, PA 16137
724-662-2700

As of October 5, 2017, additional information about Mercer County Jail policies and procedures could not be obtained online or by personal contact.

Mifflin County Correctional Facility

Michael Book, Warden
103 West Market St.
Lewistown PA 17044
717-248-1130 (phone), 717-242-5459 (fax)
mbook@co.mifflin.pa.us

Counselor Contact Information

Lisa Hubler
717-248-1130
lhubler@co.mifflin.pa.us
Tom Stalnaker
717-248-1130
tstalnaker@co.mifflin.pa.us

Visitation

• Contact/Noncontact

All visits will be noncontact unless previously arranged through and approved by the warden.

• Visitation Schedule

- Visitation must be arranged through the warden. Visiting days and times are Monday to Sunday from 8:00 a.m. to 8:00 p.m.
- Visits for inmates classified as RHU status will only be conducted on Tuesdays, Wednesdays and Thursdays.

• Frequency/Number of visits

- Inmates may receive one one-hour visit per week, one hour per day, unless they are under misconduct sanction restrictions.
- Exceptions for visiting time allowance may be granted and extended by the warden for those with excessive travel or for other considerations; any exceptions must be approved prior to the actual visit.
- Five visitors are permitted to share a visit by each staying for 30 minutes. Both visitors must arrive at the same time to share a visit.

• Dress Code

All visitors must be appropriately dressed in clothing that is not overly revealing or in poor taste for a family setting. Short shorts, miniskirts and tank tops are not allowed.

• Documentation Required

All visitors age 17 and older must show photo ID to verify that they are on the inmate's approved visiting list before they are permitted to sign in and visit an inmate.

• Visitation Exceptions for Professionals

When a caseworker brings a child to the jail to visit an inmate, the policy is as follows:

- Visit must be previously arranged.
- Caseworker will need professional ID. Caseworker does not need to be on the inmate's visitation list.
- Child needs ID (school ID, birth certificate, etc.) and does not need to be on the inmate's visitation list. Children under 10 will need prior approval from the warden to visit. The caseworker must accompany the child. If a family member brings the child, no special accommodations will be made, and they must adhere to the facility's written visitation policy.

• Nuances/Tips/Other important information

- Inmates will be given an Inmate Visitor Selection Form during initial booking that must be submitted prior to receiving visits. A total of eight visitors may be listed. Inmates may change their visit lists on the first Tuesday of the month. An inmate may include their children on their visiting list.
- Children age 16 or under must be properly supervised and accompanied by a parent or guardian who is 21 or older. No more than one child may be in the visiting booth at a time; if there is more than one child visiting, another adult must be present to supervise the other child(ren) in the lobby.
 - Read the family handbook online for additional visitation policies and procedures:
<http://www.co.mifflin.pa.us/dept/CF/Documents/Family%20Handbook.pdf>

- Visitors may look for Mifflin County inmates at <http://www.co.mifflin.pa.us/dept/CF/Pages/Inmate-Lookup.aspx>

Communication

Mail

All incoming mail must be addressed as follows:

Inmate's Full Name (include Jr., Sr., II, III etc.)
Mifflin County Correctional Facility
103 West Market St.
Lewistown, Pa 17044

All letters must be sent and received by U. S. mail. Publications (paperback/hardback books or newspapers) are not accepted. Inmates are not permitted to have pornographic materials at any time. Material printed off the internet will not be accepted and may be returned to the sender. Polaroid photos will not be accepted. Photos will not be accepted or permitted if the photo is too revealing; the subject must be attired in clothing acceptable for a public beach. Musical cards and cards with glitter are not permitted and will be returned to the sender. Colored drawings or paintings will not be accepted in the mail and will be returned to the sender.

Telephone

Inmates will receive a telephone authorization list to complete during initial booking. Inmates are limited to ten phone numbers on their authorized list, excluding attorney numbers.

Calls can be made between 7 a.m. and 9:20 p.m., unless rules and regulations stipulate otherwise. Inmate Telephone, Inc. (ITI) provides telephone service for the inmate population and will shut off inmate telephones at 9:20 pm. Persons receiving calls from inmates should call ITI at 814-949-3303 to arrange for direct billing.

No incoming calls or messages are accepted for inmates. Exceptions may be made for emergencies or special circumstances.

Digital Communication

None.

Reentry

None.

Treatment Classification/Assessment

None.

Services Available

- Parenting.
- GED classes.
- Religious practices and services.
- Drug and alcohol treatment.
- Drug and alcohol education.
- Mental health counseling.

For any additional information not included on this form or any of the county appendices, visit the Mifflin County Correctional Facility website at: <http://www.co.mifflin.pa.us/dept/CF/Pages/default.aspx>

The Mifflin County Correctional Facility Family Information Guide is online at: <http://www.co.mifflin.pa.us/dept/CF/Documents/Family%20Handbook.pdf>

Monroe County Correctional Facility

Garry Haidel, Acting Warden
4250 Manor Drive
Stroudsburg, PA 18360
570-992-3232 (phone), 570-992-3232 (fax)

Counselor Contact Information

570-402-2921
Mirerva Landen
mlanden@co.monroe.pa.us
Karl Abel
kabel@co.monroe.pa.us
Patty Manfre
pmanfre@co.monroe.pa.us
Jo Martin
jmartin@co.monroe.pa.us

Visitation

- **Contact/Non-Contact**

No information was provided.

- **Visitation Schedule**

Visiting hours vary according to inmate classification and housing. View the full schedule online at:
<http://www.monroecountypa.gov/Dept/CorrectionalFacility/Pages/VisitationHrs.aspx>

- **Frequency/Number of Visits**

- Visitors may only visit two inmates in one day. (Exceptions can be made for more than two inmates of the same immediate family.)
- Visitation is limited to 30 minutes. Two visitors are allowed to split the visit (15 minutes each). No more than two visitors are permitted. Visitors are not permitted to switch chairs or phones to speak to another inmate. Should you or your guest do this, your visit may be terminated.

- **Documentation Required**

Photo ID such as a driver's license is required. Birth certificates are required for anyone under 18 — no exceptions.

- **Dress Code**

No provocative clothing is permitted. All clothing must be appropriate or the visitor will be turned away.

- **Visitation Exceptions for Professionals**

Official visitors must secure all weapons with the receptionist.

- **Nuances/Tips/Other Important Information**

- All visitors must sign the register when entering the main lobby.
- Jackets, coats and other outerwear must be placed on the coat rack or stored in lockers; locker tokens are available at the reception counter to store personal items in lockers. The lobby officer may request you secure other property before a visit. All packages and valuables are subject to search.
- No weapons of any kind are permitted in the facility. All visitors entering the facility past the main lobby must pass through the metal detector and are subject to a clothing search. All visitors are to be stamped on the left hand before entering the facility past the main lobby.
- No food, beverages or cell phones are allowed in the lobby area. No smoking is allowed anywhere on facility grounds.
- Cash may be deposited into an inmate's account during business hours, Monday through Friday, 8:30 a.m. to 3:30 p.m. On visitation days, only money orders are accepted. Cash may also be deposited via JPAY at www.jpays.com or 1-800-574-5729.
- Loitering, standing, waving, etc. at or near visitation doors will not be tolerated. This will be cause for termination of the visit and possible removal from the lobby.

- Children under the age of 18 must be accompanied by parent or legal guardian and have their birth certificates with them. Children must be kept within arm's length to the parent or legal guardian. They must remain seated in the lobby and or visitation rooms at all times. If a child is not close to a parent or legal guardian, left unattended and able to run free or their behavior becomes disruptive, the visit may be terminated.
- Clothing exchanges shall only be completed during visitation and must be requested by the inmate by 2 p.m. the day before the scheduled visitation. All clothing exchanges must be done on a one-for-one basis.
- For additional visitation policies and procedures, visit <http://www.monroecountypa.gov/Dept/CorrectionalFacility/Pages/Visitation.aspx>

Communication

Mail

Mail must be addressed as follows:

Inmate's Name
 Monroe County Correctional Facility
 4250 Manor Drive
 Stroudsburg, PA 18360

Telephone

Telephone calls or messages will not be accepted for inmates. Inmates may make phone calls but must have money on their books or must make billing arrangements with ITI by calling 1-814-949-3303.

Phone calls are limited to 20 minutes. A 20-minute collect call placed within the Stroudsburg area costs approximately \$3.55; the cost will be higher the farther the distance from the facility and for calls placed outside the 570 area code.

All inmates have been urged to advise their relatives and friends of the costs.

Digital Communication

The facility is currently investigating digital communication.

Reentry Policies

MCCF does not have a reentry policy; however, the facility works with the Monroe County Reentry Program to identify services and programs needed after release. For more information about the program, visit <http://ex-offender.com/> or contact Sharlene Gilbert, program director, at 570-421-3280, ext. 49.

Treatment Classification/Assessment

The intake period is 30 days, during which no services are offered. Once prisoners are in units they may apply for services, but it could take as long as three months before the services begin. Classification and assessment is done by Karl Abel, treatment counselor.

Services Available

- Parenting classes.
- GED classes.
- Family classes.
- Anger management classes.
- Drug and alcohol classes.
- Religion classes.

For any additional information not included on this form or any of the county appendices, visit the Monroe County Correctional Facility website at: <http://www.monroecountypa.gov/Dept/CorrectionalFacility/Pages/default.aspx>

Montgomery County Correctional Facility

Julio M. Algarin, Warden
60 Eagleville Road
Eagleville, PA 19403-1400
610-635-7100 (Option 2)
Jalgarin@montcopa.org
countyprison@montcopa.org

Counselor Contact Information

Gary Chesney, Director of Inmate Services
Phone: 610-635-7100, ext.7239
gchesney@montcopa.org

Visitation

- **Contact/Noncontact**

No information was provided.

- **Visitation Schedule**

- Inmate visiting is scheduled by section. For a full list of visiting hours, visit:
<http://www.montcopa.org/DocumentCenter/View/3636>
- Prehearing and disciplinary segregation inmates do not receive visits.

- **Frequency/Number of Visits**

No information was provided.

- **Documentation Required**

All visitors placed on an inmate's visitors list must preregister on Mondays and Fridays only between 7:30 a.m. and 7:30 p.m. During registration a photo is taken, identification is produced and the visitor is placed on the list. There will be a one-time charge of \$5.00 for this badge; any visitor that claims they have lost their visiting ID card will be charged an additional \$5.00 fee. It is the visitor's responsibility to produce this badge each time they visit.

- **Dress Code**

No information was provided.

- **Visitation Exceptions for Professionals**

Attorney/Probation/Official Visiting Hours:
Monday through Sunday: 8–10 a.m., 12:30–4:45 p.m., 6:30–8:30 p.m.

- **Nuances/Tips/Other Important Information**

- The Prison Board of Inspectors meets every second Thursday of the month. There will be no morning visiting sessions due to inspection.

Communication

Mail

Mail must be addressed as follows:

Inmate's Name (booking number, if known)
60 Eagleville Road
Eagleville, PA 19403

The return address must be on the envelope or correspondence will not be accepted by the MCCF. The return address on all incoming legal mail must clearly identify the mail as from an elected or appointed federal, state, local official or lawyer. This mail will only be opened in the presence of the inmate with either a correctional officer or supervisor present. Any mail not properly marked will be opened.

An inmate is permitted to have two books and two magazines and two newspapers in their cell at one time. This includes subscriptions. Legal books are not included. Bulk mail is not accepted.

For more information about inmate mail privileges, visit <http://www.montcopa.org/DocumentCenter/View/872>. For more information about acceptable mail, also visit the MCCF Library Services page at <http://www.montcopa.org/index.aspx?NID=520>.

Telephone:

Inmates have three options to set up an account for collect calls: 1) online bill pay, 2) prepay for calls by placing money on an account with ITI, 3) with an approved credit check, a line of credit can be extended for phone calls. Contact the customer service department at 814-949-3303.

ITI accepts money orders, checks (except for the initial prepayment), credit cards, debit cards, Western Union, Money Gram and online payments. Debit calling, which lets the inmates prepay for calls out of their commissary account, also is accepted, and the inmate will be charged for the calls. For more information, visit <http://www.montcopa.org/FAQ.aspx?TID=27>

Digital Communications:

No information was provided.

Reentry

Work release and community work is minimum security incarceration that provides the opportunity to maintain employment and a means of paying fines and costs during incarceration. Only sentenced inmates are eligible for work release, work release transition program or the community work program. Recommendations for the program must come from the sentencing judge, preferably at sentencing. The job, work hours, transportation arrangements, location and wages must be approved by MCCF. All wages earned must be in a payroll check and directly turned over to MCCF for approved disbursements. Other forms of wage payment must be approved by the work release assistant warden. Room and board cost is the responsibility of the inmate.

Treatment Classification/Assessment

Immediately on arrival, each inmate will undergo a preliminary health assessment. If medical attention is needed, the inmate will be immediately referred for treatment. Inmate health complaints (written and oral) are received daily by the nursing staff. If the medical professionals determine the inmate's condition requires specialized treatment or medical resources beyond those available within the facility's health care system, they will refer the inmate to outside medical services.

Services Available

- Work release program.
- Furloughs.
- Medical services.
- Religious services.
- Library services.
- Law Library services are provided to inmates upon request.
- Mental health and behavioral health services: Through a partnership with Prime Care and the Montgomery County Behavioral Health/Developmental Disabilities Department, a team works with incarcerated mental health clients. Multiple county and community agencies are also involved, including Central Montgomery County Health/Mental Retardation Center, Creative Health Services, Montgomery County Emergency Services, Northwestern Human Services and Penn Foundation, Inc.

For more information regarding available services, visit <http://www.montcopa.org/index.aspx?NID=500>.

For any additional information not included on this form or any of the county appendices, visit the Montgomery County Correctional Facility website at: <http://www.montcopa.org/index.aspx?nid=496>

Montour County Prison

William W. Wilt, III, Warden
255 Church Street
Danville, PA 17821
570-271-3039 (phone), 570-271-3026 (fax)
mcpwarden@montourco.org

Counselor Contact Information

Please contact Jeffrey James, Records Officer at 570-271-3038, jjames@montourco.org regarding visitation.

Visitation

- **Contact/Noncontact**

A small room is available for contact visitation.

- **Visitation Schedule**

Inmates are allowed a one-hour visit once a week, according to their assigned day.

- **Frequency/Number of Visits**

Visits may occur once a week for one hour.

- **Documentation Required**

Inmates must provide each visitor's full name to the jail before any visit, as well as their current address (street, city, state), phone number, age and relationship to the inmate. Every visitor must provide proof of identification. Visitors will be added to a log for each inmate. Any visitor who arrives late or who is not an approved visitor will not be allowed to visit.

- **Dress Code**

Dress must be appropriate — nothing provocative or revealing. Hats and coats are not allowed in the visitation room.

- **Visitation Exceptions for Professionals**

Children and youth services agencies can call the facility to schedule a time and day during the work week for a visit.

- **Nuances/Tips/Other Important Information**

- All visitors must be 18 or older. Children and stepchildren of inmates may visit with an accompanying preauthorized adult.
- Montour County Prison has a strict zero-tolerance policy for drugs, alcohol, weapons and other contraband. All visitors are subject to search when entering the prison.

Communication

Mail

All incoming mail must be addressed as follows:

Inmate's Full Name
Montour County Prison
117 Church Street
Danville, PA 17821

All inmate mail must be sent using the U.S. Postal Service; no other form of delivery may be used, such as FedEx. Clearly write or type the inmate's name, inmate number and the address of the Montour County Prison on the envelope. Do not send a box or package, padded envelope, plastic bag or an envelope with metal in it. All mail is opened, read and inspected by the jail officers and will be returned to the sender if it cannot be delivered.

Telephone

All inmate phone calls must be with a prepaid phone card or account or are collect calls. Inmates are allowed to make phone calls but are restricted in how often they can use the phone. Jail phones must be shared, which may further restrict inmates from calling. Violations of prison rules may result in phone privileges being reduced or forbidden.

Reentry

The work release program is for inmates who show good behavior and can be trusted. If work release is allowed, an inmate will be released each day to work outside the prison and is expected to return directly after their work shift ends. While on work release, inmates are prohibited from using alcohol or illicit drugs. If alcohol or illicit drug use occurs, the inmate may not continue in the work release program.

Inmates near the end of their prison sentence may be released into a halfway house; if this is the case, the inmate will report to the halfway house after their work shift instead of to the prison.

Most inmates are given jobs during their incarceration, such as working in the kitchen, doing laundry or some sort of manufacturing job. Other inmates go to school or mandated treatment programs.

Treatment Classification/Assessment

The Montour County Prison offers programs for personal growth and development and positive reintroduction into society. Basic physical, medical and mental health needs are also provided.

Services Available

- Alcoholics Anonymous.
- Narcotics Anonymous.
- Reentry program.
- Work release program.
- Anger management.

Montour County Prison does not currently maintain a website.

Northampton County Department of Corrections

Daniel Keen, Director of Corrections

666 Walnut Street

Easton, PA 18042

610-923-4300 (phone), 610-252-9063 (fax)

Dkeen@northamptoncounty.org

Visitation

- **Contact/Noncontact**

Contact visits are permitted.

- **Visitation Schedule**

- Visitation is based on the inmate's housing unit, according to the schedule at:
<https://www.northamptoncounty.org/CORECTNS/PublishingImages/Pages/Visitation/NCDOC%20VISITATION%20SCHEDULE%20-%207.31.17.pdf>
- All visits are 45 minutes long. Sign-up for the main prison and tower areas starts at 6:30 a.m. up to 15 minutes before the visit start time. Work release sign-up is 30 minutes before the visit start time. West Easton sign-up is on the hour during the scheduled visitation period. If visitors are late, the visit will be cancelled.
- Inmates that wish to visit with their children that are in the custody of Northampton County Children Youth and Families (NCCYF) are permitted to visits outside of the public visitation schedule. NCCYF can contact the inmates identified corrections officer to make arrangements for alternative visitation times. These visits can be longer than 45 minutes.

- **Frequency/Number of Visits**

Only one visit is allowed per visiting session.

- **Documentation Required**

Adults must have valid photo identification with a current address.

- **Dress Code**

- Acceptable dress includes jeans and slacks. Skirts, dresses or shorts must be no more than two inches above the knee, worn at the waist. Tops, shirts, and sleeveless blouses must completely cover the torso and not expose underclothes. Shirts and blouses must cover from neck to arm and either hang lower than slacks and skirts or be tucked in. No excessively tight clothing is allowed.
- Unacceptable dress includes gym shorts; boxers; short shorts; swim gear; yoga pants; skinny jeans; ripped or torn clothing revealing holes; clothing referencing alcohol, drugs, sex, violence or vulgar or obscene language; halter tops; midriffs; half-shirts; tank tops; pajamas; lingerie; see-through clothing of any kind; splits in clothing; wrap or button-down skirts; dresses; zippers that go top to bottom and front to back; hooded apparel; hats or non-religious headgear; bare feet or any heels three inches or higher.

- **Visitation Exceptions for Professionals**

No information was provided.

- **Nuances/Tips/Other Important Information**

- Each inmate may have a maximum of one adult age 18 or older and two children per visit. Children may not run free; it is the responsibility of the parent or guardian to supervise their children.
- All visitors must sign in at the building where the inmate they are visiting is housed (Main Prison, Tower Lobby Area, Work Release, or West Easton).
- Visitation for work release and West Easton inmates are only for those who do not have outside clearance.
- Any visitation for STS or CEC residents on a Northampton County-scheduled holiday will be the same as the weekend visitation schedule.
- Visitors may look for Northampton County inmates at
<https://www.northamptoncounty.org/CORECTNS/Pages/Inmate-Search.aspx>

Communication

Mail

Incoming mail should be addressed as follows:

Inmate's Name
Permanent ID#
Northampton County Jail
666 Walnut Street
Easton, PA 18042

All incoming and outgoing mail is subject to search and or examination by jail officials for any content that is contrary to legitimate penological interests. Mail will not be accepted with an illegible return address, an incomplete return address or no return address. All these items will be returned to the post office.

Any money orders or government checks accepted through the mail will be credited to the inmates account. Cash, personal checks, postage stamps, prepaid phone cards and debit or credit cards through the mail will not be accepted. COD or "Postage Due" will not be accepted.

Telephone

Upon booking, inmates are issued a telephone identification number (T.I.D.) and instructions for using the inmate phone system. There are telephones in the housing unit for inmate use only. Only collect calls to prepaid accounts are permitted. All inmate telephones are subject to monitoring and recording. Telephone calls may be terminated without prior notice during an institutional emergency.

Digital Communications

N/A.

Reentry

Rehabilitation programming (drug, alcohol and other forms of community reintegration counseling) is offered through the classification division and case managers. If an inmate is interested in participating in some type of counseling service, they need to send a request slip to the Classification Division. They may be considered for counseling services if their classification level allows.

Only minimum and medium custody inmates are eligible for programs, including educational services, community corrections, vocational release program, educational release program, Community Volunteer Service (CVS) program, house arrest program, veterans' affairs, institutional employment, and Moving Forward Reentry Assistance.

Treatment Classification/Assessment

As a general rule, inmates are reclassified every 45 days, with those staying for a lengthy period being reclassified every 90 days.

The normal time for medical clearance is three working days. After all required items are completed, a member of the Classification Division will interview the inmate and assign the custody level (minimum, medium and maximum), housing assignment, and placement in the general population or other housing units.

Services Available

For a full list of available services, including religious services, educational programming, life skills, Alcoholic Anonymous, Narcotics Anonymous, parenting classes and nutrition classes, please refer to the Director of Corrections.

For any additional information not included on this form or any of the county appendices, visit the Northampton County Department of Corrections website at: <https://www.northamptoncounty.org/CORECTNS/Pages/default.aspx>

Northumberland County Prison

1 Kelley Drive (county jail offices)

Coal Township, PA 17866

570-644-7890

RA-CRNRTHMBLNDSCO-COA@pa.gov

Since the January 2015 fire, the Northumberland County Prison (NCP) has been operating (for male offenders) out of the State Correctional Institution (SCI) at Coal Township. Some female offenders may be housed at SCI Muncy.

SCI Coal Township	SCI Muncy
Thomas McGinley, Superintendent 1 Kelley Drive Coal Township, PA 17866-1020 570-644-7890, ext. 2406 RA-CRNRTHMBLNDSCO-COA@pa.gov tkelley@pa.gov (Superintendent's Assistant, Trisha Kelley).	Robert Smith, Superintendent 6454 Route 405 Muncy, PA 17756 570-546-3171, ext. 280, 311 or 313 RA-CRNRTHMBLNDSCO-MUN@pa.gov robsmith@pa.gov

Department of Corrections officials ask that individuals contact the prisons by email rather than phone.

Counselor Contact Information

No information was provided.

Visitation

- **Contact/Noncontact**

Visits are noncontact.

- **Visitation Schedule**

Visiting hours for NCP inmates at SCI Coal Township: Tuesdays and Wednesdays from 10 a.m. to 1:30 p.m.

Visiting hours for NCP inmates at SCI Muncy: Monday through Friday (excluding holidays) from 8:30 a.m. to 3:30 p.m.

Visits last one hour.

- **Frequency/Number of Visits**

No information was provided.

- **Documentation Required**

- Every visitor must provide current and valid proof of identification. Inmates must list each visitor's full name to the prison in advance of any visit. Inmates must provide prison staff with incoming visitors name, current address (street, city, state), phone number, age and relationship to the inmate.
- The visitors will be listed in a log of visitors for the requesting inmate. Any visitor who arrives for visitation late or who is not an approved visitor will not be allowed to visit. All visitors must be 18 years of age or older. Children and stepchildren of inmates may visit with an accompanying preauthorized adult.

- **Dress Code**

Visitors are expected to dress appropriately and avoid clothing styles that are revealing or provocative. Women are encouraged to wear bras that do NOT include metal underwire support. For a full list of clothing considered inappropriate, see the Department of Corrections Visiting Rules at:

<http://www.cor.pa.gov/Inmates/Visiting/Pages/Visiting-Rules.aspx#.Vm7UZLiDFbc>

- **Visitation Exceptions for Professionals**

None.

- **Nuances/Tips/Other Important Information**

- Family and friends of the inmate can deposit money into their "prison bank account" so they can buy items from the commissary. All money earned by the inmates while working at the prison will go directly to the inmate account. The maximum amount of money an inmate is permitted is \$290 per month.
- Northumberland County Prison has a strict no tolerance policy for bringing drugs, alcohol, weapons and other contraband onto the property. All visitors are subject to search when they enter.

Communication

Mail

All mail sent to inmates must use the United States Postal Service. All mail must be clearly written with the prisoner's name, inmate ID number and the address of the prison. The prison will not accept any package, box or envelope with padding, or a bag or envelope with metal in it. All mail sent to inmates will be opened and reviewed by the staff, and the mail will be sent back to the person who mailed it if deemed inappropriate.

All incoming mail must be addressed as follows, according to the inmate's location:

Inmate's Full Name and ID#	Inmate's Full Name and ID#
SCI Coal Township 1 Kelley Drive Coal Township, PA 17866	SCI Muncy Box 180, Route 405 Muncy, PA 17756

Telephone

Inmates may make calls with a prepaid phone card, account (commissary), or by collect calls. If an inmate breaks the facility rules, phone calls may be reduced or eliminated.

Digital Communications

No information was provided.

Reentry

Institutional Jobs

Inmates are given the opportunity to do a job in house, such as cooking, cleaning or some type of manufacturing job. This service helps the inmate earn some money and develop good work habits he or she can take back into society.

Work Release

The inmate must obtain a ride to and from the worksite each day. When their work shift is over, they must immediately return to the prison. Inmates are not allowed to use any drugs or alcohol while on work-release. If the inmate does not follow these guidelines or breaks rules of the prison, their work-release privileges can be suspended or even terminated.

Treatment Classification/Assessment

During the intake process, an inmate will undergo a series of medical and psychological testing. If an inmate is on any type of prescription medication, they will be allowed to continue taking it while incarcerated. When they are first processed, they will be asked what medication they take. They will then be referred to the prison nurse or doctor who will be in charge of monitoring their health and prescribing the medication.

Services Available

- Alcoholics Anonymous.
- Narcotics Anonymous.
- Parenting classes.
- Religious classes.
- Anger management.

For any additional information not included on this form, you may contact the Northumberland County Prison office at 570-644-7890.

For information on visiting NCP inmates in temporary housing at SCI Coal Township and SCI Muncy, refer to the Department of Corrections Visiting Rules at: <http://www.cor.pa.gov/Inmates/Visiting/Pages/Visiting-Rules.aspx>

Perry County Prison

David E. Yeingst, Warden
300 South Carlisle St.
New Bloomfield, PA 17068
717-582-2262

Counselor Contact Information

Thomas Long, Deputy Warden
717-582-2262
tlong@nmax.net
Courtney Roth, Counselor
croth@perryco.org

Visitation

- **Contact/Noncontact**

All visits will be no-contact visits, behind glass.

- **Visitation Schedule**

County Inmates:

Sunday through Saturday

- **Frequency/Number of Visits**

Inmates are allowed one scheduled visit per week for one hour.

- **Documentation Required**

All visitors age 16 or older must have one of these forms of photo identification: a state ID, state driver's license, U.S. military ID or U.S. passport.

- **Dress Code**

All visitors must be properly dressed before they will be allowed to visit. Clothing with offensive slogans or artwork is not allowed. Bathing suits, halter tops and flimsy or see-through clothing are not allowed. All visitors must wear footwear and clothing.

- **Visitation Exceptions for Professionals**

- Official visitors, including but not limited to attorneys, clergy, probation and parole officers and service providers may see inmates between the hours of 9–10:45 a.m., 12:30–2:15 p.m. and 6–9:15 p.m. every day. Official visitors must present proper identification. These visits have priority over regular visitation. Any attorney or professional visitors desiring to have a contact visit may do so after submitting to a pat-down. If the visitor refuses to comply, he or she will be advised that a contact visit may not take place but noncontact visit may be arranged.

Any items taken into a consultation room will be searched for contraband. Attorneys and professionals are not permitted to pass items to the inmates without prior inspection and approval by the correctional officer.

Children and youth services agency staff can call the facility to schedule a time for a visitation with a child. The policy is the same for all other professionals.

- **Nuances/Tips/Other Important Information**

- All visitors must park in the parking lot to the east of the jail. No unattended children will be allowed in the building at any time. No camera phones, cameras or recording devices are allowed in the visitation area.
- Anyone who does not abide by the rules will be denied visitation. Only items to be accepted at visitation is cash only (we cannot make change, correct amount must be given).
- For additional visitation policies and procedures, visit <http://www.perryco.org/Dept/Prison/Pages/default.aspx>

Communication

Mail

Incoming mail must be addressed as follows:

Inmate's Name
Perry County Prison
300 South Carlisle St.

New Bloomfield PA 17068

All Mail must be sent through the U.S. Post Office. Please note the following rules and regulations before sending any items to an inmate:

- No items with glitter, glue, tape, stickers, labels, perfumes or other adhesives.
- No Polaroid pictures.
- No cash, coins, phone cards, credit cards or checks.
- Do not send electronic items or devices.
- Do not send mail that requires a delivery signature.
- Do not send smoking materials. The Perry County Jail is a nonsmoking facility.
- Do not send books, magazines or newspapers to an inmate.
- Money orders are accepted by mail, and any money orders must be made payable to the inmate. Any cash, coins, phone cards, credit cards or checks found in the mail will be returned to the sender.

Any mail addressed to an inmate who has been transferred or released will be returned to the sender. Any mail containing prohibited items will be placed in the inmate's property bag and not given to the inmate.

All incoming mail must have a return address on it. Mail without a return address will be placed in the inmate's personal property bag until released. All incoming mail will be opened and inspected for contraband without the inmate being present.

Legal mail will be opened by a staff member in the presence of the inmate and checked for contraband. All incoming and outgoing mail will be logged. All inmate mail may be inspected and screened if probable cause of criminal activity exists. Correspondence will be censored if it appears evident that the material is a type which may cause violence or other disruption of the facility's security.

Telephone

Inmates may not receive incoming telephone calls, and messages will not be taken for them. All telephone calls made by the inmates shall be collect calls or by use of a telephone card that has been purchased from the commissary. Citizens from the community wishing to accept inmate telephone calls from the Perry County Prison need to establish an account Paytel Accounts. Paytel Accounts can be established by contacting 1-800-729-8355, Monday to Friday, 8 a.m.–6 p.m. EST, or online at paytel.com. The online feature is only available after an inmate has attempted calling a party's telephone number through the Paytel System.

Digital Communication

No information was provided.

Reentry

A reentry program is offered through the Literacy Council.

Treatment Classification/Assessment

Upon incarceration and following a medical check, inmates are assessed, and a determination is made as to where the inmate will be housed.

Services Available

- GED classes.
- Drug and alcohol counseling.
- Parenting classes.

For any additional information not included on this form or any of the county appendices, visit the Perry County Prison website at: <http://www.perryco.org/Dept/Prison/Pages/default.aspx>

Philadelphia Department of Prisons

Gerald May, Warden, Curran Fromhold Correctional Facility
7901 State Road, Philadelphia, PA 19136

215-685-7801 | Gerald.May@prisons.phila.gov

Terence Clark, Warden, Detention Center

8201 State Road, Philadelphia, PA, 19136

215-685-8789 | Terence.Clark@prisons.phila.gov

William Lawton, Warden, House of Corrections

8001 State Road, Philadelphia, PA, 19136

215-685-8221 | William.Lawton@prisons.phila.gov

John Delaney, Warden, Philadelphia Industrial Correctional Center

8301 State Road, Philadelphia, PA, 19136

215-685-7104 | John.P.Delaney@prisons.phila.gov

Nancy Giannetta, Warden, Alternative/Special Detention

8101 State Road, Philadelphia, PA 19136

215-685-8730 | Nancy.Giannetta@prisons.phila.gov

Michelle Farrell, Warden, Riverside Correctional Facility

8151 State Road, Philadelphia, PA 19136

215-685-8104 | Michele.Farrell@prisons.phila.gov

Greg Vrato, Esquire Chief of Staff, Policy and Audit Division

8201 State Road, Philadelphia, PA, 19136

215-685-7840 | Greg.Vrato@prisons.phila.gov

Counselor Contact Information

Heather (Cathy) Mackey, Psychologist (DC, RCF)

215-685-8646 | Catherine.Mackey-Gaither@phila.gov

Stanley Stocker, Psychologist (HOC)

215-685-8840 | Stanley.Stocker@prisons.phila.gov

Carlton Payne, Chief of Psychology

215-685-8833 | Carlton.Payne@prisons.phila.gov

Lynnett Johnson-Gleaton, Psychologist (PICC)

215-685-7171 | Lynn.Johnson-Gleaton@phila.gov

Lynda Albert, Psychologist (CFCC)

215-685-7171 | Lynda.Albert@prisons.phila.gov

Visitation

• Contact/Non-Contact

No information was provided.

• Visitation Schedule

Visiting days are scheduled alphabetically by the first letter of the inmate's last name:

A, B, C — Mondays

D, E, F, G, H — Tuesdays

I, J, K, L, M — Wednesdays

N, O, P, Q, R, S — Thursdays

T, U, V, W, X, Y, Z — Fridays

• Frequency/Number of Visits

- Inmates may receive one hour of visits per week. One half-hour must be on the inmate's letter-designated visiting day (above), and one half-hour may take place on any other visiting day.
- The only holiday visits allowed are Thanksgiving, Christmas and New Year's Day. No more than two adults and two children may visit at one time.
- For more specific information on visitation requirements for all facilities, see [Appendix 51A](#).

- **Documentation Required**

- Visitors must present valid photo identification such as a passport, driver’s or non-driver’s license or foreign consular identification card.
- Minors may visit only when accompanied by a parent or guardian, with proof of relationship, such as a birth certificate.
- All visitors will be searched before entering the visiting area.

- **Dress Code**

Transparent or revealing clothing, hooded clothing, halter tops, tank tops, crop tops, white T-shirts, miniskirts, hot pants and shorts are not permitted. Tops falling past the hip must be worn with tights or pants.

- **Visitation Exceptions for Professionals**

None.

- **Nuances/Tips/Other Important Information**

- To find an inmate’s location, photo ID (PID)/police photograph number (PPN), or bail information, use the Inmate Locator at <http://www.phila.gov/prisons/inmatelocator/InmateLocator.aspx> or call 215-685-8394, 8395, 8396, 7957, or 7958. Spanish speakers may call 215-685-8692. The office is always open, but to avoid peak hours on weekdays, call before 9 a.m. or after 7 p.m.
- Civilian clothing exchanges for court may be made only on the inmate’s letter-designated visiting day. Prescription eyeglasses, dentures and prostheses are allowed after approval by the healthcare provider. Shoes and sneakers will not be accepted.
- All other clothing can be purchased through the commissary. Deposits can be made to the commissary online at www.accesscorrections.com. Visitors may make a deposit only to the account of the inmate being visited. Cash can be placed in the kiosk from 7 a.m. to 9 p.m.; money orders may be left any time in the lobby dropbox. Deposits also may be made to inmate accounts by money order or certified check sent through the U.S. mail. Personal, welfare and supplemental income checks are not accepted. Do not send cash. Include the inmate’s name and PID/PPN and the sender’s return address.
- Books, magazines or periodicals will be accepted only when sent directly by the publisher or commercial distributor.

Communication

Mail

All incoming mail must be addressed as follows:

- Inmate’s Name
- Specific Correctional Facility
- Address of Correctional Facility

Addresses for each specific correctional facility are listed under the wardens’ names at the beginning of this document.

Telephone

A debit-call option is offered throughout the PPS. A debit call is an outgoing telephone call from a debit telephone account purchased from the commissary. To set up a prepaid account to allow inmate phone calls, please use the AdvancePay system.

Digital Communication

Contact the specific correctional facility about the availability of digital communication.

Reentry

PPS provides a Reentry Support Project through the Community College of Philadelphia which allows a select group of inmates to earn nine to 12 college credits before their release. Participants must attend life skills classes and workshops facilitated by Philadelphia FIGHT’s Institute for Community Justice, the Inside-Out Prison Exchange Program alumni association, the Mayor’s Office of Reintegration Services (RISE) and guest speakers. Classes focus on college-level reading, writing and communication skills, while workshops address self-empowerment and advocacy, management of one’s mental and physical health and job readiness and career planning. The program is designed for students to seamlessly transition from jail to the College’s main campus following their release. While pursuing their academic and

professional goals on the outside, they can continue to receive services from the Reentry Support Project office and its community partners.

Treatment Classification/Assessment

Inmates are grouped for housing and programming based on current charges, prior criminal history, prior institutional behavior, length of sentence, medical and psychological history, stability factors and other relevant factors particular to an individual.

Services Available

- PPS Work Release Program.
- DUI Treatment Court Work Release Program.
- Alcoholics Anonymous.
- Narcotics Anonymous.
- Anger management.
- Mental health counseling.
- Prison ministry and chaplaincy services.
- G.E.D. tutoring and testing.
- Jewish Employment Vocational Service (JEVS).
- O.P.T.I.O.N.S. (Opportunities for Prevention and Treatment Interventions for Offenders Needing Support): provides additional treatment services to inmates in intensive residential units.
- Penny Pack House School: guides, oversees and supports the school districts' participation in the PPS.
- PhilaCor: ten industry shops which are located throughout the PPS.
- Philadelphia Prison Television: provides educational programming and communication to the inmate population and prison community.
- Pre-GED Literacy Program for inmates reading and performing at a sub 5th grade level.
- Program Logic and Automated Teaching Operation (PLATO): designed for the PPS to appeal to the unique traits of different learners.
- Psychological services are provided to inmates exhibiting behaviors that require psychiatric services, court stipulated services and those referred by social workers.
- Social Services: The social services division provides case management to all inmates through social workers assigned at each PPS facility.

For any additional information not included on this form or any of the county appendices, visit the Philadelphia County Prison website at: <http://www.phila.gov/prisons>

Appendix 51A — Philadelphia County Visitation Schedule

Visiting times and Requirements for all Facilities

Alternative and Special Detention

Visiting Hours: Saturday–Sunday, 9 a.m.–3 p.m.

Cashier Hours: Saturday–Sunday, 9 a.m.–2 p.m.

Inmates must obtain prior approval for clothing exchanges. Approved exchanges will be accepted only during visiting hours.

Cambria Community Center

Visiting Hours: Monday–Friday, 9 a.m.–3 p.m. Visitors must sign in by 1:30 p.m.

Central Unit Modular III and Cannery

Visiting hours: Saturday–Sunday, 9 a.m.–3 p.m. Visitors must sign in by 1:30 p.m.

Curran-Fromhold Correctional Facility

Visiting Hours: Monday–Friday, 9 a.m.–9 p.m. Visitors must sign in by 7:30 p.m.

Cashier Hours: Monday–Friday, 9 a.m.–9 p.m.

Inmates must obtain unit manager’s approval for clothing exchanges at least three days in advance before the regular visiting day.

Detention Center

Visiting Hours: Monday–Friday, 10 a.m.–6 p.m. Visitors must sign in by 4:30 p.m.

Cashier Hours: Monday–Friday, 10 a.m.–2 p.m.

Clothing exchanges may be made before 1:30 p.m., and inmates must obtain captains approval three days in advance before the regular visiting day.

House of Correction

Visiting Hours: Monday–Friday, 10 a.m.–6 p.m. Visitors must sign in by 3:30 p.m.

Cashier Hours: Monday–Friday, 9 a.m.–12 p.m. and 1–2 p.m.

Clothing exchanges must be made before 6 p.m.

Philadelphia Industrial Correctional Facility (PICC)

Visiting Hours: Monday–Friday, 3–6 p.m. Visitors must sign in by 5:45 p.m.

Cashier Hours: Monday–Friday, 9 a.m.–12 p.m. and 12:30–2 p.m.

Clothing exchanges must be made before 5 p.m.

Pike County Correctional Facility

Craig A. Lowe, Warden

clowe@pikepa.org

Jonathan J. Romance, Assistant Warden

jromance@pikepa.org

Robert E. McLaughlin, Assistant Warden

rmclaughlin@pikepa.org

175 Pike County Blvd

Lords Valley, PA 18428

570-775-5500

Counselor Contact Information

Theresse Mooney and Michelle Decroce

570-775-5500

Visitation

- **Contact/Non-Contact**

Visits are non-contact.

- **Visitation Schedule**

Men:

Protective Custody: Wednesday 8:30–10:30 p.m.

Classification: Tuesday 6:45–10:30 p.m.

Maximum Security: Thursday 6:45–8:45 p.m.

Restricted Housing Unit: Thursday 8:45–10:30 p.m.

General Population — Housing Units A, G:

Saturday 8:30–11:30 a.m. and 12:45–2:45 p.m.

Sunday 8:30–11:30 a.m.

General Population Housing Units H, K:

Saturday and Sunday 6:45–10:30 p.m.

General Population Housing Unit C:

Sunday 12:45–2:45 p.m.

Monday 6:45–10:30 p.m.

Thanksgiving and Christmas — Segregated: 8:30–10:45 p.m.; Protective Custody: 4–5 p.m.; General Population: 9:30–11:45 a.m. and 12:30–1:45 p.m.; Housing Unit C: 8:30–9:30 a.m.; Classification: 1:45–2:45 p.m.

Women:

Segregated: Wednesday 6:45–8:30 p.m.

Protective Custody: Wednesday: 4–5 p.m.

General Population: Friday 8:30–11:30 a.m., 12:45–2:45 p.m., 6:45–10:30 p.m.

Thanksgiving and Christmas — 5–6 p.m. and 6:30–8:30 p.m.

- **Frequency/Number of Visits**

Visitation is limited to one half-hour. Two visitors are allowed to split the visit (15 minutes each). No more than two visitors are permitted. Visitors are not permitted to switch chairs or phones to speak to another inmate. Extended visits can be requested through the visitation officer.

- **Documentation Required**

Photo ID such as a driver's license is required. Birth certificates are required for anyone under 17, who must be accompanied by a parent or legal guardian.

- **Dress Code**

Facility visitors must be dressed appropriately. Excessively tight or revealing garments are not allowed. Jackets, coats, and other outerwear are not permitted in the visitation room.

- **Visitation Exceptions for Professionals**

None.

- **Nuances/Tips/Other Important Information**

- For additional information on visitation, see the information sheet available at <https://www.pikepa.org/corrections/Visitor%20Information%20Sheet%20-%20English.pdf> (English) and <http://www.pikepa.org/corrections/Visitor%20Information%20Sheet%20-%20Spanish.pdf> (Spanish).
- Cellphones are not permitted in the facility and must be secured in your vehicle.

Communication

Mail

All mail is subject to inspection; if the mail does not pass inspection it will not be given to the inmate, and the mail will be sent back to sender.

All incoming mail shall be addressed as follows:

Inmate's Name
Pike County Correctional Facility
175 Pike County Blvd.
Lords Valley, PA 18428

Telephone

Families may deposit funds into inmate telephone accounts through the lobby kiosk, online at <https://www.connectnetwork.com/portal?action=FACILITYPAGES&siteID=106>, or by calling JPay at 800-574-5729.

Digital Communication

Inmates are available by phone for hearings outside of Pike County. For all hearings in Pike County, contact the sheriff's department to arrange for transport to the hearing.

Reentry

See services below.

Treatment Classification/Assessment

Inmates are placed into the Classification Unit during the intake process to determine where they will be housed. This process includes an inmate interview and medical and risk assessments.

Women are classified as Classification, General Population, Protective Custody and Segregated.

Men are classified as Classification, General Population, Maximum Security, Protective Custody and Restricted Housing.

Services Available

- Visual enlightenment therapy.
- Domestic violence and sexual assault.
- Financial awareness.
- Self-help.
- Relapse prevention.
- Women recovery program.
- H.O.P.E. (Helping Offenders Promote Excellence).
- Computer-based G.E.D. testing.
- A.R.R.O.W. (Actively Reducing Recidivism Opens Windows)
- C.O.R.E (Correctional Offenders Reintegrating Effectively)

For any additional information not included on this form or any of the county appendices, visit the Pike County Jail website at: www.pikepa.org/correctional.html

Potter County Jail

Glenn C. Drake, Sheriff/Jail Warden

pcsheriff@pottercountypa.net

Angela Milford, Deputy Warden

amilford@pottercountypa.net

102 E. 2nd Street

Coudersport, PA 16915

Phone: 814-274-9730

Fax: 814-274-4225

Counselor Contact Information

A counselor is only in once a week

Visitation

- **Contact/Non-Contact**

Visits are non-contact.

- **Visitation Schedule**

- Tuesdays: 2:15–4:15 p.m. and 7:15–9:15 p.m.

Sundays: 9:15–11:15 a.m., 2:15–4:15 p.m. and 7:15–9:15 p.m.

- Fifteen-minute visits are allowed; if the visiting party is coming from an hour or more away and can provide verification, a half-hour visit may be permitted.

- **Frequency/Number of Visits**

N/A.

- **Documentation Required**

Anyone visiting under the age of 18 must have a parent or guardian present.

- **Dress Code**

N/A.

- **Visitation Exceptions for Professionals**

N/A.

- **Nuances/Tips/Other Important Information**

- Money sent to the jail for an inmate to use in commissary must be in the form of a check or money order made payable to the Potter County Jail.

Communication

Mail

Incoming mail must have a complete address and return address on the envelope. No perfume or pictures on the envelope.

Mail coming into inmates is thoroughly checked. When sending mail, please use common sense; no money, contraband or other unauthorized materials will be accepted. If the mail is marked “legal mail,” it will be opened in the presence of the inmate.

Inmates are allowed two stamped envelopes per week, four pieces of paper and a pencil.

Telephone

The telephone is turned on at 7 a.m. and turned off at 9:45 p.m. Incoming calls to inmates are not accepted; all outgoing calls from inmates are limited to 10 minutes and must be made collect. Phones are turned on every day of the week.

Digital Communication

No digital communication is available.

Reentry

All reentry plans or “life plans” must be approved by the judge. The inmate’s attorney must petition the judge to review the plan. The counselor can help in limited ways with housing and possible transportation upon release.

“Work release” is a privilege and not a right. It must be court-ordered by the judge at sentencing. Work release is approved or unapproved by the warden and deputy warden and is evaluated on a case-by-case basis.

Treatment Classification/Assessment

There is no formal treatment classification and assessment policy.

Services Available

- Drug and alcohol treatment.
- Narcotics Anonymous and Alcoholics Anonymous groups from the outside come in once per week.

For any additional information not included on this form or any of the county appendices, visit the Potter County website at: <http://www.pottercountypa.net/post.php?pid=18>

Schuylkill County Prison

Eugene Berdanier, Warden
230 Sanderson Street
Pottsville, PA 17901
(570) 628-1450

Counselor Contact Information

N/A

Visitation

- **Contact/Non-contact**

Visits are non-contact.

- **Visitation Schedule**

- Visitation days correspond with the block (section) where the prisoner is located.
- Inmates must list each visitor's full name to the jail before any visit. The visitors' information will be kept in the inmate's approved visitor log. Any visitor who arrives late or who is not an approved visitor will not be allowed to visit.
- Minors under 18 are not permitted to visit unless accompanied by a parent or caseworker. Only children of the inmate will be permitted to visit, and they must bring a birth certificate with the inmate's name on it.

- **Frequency/Number of Visits**

- Visits are one half-hour, and inmates are allowed two visits per week.

- People who are not allowed to visit inmates at the Schuylkill County Prison are: anyone who is on parole, who is out on bail, who was an inmate at the prison in the last year, who is a co-defendant of the prisoner or who has a protection from abuse order (PFA), and a victim of the prisoner.

- **Documentation Required**

Visitors must provide a current state issued photo identification.

- **Dress Code**

Prison staff will prohibit a visitor with inappropriate attire. The following are not permitted: low-cut shirts, see-through attire and steel-toed shoes.

- **Visitation Exceptions for Professionals**

None.

- **Nuances/Tips/Other Important Information**

- Children who visiting a parent do not need to prearrange the visit, but they must be accompanied by a parent or guardian and must have a birth certificate listing the inmate as a parent. If the child is in the custody of the Schuylkill County Children and Youth Services, the agency will call the prison to arrange a private visit.
- Although there is no maximum number of people permitted to visit in a single day, only two people are permitted to visit at any given time. Any others must wait until the previous visitors are done. Visits remain at a total of one half-hour regardless of the number of people wishing to visit.
- If the prisoner is under misconduct in the prison, they cannot receive visits until the disciplinary action is over.

Communication

Mail

All inmate mail must be mailed using the US Postal Service. Any other form of delivery will not be accepted.

The following types of mail will not be accepted: boxes, packages, padded envelopes, plastic bags or envelopes with metal. All mail will be opened, read and inspected by prison officers.

All incoming mail must be addressed as follows:

Inmate's Name
Inmate's ID Number
Schuylkill County Prison
230 Sanderson Street
Pottsville, PA, 17901

Telephone

An inmate has two options when making a phone call: They can make calls with money from their commissary account or go through the inmate telephone company.

If an inmate breaks rules at the prison, phone privileges may be reduced and/or prohibited.

Digital Communication

No digital communication at this time.

Reentry

Schuylkill County Prison's work release program is run by the adult probation/parole office. Both men and women inmates may take advantage of the work release program.

The prerelease program is also run by the adult probation/parole office and is designed to get treatment or classes for inmates once they are released.

Treatment Classification/Assessment

The Schuylkill County Prison offers various types of medical and rehabilitation treatment through the following centers, coordinated and administered through the Schuylkill County Adult Probation/Parole Office:

- Schuylkill Health
- Salvation Army, Harrisburg
- Bowling Green Rehabilitation
- Gaudenzia Outpatient-located in Pottsville
- Cogi Outpatient, Pottsville
- Pottsville Behavioral
- Madison House East, York County
- Conewago Snyder, Snyder County
- Recovery Edge, Pottsville
- Pyramid Rehabilitation, Duncansville
- White Deer Run, Allenwood
- Conewago Hummelstown, Dauphin County
- Conewago, Pottsville
- Hogar Crea, Bethlehem
- Madison House West, York County
- Pyramid, Allentown
- The Meadows, Centre County
- Danville State Hospital
- New Beginnings, Lancaster

Services Available

- Work release.
- Various types of medical/rehabilitation facilities.
- Prerelease program.
- Vocational rehabilitation.

For any additional information not included on this form or any of the county appendices, contact the Schuylkill County Prison directly at 570-628-1450.

Snyder County Prison

Shawn Cooper, Warden
600 Old Colony Road
Selinsgrove, PA 17870
570-374-7912
Fax: 570-374-7921

Counselor Contact Information

N/A

Visitation

- **Contact/Non-Contact**

No information was provided.

- **Visitation Schedule**

No information was provided.

- **Frequency/Number of Visits**

Inmates must provide information about each visitor and put the person on their visitation list before their first visit.

- **Documentation Required**

All visitors must provide photo ID (driver's license, passport, etc.).

- **Dress Code**

Visitors wearing miniskirts, extremely short shorts, see-through shirts, halter tops, shirts with profanity or violent messages or pictures will not be allowed to visit.

- **Visitation Exceptions for Professionals**

No information was provided.

- **Nuances/Tips/Other Important Information**

- Visitors must arrive on time for their visit or they will not be permitted to visit with the inmate. All visitors are subject to search when entering the prison. Tobacco products are not allowed inside the prison.

Communication

Mail

All mail must be sent using the U.S. Postal Service. No courier or other delivery service will be accepted.

Do not mail a package, envelope with padding, plastic or paper bag or an envelope containing metal parts.

All mail sent to inmates is opened, read and inspected by the jail officers, and the mail will be sent back if it is deemed inappropriate.

All incoming mail must be addressed as follows:

Inmate's Name
Inmate ID
Snyder County Prison
600 Old Colony Road
Selinsgrove, PA 17870

Telephone

Phone calls can be made using the inmate's commissary account, into which friends and relatives can deposit money.

The inmate can also make collect calls, and the person called gets charged.

Digital communications

No information was provided.

Reentry

Inmates can participate in community service projects. Nonviolent inmates can participate in the work release program.

Treatment Classification/Assessment

Programs for parenting groups, Alcoholics Anonymous, Narcotics Anonymous, life skills and anger management are available. A G.E.D. program is also available, as is mental health counseling and a prison ministry.

Services Available

- The Crochet Program gives inmates the chance to work on crocheting afghans for babies and the elderly. It is in addition to the other jobs that the inmates are expected to complete.
- Alcoholics Anonymous.
- Narcotics Anonymous.
- Anger management.
- Religious services and classes.
- G.E.D. testing.

For any additional information not included on this form or any of the county appendices, contact the Snyder County Prison directly at 570-374-7912.

Somerset County Jail

Gregory Briggs, Warden

briggsg@co.somerset.pa.us

John Caron, Deputy Warden

caronj@co.somerset.pa.us

127 East Fairview Street #100

Somerset, PA 15501

814-445-1500

Fax: 814-445-1504

Counselor Contact Information

N/A-The jail often contracts services (i.e. based on drug/alcohol issues, etc.)

Visitation

• Contact/Non-Contact

An inmate in general population is permitted non-contact visits in a relaxed setting under supervision of the assigned correction officers.

• Visitation Schedule

- Sunday, Monday, Wednesday and Thursday: 1–3:30 p.m.
Fridays: 7:30–9 p.m.
Saturdays: 9–11 a.m. and 1–3:30 p.m.
- Visitors may register from 8:30 a.m. until visiting hours end daily. Visitors may not enter the jail lobby until 8:15 a.m. After registration, visitors are asked not to return to the jail until 15 minutes before their scheduled visit.
- Visits shall be no less than 30 minutes long; longer visits may be allowed depending on the inmate's custody level and available space.
- The number of visitors allowed may be limited depending on available space. Visiting booths are limited to two adults and two children, not including infants.

• Frequency/Number of Visits

- An inmate in general population is permitted to have visits during the hours established by the facility, but no less frequently than 30 minutes per week. Visits for an inmate in administrative or disciplinary custody status will be in accordance with the inmate discipline policy.
- A list of approved visitors will be established during the initial 24-hour period and recorded on the inmate visitor card, which may contain up to 20 names.

• Documentation Required

Visitors must present a photo ID such as a driver's license or other government-issued ID, or two forms of ID both include name, date of birth, gender, height, eye color and address. A visitor without acceptable identification may be allowed to visit with the approval of the warden or a designee.

• Dress Code

No extremely short skirts, dresses, shorts, halter tops, see-through or transparent clothing, clothing depicting messages or images that contain reference to drugs or alcohol or anything that appears to be gang related.

• Visitation Exceptions for Professionals

Any official worker may visit any day, including Sunday, between 9 a.m. and 5 p.m., but not at any other time except with the permission of the warden or a designee. Official visitors and their employees may interview the inmate in their cell or room unless it is unsafe to do so.

• Nuances/Tips/Other Important Information

- All minor children must be accompanied by a parent or legal guardian, county children and youth services agency staff or an adult approved by the parent or legal guardian.
- Visiting more than one inmate is not permitted without the approval of the warden or designee. No person may be on more than one inmate's visiting list unless they are part of the immediate family of more than one inmate or have special permission.
- If an inmate is due in court, the Somerset County Jail is contacted and given the date and time of the hearing. Sheriff's deputies will transport the inmate or inmates to the court hearing.

- For more visitation rules and policies, read the Policy Statement at http://www.co.somerset.pa.us/files/jail_files/Policy%20Statement%20Visiting.pdf

Communication

Mail

Inmates may purchase envelopes through the commissary, and the jail provides one free envelope a week to indigent inmates.

All incoming mail shall be addressed as follows:

Inmate's Name
127 East Fairview Street #100
Somerset, PA 15501

Telephone

Inmates in the general population can make an unlimited number of phone calls. Calling hours are 1–10:30 p.m., excepting meals, headcounts, etc.

Inmate calls can be made collect or family can deposit money into their prison account online or through the lobby kiosk. Do not send cash through the mail.

In the event of a serious emergency involving an inmate's family member, Warden Greg Briggs should be contacted at 814-445-1606.

Digital Communication

No digital communication is available.

Reentry

The probation officer talks with inmates before they are released to help them with reentry. A forensic peer support class provides individual prerelease mentoring and reentry planning, covering topics such as drug and alcohol recovery, modeling recovery success, self-help or 12-step plans, mental health and addictions treatment and relationship building. Aftercare medication is provided through Peerstar.

Inmates may complete community service hours while incarcerated.

Treatment Classification/Assessment

When an inmate is placed into the jail, within an hour they complete the intake process and are placed in one of the following units: general population, sexual offenders, security and work release.

Services Available

Treatment services are offered to provide support resources, problem solving and conflict resolution to assist inmates in making appropriate choices and decisions, including:

- Drug and alcohol services.
- Forensic peer support services.
- Inmate work.
- Educational services.
- Religious services.
- Counseling services.
- Prepared reentry.
- Alcoholics Anonymous.

An inmate who receives a misconduct and is placed on prehearing disciplinary custody or who is already on disciplinary custody status is not permitted to attend a program unless authorized by the warden, except for one religious service per week. Inmates who receive a unit action that results in cell or bunk confinement are permitted to attend educational programs and one formal religious service per week.

For any additional information not included on this form or any of the county appendices, visit the Somerset County Jail website at: <http://www.co.somerset.pa.us/department.asp?deptnum=154>

Sullivan County

Sullivan County does not have a county jail. All inmates are housed at:

Columbia County Prison

721 Iron St.

Bloomsburg, PA 17815

570-784-4815

For more information, please contact the Columbia County Prison case manager, Wendy Kimillocci or refer to the [Columbia County Prison](#) entry.

Susquehanna County Correctional Facility

Mark Shelp, Warden

mshelp@susqco.com

Joshua Weller, Deputy Warden

jweller@susqco.com

Lisa Holley, Deputy Warden

holley@susqco.com

137 Ellsworth Drive

Montrose, PA 18801

570-278-7166

Counselor Contact Information

Counselors are at the facility three times a week.

Visitation

• Contact/Non-Contact

- Visits are held through glass.
- Contact visits are allowed only during December, with children or a spouse. The inmate must show good behavior, and charges against them play a role in deciding whether the contact visit is approved.

• Visitation Schedule

- Visiting hours vary according to cellblocks. Weekly hours for each cellblock are available online at: <http://susqco.com/law-enforcement/county-jail/inmate-visitation/>
- Inmates are responsible for notifying family and friends of their scheduled visiting times.
- The Inmate shall submit a list of up to eight individuals they approve for visitation. Visitors on this list must be 18 years of age or older, unless they are a legal spouse. Visitors cannot be a codefendant or victim. Children do not have to be on the visitation list, but they must be accompanied by a guardian.

• Frequency/Number of Visits

No more than two visitors are allowed in the visitation room at any given time.

• Documentation Required

Every visitor must provide acceptable photo ID and are required to sign in, providing their name, address and relationship to the inmate.

• Dress Code

Visitors must be properly attired. Men are expected to wear a presentable shirt. Women are expected to wear an appropriate blouse. No halter, tube or similar tops are permitted. No high, cut-off shorts are permitted. All persons, including children, are required to wear shoes.

• Visitation Exceptions for Professionals

The children and youth agency is allowed to bring children to the facility for a contact visit with a parent, supervised by the caseworker. These visits are approved on a case-by-case basis.

• Nuances/Tips/Other Important Information

- Full visitation policies and procedures are online at <http://susqco.com/law-enforcement/county-jail/inmate-visitation/>.

Communication

Mail

All mail must be sent via U.S. Postal Service. No other type of delivery is permitted.

Do not send a box, padded envelope, plastic bag or an envelope with metal in it.

All mail sent to inmates is opened, read and examined by the jail administration. Mail will be returned to the person who mailed it if the jail decides it is inappropriate.

Mail must be addressed as follows:

Inmate's Name, Block, and Cell Number
Susquehanna County Correctional Facility
137 Ellsworth Drive
Montrouse, PA 18801

Complete mail policies and procedures are online at <http://susqco.com/law-enforcement/county-jail/inmate-mail/>.

Telephone

Each inmate is allowed one call when they arrive at the facility.

Inmates are permitted to place three phone numbers on their commissary account that will be direct debit calls as long as they have money on their account. Family or friends may set up an account at www.offenderconnect.com. All other outgoing calls must be collect. An inmate may use the cellblock phone free of charge to contact their attorney. No limit is placed on how often an inmate can use the phone. If an inmate is disciplined for an infraction, phone privileges could be reduced or totally denied.

Digital communications

No information was provided.

Reentry

Inmates are offered assistance with resumes and inpatient rehabilitation is provided for eligible inmates. Inmates who are on probation must have a home plan approved by probation.

Treatment Classification/Assessment Policies

No information was provided.

Services Available

- Parenting classes for women inmates. Parenting classes are offered to male inmates on a case-by-case basis.
- Employment skills.
- Alcoholics Anonymous.
- Anger management.
- Drug and alcohol treatment.
- Group Bible studies with several rotating churches.
- Mental health counseling.
- GED.
- Creative wellness for women inmates only.
- Employment on a case-by-case basis for males.
- Job training.
- Alcoholics Anonymous.

For any additional information not included on this form or any of the county appendices, visit the Susquehanna County Correctional Facility website at: <http://susqco.com/law-enforcement/county-jail/>

Tioga County Prison

Terry Browning, Warden

tbrowning@tiogacountypa.us

Erik Coolidge, Deputy Warden

ecoolidge@tiogacountypa.us

1768 Shumway Hill Road

Wellsboro, PA 16901

570-724-5911

Counselor Contact Information

Leigh Owlet and Mark Clark

Contracted through CONCERN

1-877-724-7142

Visitation

• Contact/Non-Contact

- Contact visits with children under the age of 18 are permitted in the multipurpose room. Contact visits are scheduled by the Warden and may fall on any day of the week.
- All incarcerated parents are encouraged to make contact visitation requests with their children.

• Visitation Schedule

Sundays: 9 a.m.-12 p.m., 2 p.m.-5 p.m. and 7 p.m.-9 p.m.

Tuesdays and Thursdays: 9 a.m.–12 p.m. and 7–9 p.m.

• Frequency/Number of Visits

- Each inmate is permitted one 30-minute visit per visitation day. Two visitors may visit together.
- If an inmate is found guilty of misconduct, that inmate will only receive one visit while in the restricted housing unit. Shift sergeants, the deputy warden or the warden may approve additional visits based on the inmate's needs, such as serious injury of family member, death in family and birth of child. The inmate may also apply for a furlough to attend births, visit hospitalized family members or attend family funerals.

• Documentation Required

- All visitors are required to register in the lobby and present photo ID that includes valid address of residence (e.g., valid state driver's license, public assistance card, military ID, PA liquor control board card, passport or visa or PA state ID card).
- Each visitor must be on the inmate's preapproved visitation list. The inmate may update the list once a month, at least three days before the first visitation day of the month, with up to eight visitors.

• Dress Code

Please use good judgment and discretion in dress and behavior so as not to embarrass others in the visiting room.

• Visitation Exceptions for Professionals

None.

• Nuances/Tips/Other Important Information

- More visitation policies and procedures are online at:
<http://www.tiogacountypa.us/Departments/Prison/Pages/Information.aspx>

Communication

Mail

All incoming mail must be addressed as follows:

Inmate's Name

Tioga County Prison

1768 Shumway Hill Road

Wellsboro, PA 16901

Telephone

Inmates are permitted to use the cell block phones from 7 a.m.–11 p.m.

Inmates who are indigent can request a free health-and-welfare phone call to family members.

Phone cards are available for inmates to purchase for \$20.00.

Digital Communication

No digital communication is available.

Reentry

Reentry programs offered for inmates are educational programs, employment searches, drug and alcohol programs as needed and Career Link visits.

Treatment Classification/Assessment

Classification is normally completed in three days. There are no visits from the classification block. All inmates are assessed and classified by a variety of factors, including:

- Initial interview (risk assessment form)
- Evaluations
- Past institutional records
- Other valuable relevant data (extraordinary circumstances)
- Medical or physical status
- Criminal charges

Programs can be requested after the inmate's classification is completed. All inmates are permitted to enter programs. Out-of-institution programs must be ordered by the sentencing judge; inmates must remain free of misconduct for all out-of-institution programs.

Services Available

- Parenting classes: All incarcerated parents are encouraged to enroll in the parenting classes. Classes are offered two days a week.
- GED Programs: Inmates may request GED study materials, practice tests and testing at Mansfield University.
- Job search: Inmates may request Career Link visits, job search and applications.
- BLAST for high school education non-high school graduate.
- Drug and alcohol, offered through Harbor Counseling Group.
- Sexual offender group sessions and one-on-one, including Prison Rape Elimination Act counseling for sexual offenders (and victims).
- Anger management, offered as one-on-one sessions. Men Overcoming Violence (MOV counseling) offered by Bud Vorhees.

For any additional information not included on this form or any of the county appendices, visit the Tioga County Prison website at: <http://www.tiogacountypa.us/Departments/Prison/Pages/TiogaCountyPrison.aspx>

Union County Jail

Douglas Shaffer, Warden

dshaffer@unionco.org

Jamie Cutchall, Lieutenant

Margaret Oberlin, Administrative Assistant

moberlin@unionco.org

103 S. Second Street

Lewisburg, PA 17837

570-524-8711

Fax: 570-524-8713

Counselor Contact Information

N/A

Visitation

○ Contact/Non-Contact

- Prison visits on the main side of the prison are non-contact with a glass barrier between visitor and inmate. Communication is by telephone.
- Contact visits are permitted for prisoners on the work-release side of the prison.

○ Visitation Schedule

- On the main side of the prison, visitation is Monday through Friday, 8:30–11:30 a.m. and 12:30–4:30 p.m. Visits are a minimum of 30 minutes.
- Work-release visitation is on Wednesday 6–8 p.m. and on Saturday 8:30–11:30 a.m.

○ Frequency/Number of Visits

- All visitors are allowed two 30-minute (minimum) visits per week.
- Visiting is limited to immediate family: mother, father, brother, sister, spouse or significant other children, grandparents, and in some cases stepchildren.

○ Documentation Required

- Any person visiting the prison must present a valid photo ID, with the exception of children under the age of 16.
- All visitors must be approved by the deputy warden or lieutenant.

○ Dress Code

No info provided.

○ Visitation Exceptions for Professionals

No info provided.

○ Nuances/Tips/Other Important Information

- No food or drinks are allowed during a visit.
- If an argument occurs during the visitation, the visit will be terminated. It is the warden's decision whether to permit that individual return for a future visit.
- All children must behave while visiting; this is the responsibility of the parent or guardian accompanying the minor.
- Prisoners are permitted certain items at visitation, which visitors may bring during a visit to give to an inmate at the Union County Jail:
 - Five pairs of underwear (boxers or briefs).
 - Five T-shirts (no pockets, writing, or pictures).
 - Five pair of socks.
 - Two long-sleeved sweatshirts (no hoods, pockets, or zippers, and solid color only with no writing or pictures).
 - Ten photographs (no Polaroids).
 - One wedding band.
 - One religious medal, small chain (no larger than a half-dollar).
 - Cash or money orders are accepted. No exceptions.

Communication

Mail

All mail will be inspected, and mail that does not pass inspection will not be given to the inmates and will be returned to sender.

All incoming mail must be addressed as follows:

Inmate's Name
Union County Prison
103 S. Second Street
Lewisburg, PA 17837

Telephone

The only telephone system available to inmates at the Union County Prison is owned by Securus Technologies. Anyone who wants to receive collect calls from an inmate must first establish an account with Securus Technologies, which may be reached toll-free at 1-800-844-6591 to create an account.

Inmates may also opt to purchase phone cards from the Union County Jail. Phone cards cost \$10 each, plus an additional 6 percent sales tax.

All phone calls are monitored, and a recorded statement will remind you of this policy when you receive a phone call from an inmate. If you do not wish to receive phone calls from an inmate, you can call the Union County Jail at 570-524-8711 and request to have your number blocked.

Digital Communication

No info provided.

Reentry

Inmates at the Union County Jail are given various jobs while incarcerated. Jobs can range from working in the kitchen to doing the laundry.

Treatment Classification/Assessment

The Union County Jail cannot always provide individual sessions to help inmates, but do provide group sessions.

Services Available

- Alcoholics Anonymous.
- Narcotics Anonymous.
- Anger management.
- Prison ministry.
- G.E.D. tutoring and testing.

For any additional information not included on this form or any of the county appendices, visit the Union County Jail website at: <http://www.unioncountypa.org/departments/jail/county-jail/page.aspx?id=1347>

Venango County Prison

Jeffrey J. Ruditis, Warden
Kelly W. McKenzie, Chief Deputy Warden
vcprison@co.venango.pa.us

1186 Elk Street
Franklin, PA 16323
814-432-9629
Fax: 814-432-9653

Counselor Contact Information

N/A

Visitation

• Contact/Non-Contact

The Prison has a child contact visitation room. Visitation is interactive and approximately one hour. To set up visitation, call 814-432-9635

• Visitation Schedule

Visitation at the Venango County Prison is Monday through Saturday, and each housing unit is scheduled a particular night and time. Times for visitation are approximate and may be delayed due to prison operations. Persons who were incarcerated in Venango County Prison within a year will be denied visitation.

Monday: A Block – 6-8:30 p.m.

Tuesday: B Block – 6-8:30 p.m.

Wednesday: F Block — 6-8 p.m.

Thursday: C Block — 6-7:30 p.m.

Friday: Work Release — 6-8 p.m.

Saturday: W Block — 6-7:30 p.m.

• Frequency/Number of Visits

- Visitation registration calls begin at 1:00 p.m.
- A maximum of five visitors are permitted per time slot. Visitors are not permitted to wait on prison property. Failure to show up at the designated time will result in you being denied a visit for that evening. The officer in charge shall settle any questions or arguments; their decisions are final.

• Documentation Required

Photo identification is required for all visitors over the age of 18.

• Dress Code

No information was provided.

• Visitation Exceptions for Professionals

No information was provided.

• Nuances/Tips/Other Important Information

- A parent or legal guardian must accompany anyone under 18. Children must be kept under control at all times. If they are not, the visit will be discontinued and further visitation privileges may be denied.
- Smoking, eating or drinking while on the Venango County Prison's property is prohibited and may be grounds for removal or denial of visitation privileges.
- Anyone possessing contraband while on prison property will have their visitation privileges revoked and criminal charges will be filed. Electronic devices, video recorders, cell phones, tape recorders, paper clips, staples, chewing gum and tobacco, etc. are prohibited and considered contraband.
- Money is not accepted during visitation by any officer. A kiosk in the lobby area can be used to place money on an inmate's account. Deposits may be made to an inmate's account at www.jailatm.com. Funds may be placed in either the inmate's commissary account or phone account.
- Money may also be sent to an inmate through JPay, which allows people to send money to an inmate's online account by using a Discover, Visa or MasterCard credit card or debit card. When released from VCP, a check will be mailed to the former inmate for any money remaining in his account.

Communication

Mail

Inmates can receive mail sent by the U.S. Postal service. The mail cannot include cash, newspaper clippings or photocopies. All mail is searched for unauthorized items before being given to the inmate. Correspondence cannot be dropped off; it must go through the mail. All incoming mail must be addressed as follows:

Inmate's Name
Venango County Prison
1186 Elk Street
Franklin, PA 16323

Telephone

Inmates fill out a list of people they wish to be able to call. The numbers are recorded in a computer, and when an inmate makes a call, they enter their PIN, and the person receiving the call has to agree to accept it.

The phone system does not allow any incoming calls or three-way calls. If you do not want an inmate to call you, you can contact the prison and request that your phone number be blocked. Call 800-844-6591 for more information about cost and ability to receive a call from an inmate.

In the event of a death or illness of an inmate's family member, call the prison at 814-432-9629. Please have the following information ready: inmate's name; name of afflicted or deceased and their relationship to the inmate; and physician, hospital or funeral home. The inmate's attorney must petition the sentencing judge for permission to attend funeral or graveside services. The Venango County sheriff performs inmate transport; fees for transporting apply.

Digital Communication

No digital communication is available.

Reentry

The prison Pre-Release Advisory Board assists in deciding on when and how inmates are paroled.

The prison has a work release program so inmates can keep their jobs while in the prison as long as they meet certain criteria. The prison verifies the inmate's job and hours, and the inmate must have insurance and transportation to and from work. When the inmate leaves the prison, they are given enough time to get to their work place and return; inmates are not allowed to go anywhere else without permission from the prison. Work release inmates are randomly drug tested, and any positive test is reason for removal from the program.

Treatment Classification/Assessment

The Venango County Prison cannot always provide individual sessions to help inmates with substance abuse issues, but do provide group sessions so that they can get some help if they so choose.

Services Available

- Alcoholics Anonymous and Narcotics Anonymous.
- Anger and stress management.
- Community service programming.
- Drug and alcohol education.
- G.E.D. programs.
- Juvenile education and special education.
- Mental health counseling.
- Parenting and life skills.
- Women's support group.
- Prison ministry.
- 24/7 Dad.

For any additional information not included on this form or any of the county appendices, visit the Venango County Prison website at: http://www.co.venango.pa.us/index.php?option=com_content&view=article&id=76&Itemid=131

Warren County Prison

Jon Collins, Warden

jcollins@warren-county.net

Rusty Barr, Deputy Warden

rbarr@warren-county.net

407 Market St.

Warren, PA 16365

814-723-2486

Counselor Contact Information

Laura McDunn, Correctional Counselor

Ryan Arthur, Work Release Coordinator

Visitation

• Contact/Non-Contact

Visitation is non-contact.

Visitation Schedule

Visitation is determined by inmate cell assignment.

• Frequency/Number of Visits

Only two visitors per inmate are allowed in the visitation room at a time. No visitors under 18 are allowed unless a child, stepchild or grandchild of the inmate. Children must be accompanied by a parent or guardian. Small children must be directly supervised by their parent or guardian at all times.

• Documentation Required

Visitors must produce photo identification with their completed visitor's form before each visit — no exceptions.

• Dress Code

No halter tops, half-shirts, tube tops, short shorts, micro or mini skirts, fishnet stockings, see-through blouses. All blouses, shirts and tops must extend to or below the belt line.

• Visitation Exceptions for Professionals

Can be scheduled with Warren County Prison Staff.

• Nuances/Tips/Other Important Information

- All visitors must sign in before the scheduled visiting time. Visitors showing up late without prior approval will be denied.
- No abuse or foul language allowed; if this occurs, the visitor will be asked to leave the premises.
- Visits may be terminated and visitors may be directed to leave the building at any time. During scheduled visiting times, visitors are permitted in the lobby 10 minutes before the start of the visit and are to depart when it's over unless a visitor requires assistance from prison or sheriff's staff.
- Visitors are not to possess any weapons, photography or video-recording devices, medications or drugs, cellphones, tobacco, food or drinks while in the visiting area. Any visitor may be searched for just cause.
- Visits will be denied to anyone who has been incarcerated in the Warren County Prison within the past year. Any violation of visiting rules may result in temporary or permanent termination of visiting privileges.

Communication

Mail

Any mail coming into the prison with an incomplete or no return address will be returned to the sender or disposed of. All mail is opened and inspected for contraband. All legal mail from elected officials, attorneys and officers of the court will be opened and inspected for contraband in the inmate's presence.

No cash, personal checks or money orders will be accepted through the mail. You are not permitted to mail stamps or envelopes. Warren County Prison does not accept COD or "postage due" mail.

Magazines, newspapers, periodicals, books and letters may be restricted or limited if the material: is a security concern; contains instructions for the manufacture of explosives, drugs or other unlawful substances or devices; deals with escape or disappearing; advocates violence in general or within the institution; advocates racial, religious or national hatred; is contrary to legitimate penological interests; contains sexually explicit material or photographs; contains

stickers, postage stamps or pre-paid stamped envelopes, Polaroid pictures, musical devices, metal objects, hard substances, food or any other item that is not in pictorial form; contains anything that would have to be destroyed to be properly screened; contains oversized objects; contains third party correspondence; is not received from a publisher or distributor; or contains anything deemed unacceptable by the deputy warden or his designee.

All incoming mail should be addressed as follows:

Inmate's Name
WARREN COUNTY PRISON
407 Market St.
Warren, PA 16365

Telephone

Telephones are available in each of the housing unit dayrooms. Access to these telephones is during dayroom free periods except during meal times and head counts. Access may be restricted for those who are in some form of segregation.

If an inmate is trying to call collect, you may need to set up billing arrangements before you can accept that call. The Warren County Prison now offers Jail Voicemail, the fastest way for you to leave a personal message for your incarcerated family member or friend. Just call 814-230-3101 and listen to the options to leave the message.

Digital Communications

No digital communication is available.

Reentry

As of August 2013, a formal re-entry coalition has not been identified for Warren County Prison. Although there is no formal re-entry treatment/classification policy, the prison does schedule post release appointments for inmates currently involved in Mental Health Treatment, D&A Treatment, and Sexual Offenders Treatment.

Treatment Classification/Assessment

Warren County Prison has various separate housing units: Minimum, Medium, Maximum and PC. All of these are determined by the Intake Department based on why the inmate is incarcerated

Services Available

- **Administrative Reporting Program** — Also known as “Call Track Supervision.” Offenders monitored administratively are required to call a toll-free number at designated times and answer a series of prerecorded questions. If any negative answers are received, the department receives a written notification. Interstate and intercounty transfer cases also participate in this program.
- **Alternative Sentencing Program** — Offenders who are required to receive a jail sentence and who have a drug and alcohol problem are eligible for this program. They are initially evaluated to determine the appropriate type of treatment.
- **Community Service Program** — Typical examples of community service assignments include litter pick-up and cemetery grounds maintenance.
- **Driving Under The Influence Classes** — All offenders either convicted of or in pretrial diversion for a DUI offense in Warren County attend the Alcohol Highway Safety School, with the exception of offenders who are sentenced to a state correctional institution.
- **Electronic Monitoring and House Arrest Program** — Two types of electronic monitoring are used: standard, where offenders may come and go from their residences at set times, and global positioning system passive. The department also uses the SCRAM alcohol monitoring system on some house arrest clients.
- **Sex Offender Supervision** — This program provides proactive supervision and treatment of convicted sex offenders to prevent recidivism. All sex offenders are mandated to attend outpatient counseling at Warren County Human Services.

Warren County Prison does not currently maintain a website.

Washington County Correctional Facility

Edward Strawn, Warden

strawne@co.washington.pa.us

Christopher Cain, Deputy Warden

cainchris@co.washington.pa.us

100 W. Cherry Ave.

Washington, PA 15301

724-228-6845

Fax: 724-250-6506

Counselor Contact Information

Laura Radcliffe

radclifl@co.washington.pa.us

724-228-6845

Visitation

• Contact/Non-Contact

- The jail has a family friendly visitation room that can be used for contact visits between the child and parent.
- Visits are coordinated between a county children and youth agency supervisor and the jail. The jail requires a court order stipulating the visitation, then the jail schedules the day and time. Once the day and time is established, it becomes the parent's standard day/time to visit their child(ren), and a schedule is sent to all parties. Visits occur one at a time so there are not multiple families in the visitation room.

• Visitation Schedule

- Visiting hours are Monday through Friday, 9–11:30 a.m., 2:30–4:30 p.m., and 6–8 p.m. The Facility is closed for visitation on all county holidays and weekends.
- All visitors must arrive before 11 a.m., 4 p.m. and 7:30 p.m. to ensure that you receive the half-hour visit.

• Frequency/Number of Visits

Inmates may receive two 30-minute visits per week. These may be combined into one 60-minute visit at the inmate's request and the discretion of the officer and visitor receptionist.

• Documentation Required

- In order to have visitors, inmates have to list the name and date of birth of each visitor to the jail in advance of the visit. Visitors' names will be put in the log as an authorized visitor.
- Each visitor over the age of 16 is required to provide acceptable photo identification: driver's license, Department of Transportation ID or other photo government identification. NO EXCEPTIONS.
- Any visitor not on the visitation list will not be allowed to visit the inmate.

• Dress Code

Visitors may not wear a hat or cover their head while in the facility. They also may not have a hat or any type of head covering in their possession while in the facility.

• Visitation Exceptions for Professionals

No information was provided.

• Nuances/Tips/Other Important Information

- Any visitor under the age of 18 must be accompanied by their parent or legal guardian. The child must be kept with the parent at all times, no further than an arm's length away. The child must remain seated and under control at all times. If the child is running around, is not in reach of the parent or becomes disruptive at any time, the visitor will be required to leave the Facility.
- The Washington County Correctional Facility visitation procedures frequently change, so make sure that you visit the official jail site before you try to visit an inmate: <http://www.co.washington.pa.us/index.aspx?NID=121>

Communication

Mail

All correspondence addressed to inmates must be sent by U.S. Postal Service mail. Correspondence sent by other courier or delivery services will be refused.

All mail sent to an inmate is opened, examined and may be read by designated staff if necessary.

Address mail as follows:

Inmate's Last Name, First Name - Pod
Washington County Correctional Facility
100 West Cherry Avenue
Washington, PA 15301

For more information about sending mail to inmates, visit <http://www.co.washington.pa.us/FAQ.aspx?QID=104>.

Telephone

Inmates are permitted to make phone calls throughout the day. It is the responsibility of the called person to set up an account with GTL so they may receive calls.

Phone calls made in jail are much more expensive than phone calls made outside of jail. There are restrictions on when phone calls can be made, the allowed length of phone calls and how often calls can be made.

Inmates cannot receive incoming calls for any reason.

Digital communication

Digital communication is available for court purposes only. The agency caseworker should contact the Facility as much in advance as possible with the date and time of the hearing to assure it can make the inmate available for the hearing.

Reentry

The Washington Communities Forensic Liaison conducts reentry planning for inmates with mental health needs. It helps link individuals to appropriate services in the community and often uses an eight-bed crisis stabilization unit as a step-down from incarceration. Individuals released to the crisis stabilization unit (approximately 95 percent of the forensic liaison caseload) typically receive seven days of aftercare medication.

Individuals who do not receive forensic liaison services typically do not receive aftercare medication from the jail.

Work release is permitted for inmates who are granted an alternative sentence and acts as a prerelease program that enables inmates to begin paying their fines, costs, restitutions and court ordered payments while still incarcerated under the supervision of the correctional facility.

Treatment Classification and Assessment

All prisoners are classified according to their security and program support needs and are assigned within 48 hours of admission. Classification is reviewed periodically.

Services Available

- Adult basic education program, which includes literacy, basic education and a diploma program.
- An inmate worker program teaches inmates basic skills in food service, housekeeping and laundry while providing for the needs of the general population.
- Good News Jail and Prison Ministries.
- Full-time chaplain.
- Path Finders.
- Second Chance.
- Catholic Charities.
- Narcotics Anonymous.
- Alcoholics Anonymous.

For any additional information not included on this form or any of the county appendices, you may visit the Washington County Prison website at: <http://www.co.washington.pa.us/index.aspx?nid=115>

Wayne County Correctional Facility

Kevin Bishop, Warden

kbishop@waynecountypa.gov

John Masco, Deputy Warden

jmasco@waynecountypa.gov

44 Mid-Wayne Drive

Honesdale, PA 18431

570-253-5970, ext. 4251 or 570-253-2621

Fax: 570-253-3928

Counselor Contact Information

N/A

Visitation

• Contact/Non-Contact

If the court orders a visit, such as with children in county custody, a copy of the court order is needed and the visit will be a contact visit. The agency setting up the visit will need to contact the Records Department.

New: Video Visitation

The Wayne County Correctional Facility is now offering NetVisit (TM) Video Visitation from Lattice Incorporated. This new technology lets family and friends have video calls with inmates, without having to travel to the correctional facility. Family and friends can conduct video visitation sessions from their home (or other location outside of the correctional facility), using any personal computer with a camera, microphone, and an Internet connection. The computer will also need to have Google Chrome or Mozilla Firefox Web browsers installed, as the video visitation system works only with those Web browsers. To create an account, purchase video visitation session credits, and schedule video visitation sessions, please log on to the following website: <https://waynepa.gettingintouch.com>. Once you are on the website, please follow the instructions.

Family and friends can conduct an unlimited number of video visitation sessions each week from their home or other location outside of the correctional facility, letting you communicate with inmates as frequently as you desire. If you are on the website and have any questions, please contact Lattice's Customer Service Center at (888) 843-1972.

• Visitation Schedule

The visitation schedule is online at <http://waynecountypa.gov/wp-content/uploads/2017/03/updated-Visitation-list-2017.pdf>

• Frequency/Number of Visits

- All visitors must complete and return the Visitor Information Form at <http://waynecountypa.gov/wp-content/uploads/2013/04/NewVisitorInfoForm.pdf>.
- Immediate family (mother, father, stepparent, foster parents, siblings, spouse and children) is permitted to visit the inmate for the first 30 days while the visitor's information form is processed. All others are only permitted to visit after visitation forms are processed and approved. All visitation of immediate family will be terminated after 30 days if the application to visit is not approved.

• Documentation Required

All visitors are required to have a valid photo identification issued by a government agency prior to admission into the prison.

• Dress Code

No information was provided.

• Visitation Exceptions for Professionals

No information was provided.

• Nuances/Tips/Other Important Information

- Children under 18 may not visit unless accompanied by a responsible adult.
- No pets or other animals will be allowed into or on the grounds of the prison, and no pets are to be kept in unattended vehicles on prisons grounds. Persons requiring a service animal such as a seeing eye dog may

request special visiting accommodations. Documentation of a need for such assistance may be required to substantiate this request.

- All visitors must be approved for visiting by the Wayne County Correctional Facility prior to the visit. The prison has the right to deny visitation for any just reason. It is the responsibility of the inmate to notify their visitors of the date and time of their visit. All visitors will be admitted through the administrative offices.
- The facility provides a limited commissary, allowing items to be purchased by the inmate for their personal use. Funds must be deposited with the facility under the inmate's name to access the service. Only money orders made payable to the inmate will be accepted and received by mail. No cash or personal checks will be accepted. No payments will be accepted by hand delivery at the facility at any time. Funds will be deposited into the inmate's account by prison staff.

Communication

Mail

All mail is screened entering and leaving the facility. Inmates are only permitted fifty (50) pictures in their cell at any time. Laminated materials are not permitted in the facility and should not be sent to an inmate in the mail. No puzzle books such as crossword puzzles are allowed.

Wayne County Correctional Facility will only accept books, magazines or newspapers shipped directly from the publisher or a publisher's warehouse. No provocative reading material or hard cover books are permitted in the facility. Inmates are permitted to have six (6) book/magazines in their cell at any given time.

Inmates are not permitted to have any writing supplies, such as stamps, paper, and envelopes mailed to them at the facility. Items needed for writing are available for purchase from commissary.

Telephone

Offenders may order phone time on the housing unit phones at any time with funds placed in their commissary account. Family and friends may also choose to create a phone account. An account may be opened by calling Lattice's Customer Service Center at (888) 843-1972, use Lattice's secure website at www.gettingintouch.com, or Lattice accepts money orders mailed to Lattice Incorporated PO Box 536 Collingswood NJ 08108. Please include the inmate's name, facility, and contact number. Incoming calls for inmates are not accepted.

Digital Communications

No information was provided.

Reentry

The county does not have a formal reentry policy. Staff will assist in setting up services if they are court-ordered such as treatment or classes.

Treatment Classification/Assessment

There is no formal treatment classification process. A drug and alcohol treatment specialist comes in five times a week to work with inmates. A mental health worker is also available to make assessments.

Services Available

- Drug and alcohol treatment.
- Narcotics Anonymous.
- Alcoholics Anonymous.
- Parenting classes.
- GED classes.

For any additional information not included on this form or any of the county appendices, visit the Wayne County Correctional Facility website at: <http://co.wayne.pa.us/corrections/>

Westmoreland County Prison

John R. Walton, Warden

jwalton@co.westmoreland.pa.us

3000 S Grande Blvd
Greensburg, PA 15601
724-830-6000
Fax: 724-830-6006

Counselor Contact Information

Richard Francowic - Treatment Counselor Supervisor

Derek Enciso | Prison Units E, J

Amanda Mitchell | Prison Units K, L

Brandon Plotner | Prison Units B, F

Donald Pynos | Prison Units C, G

Cory Snyder | Prison Units H, D

Stacey Long | Prison Units A and a floater for all Units

Visitation

• Contact/Non-Contact

The caseworker and child can visit with the parent in a child-friendly visitation room equipped with toys. The inmate and child are able to interact during the visit. The prison counselor supervises the visit.

• Visitation Schedule

- Visitation times are according to housing unit. See the public information brochure at <http://www.co.westmoreland.pa.us/DocumentCenter/View/268> for the complete schedule.

• Frequency/Number of Visits

- Visitors will be permitted no more than one half-visit per session, per inmate per day. Visitors will only be permitted in for one session per inmate, per day.
- The Westmoreland County Children's Bureau (WCCB) has an MOU with the Prison which allows for one thirty minute visit between an inmate and their children under the care of WCCB every two weeks.

• Documentation Required

Valid photo ID is required. Visitors' ID cards will be scanned and stored in the prison's computer system every time they visit an inmate. Anyone refusing to have their ID scanned will not be permitted to visit.

• Dress Code

- All clothing will be neat and clean. Inappropriate clothing is prohibited, including but not limited to: dresses, skirts, or shorts more than two inches above the knee; revealing or low-cut tops; sleeveless tops; halter tops, tank tops, midriff tops; hooded clothing; hats, caps or head coverings (except those with documented religious reasons); sandals; steel-toed boots; open-toed shoes.
- Coats and heavy outerwear will be removed and not worn back to the visiting area.
- Jewelry is limited to one necklace, one set of post earrings (no hoop earrings permitted), one wedding ring set and medic alert bracelet.

• Visitation Exceptions for Professionals

No information was provided.

• Nuances/Tips/Other Important Information

- Children under 18 must be of the immediate family in order to have a special visit (one half-hour non-contact visit) with an inmate. Children ages 16 or 17 must have proper identification along with the adult accompanying them. Children under 16 are not required to possess the proper identification but must be accompanied by an adult who does. A member of the counseling staff will specify the day and time of the scheduled visit.
- Visitors must submit to search, pass the security scan and are subject to the institution's rules and regulations. Improper behavior by the visitor or inmate will result in termination of the visit. Visits may also be denied due to lack of space in the parking area, any state of emergency or any condition the shift commander deems a possible threat.
- Inmates can be located online: http://apps.co.westmoreland.pa.us/prison/PrisonInmates/Prison_inmates.asp.

- For complete visitation policies and procedures, see the public information brochure at <http://www.co.westmoreland.pa.us/DocumentCenter/View/268>.

Communication

Mail

Inmates are permitted to correspond with family, friends, government officials, etc. as long as nothing interrupts or interferes with the security of the institution. Mail correspondence with former inmates is strictly prohibited, unless the former inmate is a member of your immediate family, with prior verification and approval.

All incoming mail must be addressed as follows:

Inmate's Name and Booking Number
3000 South Grande Boulevard
Greensburg, Pa. 15601

Incoming letters and mail may not contain any type of graffiti, decorative stamps, stickers, return address labels or tape. All incoming letters must have handwritten addresses. Mail received in padded envelopes or mailers will be routed to the property officer for handling. Padded envelopes will not be distributed to inmates, nor will Polaroid-type photos. Any incoming letter of correspondence that does not meet these criteria will be rejected and may be returned to the sender or disposed of according to prison policy.

The only packages accepted are those clearly marked on the outside with "court clothes," "legal material," etc.

Unmarked packages will not be opened but will be returned to the sender. If any unauthorized items are found in a marked package, the complete package will be returned to the sender.

Inmate mail is distributed to each housing unit according to the schedule. All incoming mail is inspected for money, contraband and other unauthorized items. Contraband will be confiscated and disposed of according to the WCP policy. Contraband includes any of the following: material that encourages deviant sexual behavior or is offensive; material that encourages disruption, riots or criminal activity or disrupts normal operations; any information about manufacturing explosives, weapons or drugs or which has a strong odor; all photocopied or internet-copied material, including pictures, crossword puzzle sheets, magazine or newspaper articles.

Only valid money orders will be accepted through the mail. All incoming money orders will be placed in the inmate's personal account. All other forms of money will be rejected and the entire letter will be returned to sender or will be mailed out of the institution at the inmate's expense.

Telephone

The inmate telephone system can be used by all general population inmates, seven days a week from 8 a.m. to 9 p.m., except when meals are served or during a prison population count. All calls must be collect, pre-paid, or debit.

All calls, except legal calls to an attorney, are subject to interception, recording, monitoring and divulging. Inmates are not permitted to use another inmate's telephone ID number. Abusive, threatening or profane language and three-way calling or conference calls are prohibited. See the public information brochure for more information on telephone use: <http://www.co.westmoreland.pa.us/DocumentCenter/View/268>.

Digital Communication

WCP allows for online registration, scheduling, and video visitation (\$15 per 25-minute visit) at <https://westmorelandpa.renovosoftware.com/app>. See the brochure for more information: <http://www.co.westmoreland.pa.us/DocumentCenter/View/4843>

Reentry

N/A

Treatment Classification/Assessment

Eric Schwartz is the deputy warden of treatment, eschwart@co.westmoreland.pa.us.

Services Available

None.

For any additional information not included on this form or any of the county appendices, visit the Westmoreland County Prison website at: <http://www.co.westmoreland.pa.us/index.aspx?NID=799>

Wyoming County Correctional Facility

Kenneth Repsher, Warden

krepsher@wycopa.org

Gordon Traveny, Deputy Warden

gtraveny@wycopa.org

10 Stark Street

Tunkhannock, PA 18657

570-836-1717

Fax: 570-836-7766

Counselor Contact Information

N/A

Visitation

• Contact/Non-Contact

Contact visitation is available by court order.

• Visitation Schedule

- Visiting hours vary according to cellblocks. Check the full schedule online at <http://www.wycopa.org/Offices/CorrectionalFacility/Pages/InmateVisitation.aspx>
- The inmate has to give each visitor's name to the Facility in advance of any visit. This information will be put into a log of visitors as an authorized visit. Anyone who arrives for visitation late or who is not on the visitation list will not be able to attend visitation.
- Each visitor is required to sign in, providing their name, address and relationship to the inmate.

• Frequency/Number of Visits

No information was provided.

• Documentation Required

Each visitor has to present a valid driver's license, passport, or any acceptable government (state or federal) identification card with a photo.

• Dress Code

No information was provided.

• Visitation Exceptions for Professionals

Wyoming County Correctional Facility is a smaller facility designed to house up to 78 inmates. Warden Repsher asked that he be the contact person for any questions.

• Nuances/Tips/Other Important Information

- Money will be accepted for inmates during business hours. Only money orders will be accepted (no more than \$50.00 per inmate). Money orders can be dropped off at the Facility Monday through Friday between the hours of 9 a.m. and 4p.m., but the inmate's account will only be updated Monday through Friday between 9 a.m. and 3 p.m. (excluding holidays).

Communication

Mail

All mail must be mailed using the U.S. Postal Service, not by courier, delivery or hand-delivered. Do not send anything in a box or package, envelope with padding or insulation, plastic bag or an envelope with metal inside. All mail sent to inmates will be opened and read by the Facility administration, and the mail will be sent back to the person who mailed it if it can't be delivered.

All incoming mail shall be addressed as follows:

Inmate's Name, Block, and Cell Number
Wyoming County Correctional Facility (WCCF)
10 Stark Street
Tunkhannock, PA 18657

For more mail policies and procedures, visit

<http://www.wycopa.org/Offices/CorrectionalFacility/Pages/InmateMail.aspx>

Telephone

Incoming calls are blocked. Inmates must use a pre-paid phone card or account or make a collect call. Restrictions are placed on the number, length and frequency of calls. Phone calls for inmates under any sort of disciplinary procedure may be limited or eliminated.

General population inmates may use the phone system from 10 a.m.–2:25 p.m., 4:15 p.m.–10:25 p.m. When a Facility/cell block lockdown is announced, inmates are expected to end their phone conversation immediately. Failure to do so will result in disciplinary action.

Upon admission, new commitments will be given an Inmate Telephone Number Request Form, which must be filled out accurately and completely to have up to 10 telephone numbers added to their call list.

For more phone policies and procedures, visit

<http://www.wycopa.org/Offices/CorrectionalFacility/Pages/TelephoneSystem.aspx>

Digital Communication

Video conferencing is not available.

Reentry

Coordinated by Kenneth Repsher, warden, at 570-836-1717.

Treatment Classification/Assessment

Coordinated by Kenneth Repsher, warden, at 570-836-1717.

All inmates processed through the Facility intake area receive medical and mental health screening. Based on the clinical information collected, the inmate is sent either to the general population or to special medical housing. Medical care shall be provided to each Inmate housed at this Facility, regardless of their financial standing or account balance.

Services Available

- Drug and alcohol.
- Counseling for mental health.
- Alcoholics Anonymous.
- Narcotics Anonymous.
- Religious services.
- Behavioral ABT (A Better Day).
- G.E.D. program.

For any additional information not included on this form or any of the county appendices, visit the Wyoming County Correctional Facility website at: <http://www.wycopa.org/Offices/CorrectionalFacility/Pages/default.aspx>

York County Prison

Clair Doll, Warden

crdoll@yorkcountypa.gov

3400 Concord Road

York, PA 17402

717-840-7580

Counselor Contact Information

Treatment Team

717-840-7580

Visitation

• Contact/Non-Contact

- Contact visits with children are only allowed within the women's population.
- Visits with the male population are non-contact, through glass.

• Visitation Schedule

- The schedule, policies, and procedures for adult visitors are located at <http://yorkcountypa.gov/courts-criminal-justice/prison/visitation/adult-visitation.html>.
- The schedule, policies, and procedures for child visitors are located at <http://yorkcountypa.gov/courts-criminal-justice/prison/visitation/children-visitation.html>.

• Frequency/Number of Visits

Each inmate is allowed one children's visit per week.

• Documentation Required

- Inmates committed to the YCP must complete a visitors list identifying potential visitors. Only listed visitors will be accepted for visitation. It may take up to 24 hours for the list to be processed. Once approved, the visitor must provide valid photo identification at the time of visit: a driver's license, passport, military, permanent resident, state or school ID cards.
- Birth certificates or adoption papers must be shown for all children under 14 years old on their first visit.

• Dress Code

See the detailed dress code online at <http://yorkcountypa.gov/courts-criminal-justice/prison/visitation.html>.

• Visitation Exceptions for Professionals

- Official visitors, including but not limited to attorneys, clergy, probation or parole officers and service providers with proper identification or authorization may see inmates daily from 8:45–11:45 a.m., 1–4:30 p.m. and 6:30–10 p.m.
- For more policies and procedures for official and professional visitors, see <http://yorkcountypa.gov/courts-criminal-justice/prison/visitation/officials-visitation.html>.

• Nuances/Tips/Other Important Information

- Any professional who visits must first obtain clearance by contacting the main desk ahead of the visit, with the visit documented in the visiting computer.
- The inmate may only have visits from their natural children (verified by a birth certificate) or their adopted children (verified by adoption papers). The parents' signatures must be on the birth certificate.
- Children 13 years old and under are not allowed inside the prison except during children's visiting hours. One adult who is on the inmate's visitors list must accompany children during the visit. The accompanying adult is to assist and keep order during the children's visit. No toys, diaper bags, oversized purses or tote bags are allowed in the visiting room.
- Visitors may see a roster of inmates at <https://yorkcountypa.gov/courts-criminal-justice/prison.html>
- Additional visitation information is at <http://yorkcountypa.gov/courts-criminal-justice/prison/visitation.html>.

Communication

Mail

All incoming mail shall be addressed as follows:

Inmate's Name
Inmate ID #
York County Prison
3400 Concord Road
York, PA 17402

Detailed information about inmate mail policies and procedures is at <http://yorkcountypa.gov/courts-criminal-justice/prison/inmate-rules-and-policies/mail.html>.

Telephone

A telephone is located in each housing unit for inmate use. All calls are subject to monitoring, recording and divulging information.

All calls made by the inmates are collect calls with an automatic 20-minute time limit. Inmates are permitted a reasonable amount of outgoing phone calls per day, as long as use of the telephone is not being abused or dominated by any or group.

An account might have to be created or set up to accept collect calls from Global Tel*Link.

Digital Communication

Video visitation is available, with applicable fees for personal and professional visits. For more information:

<http://yorkcountypa.gov/courts-criminal-justice/prison/visitation/video-visitation.html>

Reentry

The treatment team works with probation and parole to come up with a reentry plan for inmates whenever possible. They can attempt to assist with housing, set up telephone interviews for recovery houses and help set up follow-up care appointments. It is possible to release the inmate with medication supplies for three days to one month.

Community Reentry Services

- Batterer's intervention.
- Career development.
- Community orientation and reentry.
- Career Link.
- Life Skills.
- Next Step.

YCP is working with Harrisburg Area Community College to provide various reentry and vocation certificate programs to inmates. For more information on reentry services, see [Appendix 67A](#).

Information about work release at YCP is at <http://yorkcountypa.gov/courts-criminal-justice/prison/work-release-policy-and-qualifying-criteria.html>.

Treatment Classification/Assessment

Treatment classification is assessed based on court orders, assessment scores and release date. Evaluations are completed after the inmate is processed by the booking officer.

Services Available

- Criminal thinking and anger management programs.
- Education programs.
- Drug and alcohol services.
- Individual risk reduction counseling.
- Parenting Solutions.
- Nutrition Links classes.

For more information, see [Appendix 67B](#).

For any additional information not included on this form or any of the county appendices, you may visit the York County Prison website at: <http://yorkcountypa.gov/courts-criminal-justice/prison.html>

Appendix 67A — York County Prison Reentry Services

- **Batterer’s Intervention** – This program is for male inmates only. Within this program, the “continuum of control,” including the institutional, physical and psychological controls that men use serves as an umbrella under which the dynamics of a violent relationship, its prevalence and causes are examined. The program provides a review of denial, victim-blaming, minimization, excuses and control tactics used by batterers as well as how they use male privilege and objectification of women.
- **Career Development** – This program is for female inmates only. The program is approximately six to eight weeks long and helps inmates find jobs, fill out applications and write resumes. Mock interviews are conducted with counselors and volunteers from businesses in the community. A prison counselor administers the program and a certificate is awarded upon completion.
- **Community Orientation and Reentry** – This program is designed to help inmates take responsibility for their careers. They learn how to fill out applications, interview successfully, write cover letters and resumes and retain jobs. This class is six weeks long and open to anyone interested. A prison counselor administers the program and a certificate is awarded upon completion.
- **Career Link** – This service is to assist inmates with creating resumes, job searches and career training. The commonwealth provides it with assistance coming from the York County CareerLink® office. The service is available to inmates participating in the work release program or when released from prison.
- **Community Reentry** – This program was prepared by the Pennsylvania Department of Corrections. Volunteers from our faith-based community facilitate this program. It is designed to help inmates focus on the life issues they should address as they prepare to return to the community. The program is six weeks long, with open enrollment and a certificate of completion. The program is available to all inmates who will eventually be released to the community.
- **Life Skills** – This program was developed by Atkins House for female offenders. Classes include self-efficacy, values and goals clarification, job search skills, budgeting, healthy eating and personal hygiene. Classes are held once a week. A certificate is awarded upon completion.
- **Next Step** – A program to assist ex-felons find meaningful employment when released from incarceration.

Appendix 67B — York County Prison Available Services

- **Criminal Thinking and Anger Management Programs** – “Thinking for a Change,” “Violence Prevention” and “Victim Awareness.”
- **Education Programs** – Adult education, basic literacy, high school program, English as a second language, general equivalency diploma (GED), heating, ventilation and air-conditioning certification, culinary program.
- **Drug and Alcohol Services** – Alcoholics Anonymous (AA), Narcotics Anonymous, Freedom Program (a 16-week program using a cognitive-behavioral approach in a therapeutic community setting), Celebrate Recovery (a faith-based, 10-week program based on AA’s twelve-step program and incorporating the eight principles of the Bible’s beatitudes).
- **Individual Risk Reduction Counseling** – This is an HIV/AIDS education and prevention program offered by Atkins House. This program teaches women how to develop and implement an HIV/AIDS risk reduction plan. The program consists of six individual sessions. A certificate is awarded upon completion.

Parenting Programs

- **Parenting Solutions** – This program is run by York County Children and Youth. It is offered to York County residents only. Inmates must have children under 18 years old. The class runs once a quarter for eight classes. A certificate of completion is furnished at the end of the program.
- **Nutrition Links Classes** – This program is for parents and primary caregivers of children under 19. Inmates learn how to provide a healthy diet by reading labels and making smart food choices. This class is five weeks long and offered three times a year. Participants must attend all sessions in order to receive a Penn State certificate of completion.

Additional Resources

While the LSI Incarceration Resource Manual is focused on sharing information specific to the county prison facilities in Pennsylvania, we recognize that there are dependent children who may have a parent confined to a state or federal prison facilities. There are many resources available to assist in case planning for parents incarcerated in these facilities. We've compiled a list of links that can help below.

- Pennsylvania Department of Corrections:
<http://www.cor.pa.gov/Pages/default.aspx>
Includes information to assist with visitation, communication with inmates.
- Pennsylvania Department of Corrections State Prison Facilities:
<http://www.cor.pa.gov/Facilities/StatePrisons/Pages/default.aspx>
A list of all state prison facilities including the address/contact information.
- Pennsylvania Department of Corrections Inmate Locator:
<http://inmatelocator.cor.pa.gov/#/>
A resource to help determine where an inmate is housed and their inmate ID number.
- Federal Inmate Locator:
<https://www.bop.gov/inmateloc/>
A resource to locate a parent who may be in federal prison.
- Office of Children & Families in the Courts
<http://www.ocfcpacourts.us/childrens-roundtable-initiative/state-roundtable-workgroupscommittees/dependent-children-of-incarcerated-parents>
Additional resources developed to help in working with children of incarcerated parents.

All information provided in the SWAN LSI Incarceration Resource Manual is provided for information purposes only. Although every reasonable effort was made to present reliable and accurate information, SWAN LSI makes no guarantees of accuracy and cannot be held liable for any outdated or incorrect information.

GLOSSARY

Administrative Custody – A status of confinement for non-disciplinary reasons that provides closer supervision, control and protection than is provided in general population.

Administrative Segregation Medical Inmate – An inmate segregated from the general population for medical reasons.

Administrative Segregation Security Inmate – An inmate segregated from the general population for security reasons.

Classified Visit – A visit that does not count as one of the inmate’s allotted visits.

Commissary - Store within a correctional facility from which inmates may purchase products such as hygiene items, snacks, writing instruments, etc.

Contact Visit – Visit in which physical contact between the inmate and visitor is permitted.

Custody level – Refers to the degree of staff supervision and control necessary to monitor the behavior of an inmate. Custody levels can range in levels.

Detainer – Refers to a request filed by a criminal justice agency with the facility in which an inmate is incarcerated, asking the facility either to hold the inmate for the agency or to notify the agency when release is imminent. Detainers are usually based on outstanding criminal charges, outstanding parole or probation violations, or additional sentences already imposed against the inmate.

Disciplinary Custody – The maximum restrictive status of confinement to which an inmate guilty of a misconduct may be committed.

DNA Detection of Sexual Violent Offenders Act – A state law that requires a blood sample be taken from inmates who have been convicted of certain sexual and violent offenses.

General Population – Inmates who are not segregated from other inmates.

Indigent Inmate – An inmate shall be deemed indigent if the combined balances of their facility account and any other accounts are \$10.00 or less at all times during the thirty days preceding the date on which the inmate submits a request to a person designated by the Facility Manager. If the inmate is physically able to work but refuses to work or has self-confined, the inmate will not be considered indigent.

Lockdown – Securing a correctional facility or unit by restricting prisoner movement to their housing area.

Long-Term Segregation Unit (LTSU) – A housing unit or group of cells designated to house inmates classified as custody level 5H.

Maximum sentence – The last day of the court sentence confinement for one or more sentences.

Minimum sentence – A date set by court sentence for the earliest consideration for parole privileges.

Mental Health Unit – A housing area or group of cells designated for inmates confined in a facility-based mental health unit.

Non-Contact Visit – A visit in which the inmate and the visitor are not permitted to be in physical contact and are generally separated by a physical barrier.

Parole – The granting of conditional community release of a resident.

Protective Custody Inmates – Type of custody of an inmate to protect an individual from other prisoners.

Reclassification – The yearly review of an inmate’s current custody level, misconducts, program behavior and escapes in order to determine a custody score and custody level.

Reentry – The transition from jail to the community.

Restitution – A special condition of a court sentence ordering the inmate to make payments to the victim of the original crime.

Revocation – Refers to an administrative decision ending a parole because the offender violated the conditions of parole.

Restricted Housing Unit (RHU) – A special housing unit in the facility that provides a safe and secure setting for inmates. Inmates housed in the RHU typically have different visiting guideline than those inmates house in general population.

Special Management Unit (SMU) – Special units within facilities designed to safely and humanely handle inmates whose behavior presents a serious threat to the safety and security of the facility, staff, other inmates or him/herself.

Special Visit – A visit by an official visitor, the inmate’s religious advisor, or attorney. As special visit is a visit in addition to the regular weekly visit, or an approved visitor who is not on the inmate’s visiting list.

Technical Violation – A violation of parole not involving a violation of the law.

Warden – Individual responsible to supervise all of the operations of their prison.

Work Release – A program that allows an inmate who is sufficiently trusted or monitored to leave confinement, work at a place of employment, returning when their shift ends.

Youthful Offender – The Juvenile Act, 42 Pa. C.S.A. §6301, et seq. defines a child as an individual whom is under the age of 18 years, is under the age of 21 years who committed an act of delinquency before reaching the age of 18 years, and/or was adjudicated dependent before reaching the age of 18 years and who, while engaged in a course of instruction or treatment, requests the court to retain jurisdiction until the course has been completed, but in no event shall a child remain in a course of instruction or treatment past the age of 21 years.